

Sir or Ma'am,

Our records indicate that you claim the basic allowance for housing (BAH) at the dependent rate but have not completed the Air Force-mandated recertification of dependents. You must recertify by Dec. 31 to continue receiving BAH at the dependent rate.

To recertify, please provide a completed Air Force Form 594, Application and authorization to start, stop or change basic allowance for quarters (BAQ) or dependency redetermination, and supporting documentation to the HQ RIO Reserve Pay Office.

For information on required documentation and certification submission instructions, visit the HQ RIO BAH recertification webpage:
<http://www.arpc.afrc.af.mil/library/rio/bahrecert.asp>.

If recertification is not completed by Dec. 31, your dependency status will be changed to single and no retroactive payments will be issued.

If you have already recertified, please contact the HQ RIO RPO directly by calling 720-847-3711. The BAH recertification team will determine if your documentation will need to be resubmitted.

Thank you for your prompt attention to this matter.

CHRISTOPHER E. CRONCE, Colonel, USAF
Commander, HQ Individual Reservist Readiness and Integration Organization

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