



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR RESERVE PERSONNEL CENTER

ARPCM 19-26
11 October 2019

MEMORANDUM FOR ALL MILITARY PERSONNEL

FROM: HQ ARPC/DPAF
18420 E Silver Creek Ave
Buckley AFB CO 80011

SUBJECT: CY20 Air Force Reserve (AFR) Enlisted Development Teams (DTs) and Special Boards Key Milestones and Dates

1. Headquarters Air Reserve Personnel Center (HQ ARPC) will convene **16** enlisted DTs and **three** Special Boards during calendar year (CY) 2020 IAW the CY20 AFR Force Development Board Schedule released in ARPCM 19-24.
2. Each attachment outlines key dates and milestones for each convening board beginning with initial messaging regarding completion of Reserve Enlisted Development Plans (R-EDPs) by members meeting each DT and/or Special Board. Units are highly encouraged to define internal key dates/suspenses to ensure maximum participation from AFR members in completing coordination on their R-EDPs by their respective board deadline.
3. It is a reasonable expectation that all boards will convene and adjourn per the schedule, and results (i.e. vectors and key personnel list notifications, or Special Board public release) will be released to members having met the boards within 4-8 weeks after the board adjourns.
4. All members, raters, and military personnel functional organizations should be familiar with the process for coordinating R-EDPs to ensure they meet board deadlines. Additional details can be found on myPers within the Force Development page under the Development Team or Special Board section. For questions relating to the AFR Enlisted DT Board process, please consult AFI 36-2640 or AFRCI 36-2640.
5. The action office for the DT process is HQ ARPC/DPAF. This office is contacted through the Total Force Service Center at 1-800-525-0102 or by email at arpc.dpaf@us.af.mil.

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JENA L. SILVA, Colonel, USAF
Director of Assignments

19 Attachments:

1. Contracting DT Milestones
2. Intelligence DT Milestones
3. Munitions & Armaments DT Milestones
4. Force Support DT Milestones
5. Command E8/E9 DT Milestones – Special Board
6. Material Management DT Milestones

7. Medical DT Milestones
8. OSI DT Milestones
9. Space DT Milestones
10. Stripes for Exceptional Performance (STEP II) – Special Board
11. Finance Management DT Milestones
12. Paralegal DT Milestones
13. Cyberspace DT Milestones
14. Aircraft Maintenance DT Milestones
15. Maintenance Management DT Milestones
16. Aircrew Operations DT Milestones
17. Security Forces DT Milestones
18. Religious Affairs DT Milestones
19. Command Chief Screening Board – Special Board

Attachment 1

**Contracting DT MILESTONES
6C**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 30 days prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">15 December 2019</p>
<p>DT Board Convening Dates</p>	<p align="center">13-17 January 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">14 February - 13 March 2020</p>

Attachment 2

Intelligence DT MILESTONES
1N

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 30 days prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>26 January 2020</p>
<p>DT Board Convening Dates</p>	<p>24 – 28 February 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>27 March - 24 April 2020</p>

Attachment 3

Munitions & Armament DT MILESTONES
2W

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">2 February 2020</p>
<p>DT Board Convening Dates</p>	<p align="center">2 – 6 March 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">3 April – 1 May 2020</p>

Attachment 4

Force Support DT MILESTONES
Personnel, Services, Education & Training, Equal Opportunity
3F0/3F1/3F2/3F4/3F5

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>14 February 2020</p>
<p>DT Board Convening Dates</p>	<p>9-13 March 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>10 April – 8 May 2020</p>

Attachment 5

Command E8/E9 – Special Board

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must have 2 levels of coordination complete via vPC (All levels of coordination must be completed between 28 April 2019 and 2 March 2020) 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>2 March 2020</p>
<p>DT Board Convening Dates</p>	<p>30 March – 3 April 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 Weeks post-DT</p>	<p>1 – 29 May 2020</p>

Attachment 6
Material Management DT Milestones
2S

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>8 March 2020</p>
<p>DT Board Convening Dates</p>	<p>6-10 April 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>8 May – 5 June 2020</p>

Attachment 7

Medical DT MILESTONES
4A, 4B, 4C, 4D, 4E, 4H, 4J, 4N, 4M, 4P, 4R, 4T, 4V, 4Y

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">29 March 2020</p>
<p>DT Board Convening Dates</p>	<p align="center">27 April – 1 May 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">29 May - 26 June 2020</p>

