

United States Air Force Reserve

Integrity - Service - Excellence

HQ RIO Medical



1 9 4 8 - 2 0 1 8
RESERVE

HQ RIO/IRM
May 18
Version # 1

- **Acronyms**
- **Service Treatment Records**
- **Individual Medical Readiness (IMR) Requirements**
- **Profiles**
- **Waivers (Participation, Modification, Deployment)**
- **Line of Duty (LOD)**
- **Medical Continuation (MEDCON)**
- **Incapacitation Pay (INCAP PAY)**
- **Non-Emergent Surgery**
- **Authorized Treatment**

- **Service Treatment Record (STR)**
- **Health Artifact Information Management System (HAIMS)**
- **Medical Treatment Facility (MTF)**
- **Deployment Availability (DAV)**
- **Medical Continuation (MEDCON)**
- **Medical Evaluation Board (MEB)**
- **Integrated Disability Evaluation System (IDES)**

- **Service Treatment Records**
 - AF STR Processing Center receives hard copy records for separating and retiring members as of 2013
 - Upon receipt the original paper STR will be digitized into HAIMS
 - The process applies to the Total Force
 - The AD MTF will process IR STR transfers upon separation or retirement
 - Members may request a copy of their STR no earlier than 179 days and no later than 30 days prior to their separation/retirement
 - Servicing MTF contact information can be found at the bottom of the MyIMR web page (<https://imr.afms.mil/imr/MyIMR.aspx>)

Individual Medical Requirements

- Individual Medical Readiness (IMR) Requirements
 - Preventative Health Assessment (PHA) Requirements:
 - PHAQ questionnaire required annually, valid for 120 days after completion and is completed online at MyIMR (<https://imr.afms.mil/imr/MyIMR.aspx>) by clicking “Start PHAQ”
 - Face-to-face visit is required every 3 years for non-flyers, unless the servicing MTF dictates otherwise
 - Face-to-face visit is required every year for flyers, Special Operational Duty (SOD), Personnel Reliability Assurance Program (PRAP) and Arming and Use of Force (AUoF) personnel
 - AD MTF responsible to issue profile as needed IAW AFI 44-170
 - 90 day yellow (due) grace period before turning red (overdue)
 - Mental Health Assessment required annually

- **Dental Requirements:**

- Annual requirement
- Military dental exams are required every three years
- DD Form 2813 completed by civilian dentist
- DD Form 2813 must be turned in to the servicing Active Duty Dental Facility to update the Corporate Dental System (CDS) and Dental records.
- Dental Class 3 – Dental condition being treated & expected to be resolved within 1 year. Participation restricted to IDT and Annual Tour at home station only, no mandays or formal schools are authorized

- **Lab Requirements:**

- Generally no appointment needed
- HIV screening – due every two years, 90 day grace period

- **Immunizations:**

- Generally no appointment needed
- Recommend contacting the Immunization clinic prior to arriving to ensure the immunization needed is available
- May be accomplished by a civilian provider but documentation must be submitted to the servicing MTF to update immunization records

- ****IMR Notes:**

- If outside a 40 mile radius of servicing MTF, may elect to go to a closer MTF for Air Force required evaluations IAW AFI 44-176 Par 13.2.4
- Does not need to be in military status to schedule appt but MUST be in military status at time of appointment (IDT paid or points only acceptable) IAW AFI 44-176 Par 13.2.5
- Reserve members must report changes in health status to their servicing MTF within 72 hours IAW AFI 48-123 Par 10.4.2
- MyIMR (<https://imr.afms.mil/imr/MyIMR.aspx>) is a real time snapshot of IMR status
- MyIMR lists the contact information of your servicing MTF

- **Profiles**
 - **AD MTF is responsible for creating all profiles**
 - **AF Form 469 Mobility Restricting Profiles:**
 - Code 31 (DAV 41) – Temporary condition resolving within 1 year
 - Code 37 (DAV 42) – Condition requires Board processing
 - Code 81 (DAV 49) – Pregnancy
 - Dental Class 3 – Dental condition being treated & expected to be resolved within 1 year. Participation restricted to IDT and Annual Tour at home station only, no mandays or formal schools are authorized
 - ****Note:** AF Form 469 with codes 31 and 37 render a member unable to participate for pay and point gaining activities. In order to perform duty, an approved participation waiver is required. Contact HQ RIO/IRM for guidance.

