

Sir or Ma'am,

Nomination packages for the 2017 AFSA Pitsenbarger Award are due to your servicing HQ RIO Detachment NLT Jan. 12, 2017.

This award is presented annually to an Air Force enlisted member who has performed a heroic act, on or off duty, which resulted in the saving of life or the prevention of serious injury. The heroic act must be of such a nature as to have placed the nominee in risk of personal danger and been a legitimate attempt to save life or prevent serious injury to another person or persons. This award is open to all Air Force enlisted members.

Award period: Jan. 1, 2016 - Dec. 31, 2016

Nomination packages:

-Recommendation Letter - Endorsed by the member's active-component commander and HQ RIO Detachment commander. Template:

<http://www.arpc.afrc.af.mil/Portals/4/DRIO/Awards/RIO-Nomination-letter-template.docx>

-Write-up/AF 1206 - The nomination write-up is limited to one single-spaced typed page using the front side of AF 1206

-Biography - Limited to one single-spaced, typed page. Format IAW AFI 36-2805 Attachment 2

-Photograph - One 8x10 high-resolution digital head and shoulder photograph of the nominee

-Public release statement - Addressed to AFRC/A1KK. Each nominee must sign a public release statement that reads verbatim: "I do or do not (circle one) agree to the use of Privacy Act information in the nomination narrative. This information may include Privacy Act information or personally identifiable information (PII) found in Air Force Instruction 33-332, Air Force Privacy Program, Chapter 6, Disclosing Records to Third Parties AFI 33-332, Air Force Privacy Program. I understand those transmitting personal information via email will exercise caution and adequately safeguard it in accordance with AFI 33-332, paragraph 2.2.4., subparagraph, and 2.2.5. The announcement message or any publicity regarding the award nomination will contain no privacy act information other than name, rank, and base of assignment." The nominee must sign and date this statement.

-Go-by name - Submit a "go-by" name for the nominee. If there is no go-by name please indicate by saying "member does not have a "go-by" name".

This information is also available from on HQ RIO Awards and Boards web page (<http://www.arpc.afrc.af.mil/HQRIO/awards-boards.aspx>).

Packages are due to your servicing HQ RIO Detachment NLT Jan. 12, 2017. Please contact them with questions or concerns. Contact information can be found at the

20-Dec-16
16-066

HQ RIO website (<http://www.arpc.afrc.af.mil/HQRIO.aspx>) under “Detachments” or “HQ RIO Directory” link.

HQ Individual Reservist Readiness and Integration Organization

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