

Sir or Ma'am,

The next Individual Reserve Orientation course is scheduled for 15-17 Nov 16.

IMAs gained within the last 12 months are automatically eligible; IMAs gained more than 12 months prior to the class start date may attend with HQ RIO Detachment commander approval.

IR Orientations are provided twice a year at HQ RIO, Buckley AFB, Colorado. The course provides IRs with tools and information to effectively manage their Air Force career. Although this training is not mandatory, it is highly recommended.

The deadline to apply to attend this course is 30 Sep 2016. If unable to attend this event please consider attending the next course scheduled for May 2017; further details will be provided early next year. Please note that all attendees must be in RPA/School Tour status requested through ARROWs-R. AT/IDTs cannot be utilized for IR Orientation attendance.

Registration:

- Log-in to myPers (<http://mypers.af.mil>)
- Select "Incidents/Messages" under My Account (top left of home screen, below the myPers logo and site navigation bar)
- Select "Email Us"
- Component - "Air Reserve"
- Category - "Training"
- Subject - "IR Orientation Nov 2016"
- Question - Supply the required registration information listed below

Required registration information:

- Detachment assigned
- Rank
- Name (Last Name, First Name)
- Contact number (duty phone or cell phone)
- E-mail address
- Is lodging being request (yes or no)
- HQ RIO Detachment commander endorsement (for IMAs gained more than 12 months prior to class date)

Space is limited and applications must be received by 30 Sep 16. Please contact your servicing detachment with questions or concerns. Contact information can be found at the HQ RIO website (<http://www.arpc.afrc.af.mil/Home/HQRIO.aspx>) under "Detachments" or "HQ RIO Directory" link.

HQ Individual Reservist Readiness and Integration Organization

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