

SECDEF OPSEC Training

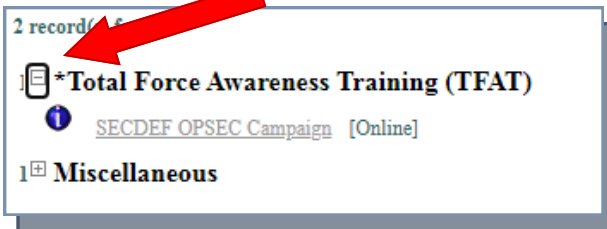
A Quick Guide from HQ RIO

How to access the new required OPSEC training course on ADLS.

1. This is a one-time course which has been mandated by the Secretary of Defense with a suspense date of 2 Sept 2020.
2. The course is available via CAC— log in on ADLS (<https://golearn.adls.af.mil/>). Trouble logging in? Click the **SERVICE DESK** button.
7. After completing the course, **SAVE your completion certificate before moving on** and check to see that the completed course is showing in your

Training Records.

3. The course functions best in **Edge or Chrome**.
4. After logging in, select **COURSE LIST**. Then search **OPSEC** in the upper right-hand corner.



5. Click the + next to **Total Force Awareness Training** and select **SECDEF OPSEC Campaign**.
6. While the descriptions says to allow four hours, many users are able to complete it in half the time.

8. Note the help desk info, in case you need it.

A screenshot of the SECDEF OPSEC Campaign course page. The page has a dark background with white text. On the left, there is a navigation menu with items like 'ADLS Links', 'Home', 'Course List', 'Training Records', 'My Profile', 'Help Desk', 'FAQs', 'Teaming Center', 'User Directory Administration', 'Tutorials', 'System Requirements', 'Library', 'Curriculum', 'Surveys', 'Research', 'ADLS Gateway', and 'Logout'. The main content area is titled 'SECDEF OPSEC Campaign' and includes a 'Description:' section. A red arrow points to the help desk information in the description. The description text includes: 'This course must be launched using Microsoft Edge or Google Chrome to function properly.', 'Due to a high volume of users, you may experience a delay in course loading times.', 'For course functionality issues, contact CDSE Help Desk at 202-753-0845 or toll free at 833-200-0035 (Weekdays 0830-1800 EST) or submit an online support request ticket at: https://cdse.usalearning.gov/blocks/help_desk/newticket.php', and 'Note: Course exit button is not functional, click "X" to close the course.' Below the description, it lists 'Course Duration: 4 hours' and 'Course Frequency: One-time'. At the bottom, it provides 'Course Regulation' and 'Course Description' details, and 'Course Content POC' information.