Attachment 8

OSI DT MILESTONES
7S

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i></p> <ol style="list-style-type: none"> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board 	<p>22 March 2020</p>
<p>DT Board Convening Dates</p>	<p>20 - 24 April 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 Weeks post-DT</p>	<p>22 May - 22 June 2020</p>

Attachment 9

Space DT MILESTONES
1C6, 1C5

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>3 May 2020</p>
<p>DT Board Convening Dates</p>	<p>1 – 5 June 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>3 - 31 July 2020</p>

Attachment 10

Stripes for Exceptional Performers (STEP II) – Special Board

MILESTONES	DATES
*Timelines may vary per AFRC/CCC	
STEP II Guidance released to the field for members being nominated for promotion. (*150 days prior to the Board*)	Monday, 3 February 2020
Package Deadline & Data Cut-Off <i>- *Normally 45 days prior to Board Convening Date</i> 1. Packages must be complete/submitted to ARPC/DPAF via vPC 2. HQ ARPC/DPA only accepts packages directly from the HQ AFRC, HQ RIO, NAFs, and the WGs	Monday, 10 June 2020
Nominees must meet all eligibility requirements (except TIG and TIS) at the time of nomination (*45 days prior to Board*)	Friday, 5 June 2020
STEP II Board Convening Dates	20-24 July 2020
Board Results Released - Normally 4-8 weeks post-Board	TBD
- Promotion eligibility cutoff date	Wednesday, 30 September 2020
- Promotion effective date	Thursday, 1 October 2020

Attachment 11

**Financial Management DT MILESTONES
6F**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 30 days prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">28 June 2020</p>
<p>DT Board Convening Dates</p>	<p align="center">27 – 31 July 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">28 August - 25 September 2020</p>

Attachment 12

Paralegal DT MILESTONES
5J

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 30 days prior to DT Convening Date</i></p> <ol style="list-style-type: none"> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board 	<p>5 July 2020</p>
<p>DT Board Convening Dates</p>	<p>3 – 7 Aug 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>4 September - 2 October 2020</p>

Attachment 13

Cyberspace DT MILESTONES
1B

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>12 July 2020</p>
<p>DT Board Convening Dates</p>	<p>10 - 14 Aug 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>4 September - 2 Oct 2020</p>

Attachment 14

Aircraft Maintenance DT MILESTONES
2A

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>19 July 2020</p>
<p>DT Board Convening Dates</p>	<p>17 - 21 August 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>18 September - 2 October 2020</p>

Attachment 15

**Maintenance Management DT MILESTONES
2R**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	19 July 2020
<p>DT Board Convening Dates</p>	17 - 21 August 2020
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	18 September - 2 October 2020

Attachment 16

Aircrew Operations DT MILESTONES
1A0, 1A1, 1A2, 1A3, 1A6, 1A9

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i></p> <ol style="list-style-type: none"> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board 	16 August 2020
DT Board Convening Dates	14 - 18 September 2020
Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT	16 October - 13 November 2020

Attachment 17

Security Forces DT MILESTONES
3P

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>13 September 2020</p>
<p>DT Board Convening Dates</p>	<p>13 - 16 October 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p>13 November - 11 December 2020</p>

Attachment 18

**Religious Affairs DT MILESTONES
5R**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">20 September 2020</p>
<p>DT Board Convening Dates</p>	<p align="center">19 - 23 October 2020</p>
<p>Vectors uploaded to the member's R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">20 November - 18 December 2020</p>

Attachment 19

Command Chief Screening Board – Special Board

MILESTONES	DATES
<p>Application Deadline & Data Cut-Off <i>- Normally 4 weeks prior to Board Convening Date</i> 1. Applications must be submitted to ARPC via vPC 2. Applicant records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>8 November 2020</p>
<p>CCM Screening Board Convening Dates</p>	<p>7 – 11 December 2020</p>
<p>AFRC/CC Out-Brief (Tentative) <i>- Normally 4 weeks post-board</i></p>	<p>4 – 8 January 2021</p>
<p>Close-Hold Release (Tentative) <i>- Normally 5-7 days post-out brief</i></p>	<p>11 – 15 January 2021</p>
<p>Public Release (Tentative) <i>- Normally 2 days post-Close Hold Release</i> <i>- Results posted to myPers & ARPC website</i> <i>- Individual notification letter sent to all members who met the board</i></p>	<p>TBD January 2021</p>