- **Authorized Treatment**

- **Wellness Care:**

- Preventative exam only

- PHA
- Dental exam
- Immunizations
- Labs

- Required Status – any military status i.e. IDT, AT, MPA, RPA etc.

- **Urgent Care:**

- Acute in nature i.e. Flu, broken bones, sprained ankle etc.
- Requires LOD to be initiated
- Required Status - any military status i.e. IDT, AT, MPA, RPA etc

- **Participation Waiver:**
 - Purpose is to allow the service member to acquire minimum points required for a satisfactory year of military service
 - Participation waiver is used for those members coded with an Assignment Availability Code of 31/37 on AF 469
 - These members will show up with a DAV code of 41 or 42
 - Processing time 15 +/- business days for AFRC/SG
 - The only approved participation is IDT and Annual Tour at home station; no mandays, formal schools or duty away from home station is authorized

- **Line of Duty**

- Must be reported for LOD consideration within 180 days
- Ensures member receives continued care
- Required for MEDCON orders
- May grant MEB/IDES entitlements
- Covered traveling directly to and from duty
- Completed on AF Form 348
- AD MTF initiates AF Form 348 and routed to AD Commander
- Important to report all injuries/illnesses regardless of when orders end
- Not done for injuries/illness prior to Reserve service unless aggravated in status

- **LOD Disposition:**

- Approved LODs are only valid for 1 year from diagnosis unless going through a medical board IAW DoDI 1214.01
- Approved LODs sent to AD MTF
- Care can be done through MTF or civilian provider
- Referred to VA for care beyond 1 year
- Any aggravation of condition on future military orders requires a new LOD to establish care
- If LOD is denied only initial treatment is covered

- **Medical Continuation (MEDCON)**

- **Pre-MEDCON:**

- The purpose of pre-MEDCON orders in cases where a member is already on orders, is to allow additional time to assess the member's medical condition and for the MTF to initiate or complete an LOD determination, determine whether the medical condition renders the member unable to perform military duties and provide medical documentation to support a request for MEDCON orders
- 30 day orders prevent a break in service, facilitate the initiation of a LOD and assemble/submit a MEDCON request

- **MEDCON:**

- Approval authority rests with Air Reserve Component Case Management Division (ARC-CMD)
- Approved MEDCON allows members to be on full time orders for treatment of service connected/aggravated conditions
- Any request for MEDCON should be submitted through RIO Medical
- If not currently on orders a completed and approved LOD is required

- ****Notes:**

- **No authority exists to backdate MEDCON orders**
- **AFBCMR is the only option to claim potential back-pay for a period of time which the member might otherwise be eligible to receive**

- Incapacitation Pay (INCAP Pay)
 - The purpose of INCAP Pay is to authorize pay and allowances to those members who are not able to perform military duties due to LOD related condition
 - Also provides loss of civilian wages if able to perform military duties
 - Requires a LOD determination of ILOD or interim LOD
 - Review by military medical provider to confirm incapacitation
 - Duration of entitlements can't exceed 6 months without SAF approval

Non-Emergent Surgery

- **Non-Emergent Surgery**

- Non-emergent surgery is defined as healthcare that is not medically necessary to provide relief from undue suffering or relief from symptoms that could cause potential health problems
- Non-emergent surgery requests are required on members who are within 6 months of their AD orders ending
- AFRC/SGP is the approval authority for all reserve members
- Member contacts HQ RIO/IRM for consent form and processing

HQ RIO/IRM

DSN: 847-3089

Comm: 720-847-3089

Email: afrc.rmgsg@us.af.mil

Questions ?