

Sir or Ma'am,

All individuals with current sensitive compartmentalized information (SCI) clearances must accomplish the Annual SCI Training and the Unauthorized Disclosure Training in ARCNet, per Intelligence Community Directive 701, DoDM 5105.21-V3, and Executive Order 13526.

Our records show you may be overdue on one or both of these mandatory trainings. Please ensure both of these trainings are complete prior to March 31, 2015.

1) To access the Annual SCI Training, follow these instructions:

1. Copy and paste <https://www.my.af.mil/arcnetprod/CoP/cbt/asci.exe> into your browser.
2. When prompted, save the file to your desktop.
3. Do NOT choose Run Program.
4. On your desktop, open ASCII.exe.
5. Follow the instructions provided.

2) The Unauthorized Disclosure training** is located at https://aetc.csd.disa.mil/kc/rso/login/adls_login.asp, under AETC Misc. Training.

**Note: You will need to be on a .mil domain to access this training.

If you currently hold an SCI clearance and one or both of these trainings are not listed in your ARCNet ATMT list of courses, or for more information, please contact the AFRC SSO via e-mail at afrc.sso@us.af.mil.

Thank you for your prompt attention to this matter.

CHRISTOPHER E. CRONCE, Colonel, USAF
Commander, HQ Individual Reservist Readiness and Integration Organization

Connect with HQ RIO online

[HQ RIO Website](#)

[Facebook](#)

[Twitter](#)

[YouTube](#)

Previous ARCNet messages are located in the [Resources section](#) of our website