

# ***Headquarters U.S. Air Force***

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*Integrity - Service - Excellence*

## **Reenlistment Process**



**HQ Air Reserve Personnel Center  
Career Support**

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# ***Selective Retention Process (SRP)***

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- **AFI - 36-2606: Total Force Air Force Instruction**
- **The SRP program is administered by HQ ARPC/HQ RIO designed to navigate the reenlistment process**
- **HQ RIO Detachment sends the SRP to URC / Member's organization**

**Why do we need a Career Retention Program?**

- **The increasing complexity of equipment, programs, and responsibilities under the total force policy requires the Air Force Reserve to maintain a dynamic career retention program**
- **Essential to mission accomplishment to keep highly qualified and motivated USAFR members**



# ***Selective Retention Process***

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- **Supervisor and Commander recommend or non-recommend (n/r)**
  - **If n/r, Commander must complete the AF 418 SRP CONSIDERATION for justification**
- **Member indicates intent : Reenlist, Extend, or Separate**
- **Member must be “Green-to-Go”**
- **Submitted through the Detachment to ARPC/DPT**
- **If the SRP is not returned, the Det will follow up with URC**
- **If not returned, HQ ARPC will initiate separation actions upon the member’s Expiration Term of Service (ETS)**
- **14 months prior to ETS**



# *Selective Retention Process*

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## **Department of Defense Form 4, the Enlistment/Reenlistment Document, Armed Forces of the United States**

- **Assigned Det send DD Form 4 or AF 1411 to URC/Member with instructions (member must follow the instructions)**
- **Member completes, reenlist/extension form, and forwards completed form to the URC/Det for processing**
- **No earlier than 6 months prior- Bonus Reenlist no earlier than 30 prior**
- **HQ ARPC will update member's ETS and uploads DD Form 4 to PRDA**



# *Selective Retention Process*

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## **Re-Enlistments**

- **Terms:**
  - **2, 3, 4, 5, or 6 years**
- **Any commissioned officer of the U.S. Armed Forces may orally administer the oath of enlistment**
- **The officer administering the oath must be in front of the US flag forming a back drop for the participants**

Data provided by \_\_\_\_\_ and is current as of \_\_\_\_\_



# *IMA information*

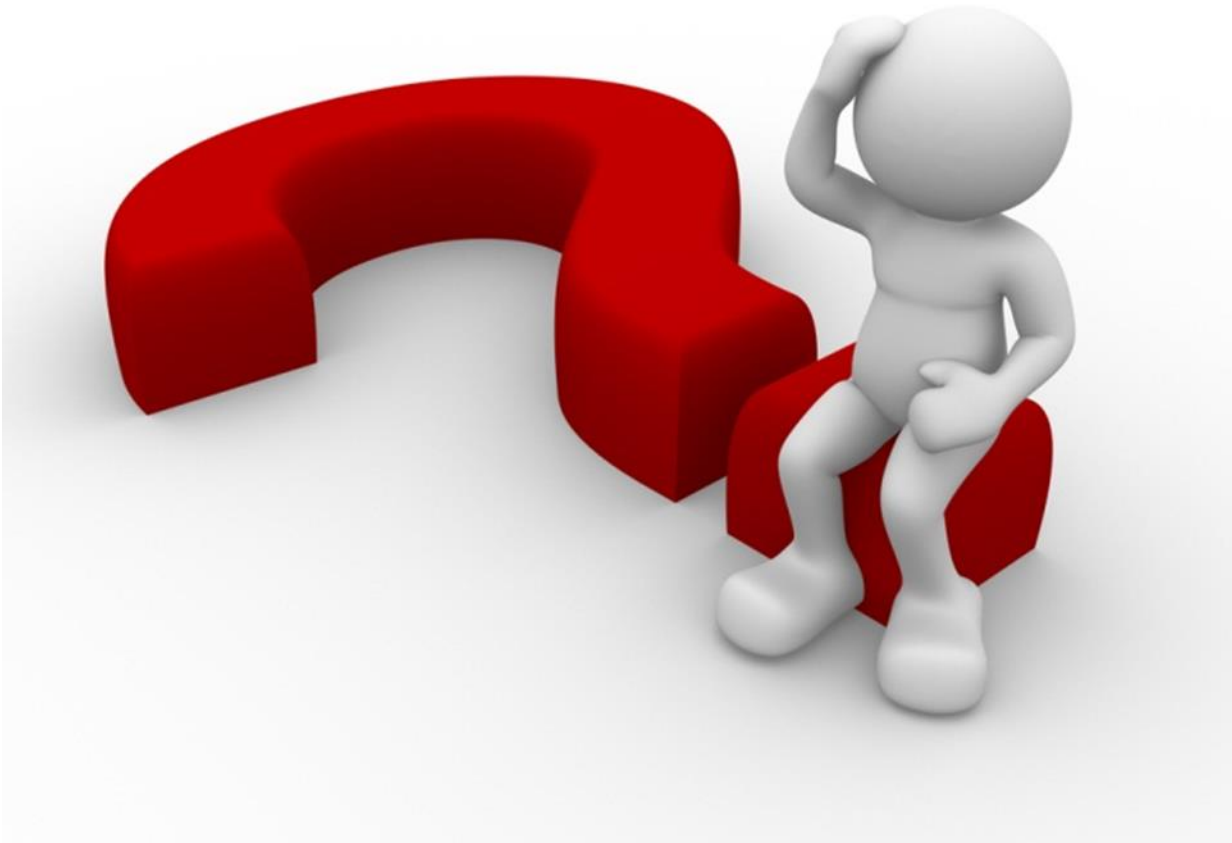
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- **Your Detachment is your point of contact for all Reenlistments and Extensions. (Detachments have detailed instructions for each type)**
- **DD Form 4-1 needs to be Wet signed (No digital signatures allowed) AF Form 1411 (Extension) can be digital or wet signed.**
- **Voluntary Extensions more than 23 months on enlistment need a waiver from AFRC.**
- **AFI 36-2606 Chapter 6.7 Extensions reasons for voluntary/involuntary extensions and extension cancellations.**



# *Any Questions?*

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