

Sir or Ma'am,

If you have submitted your BAH recertification documents since Dec. 17, please disregard this message. If not, you need to complete the Air Force mandated recertification of your basic allowance for housing (BAH) at the dependent rate. Documents must be submitted by Wednesday, Dec. 31.

Please provide a completed Air Force Form 594, "Application and authorization to start, stop or change basic allowance for quarters (BAQ) or dependency redetermination," and supporting documentation to your local reserve pay office or the HQ RIO RPO.

For information on required documentation and certification submission instructions, visit the HQ RIO BAH recertification webpage:
<http://www.arpc.afrc.af.mil/library/rio/bahrecert.asp>.

If submitting documents to the HQ RIO RPO, you will receive a notification once your documents have been processed or if more information is required. Processing can take up to one week.

If documentation is not submitted by Dec. 31, your dependency status will be changed to single and no retroactive payments will be issued. Please note, those who are currently receiving BAH at the dependent rate and those who may not, but are eligible, must recertify.

If you believe you are receiving this message in error, please contact the HQ RIO RPO directly by calling 720-847-3711.

Thanks and have a great holiday season!

CHRISTOPHER E. CRONCE, Colonel, USAF
Commander, HQ Individual Reservist Readiness and Integration Organization

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