



DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND

10 August 2015

MEMORANDUM FOR UNITS FM/FMA
NAFs/FM
ARPC/FM
HQ USAF/RECB

FROM: HQ AFRC/FMP
155 Richard Ray Blvd
Robins AFB GA 31098-1635

SUBJECT: AF Form 938, Annual Tour (AT) Meal Statements (PIM 15-015)

Rescinds TAM 12-002

References: Joint Travel Regulation (JTR) and AFI65-114, Travel-Policy and Procedures for Financial Services Offices and Finance Offices-Reserve Component

1. When a Reservist is performing AT, the training location is the "Permanent Duty Station" (PDS). There is no authority to pay per diem to a member on AT when government quarters and dining facility/mess are available (Ref: JTR 7355-C1a and 7405, Table U7K-1 and Note 6).

a. Per Defense Office of Hearings and Appeals (DOHA) Case No. 04042602 (2004), "the Comptroller General found that Congress did not intend Reservists on annual training to receive per diem when government lodging and mess are available. See 48 Comp. Gen. 517, 521-522 (1969)."

b. Based on case law, we conclude there is also no authority to pay per diem to a member for a missed meal. AF Form 2282 is not allowed for a member on AT when Government Quarters and Meals are available.

2. Orders clerks must verify Government Quarters and Meal availability for the training location using the information provided in AFMAN 34-102, Directory of Government Quarters and Dining Facilities. Use the following web sites to verify if Government Quarters and Meals are available:

CONUS locations: <http://www.defensetravel.dod.mil/Docs/afman34-102-c.pdf>

OCONUS locations: <http://www.defensetravel.dod.mil/Docs/afman34-102-oc.pdf>

AFI 65-114, paragraph 6.6.2, provides examples of multiple annual tour locations and when per diem is payable.

3. The appropriate meal statement must be selected from the drop-down menu in AROWS-R. If meals are available, do not add statements to the annual tour order such as “meals not directed” or “meals not available due to mission requirements”. These statements do not generate a per diem entitlement (verified through AFAFO and AF/A1P). NOTE: If members performing annual tour received per diem when meals were available, this should be deemed an overpayment and an adjustment should be made to the voucher and a debt established.
4. A location where Food Transformation has been implemented does not change the Meal availability determination or create authority to reimburse a member while on AT (or any other status).
5. Refer to AFI 34-239, Attachment 9, for applicable meal rate a Permanent Party member should pay for meals while on AT. Remember, a member on AT receives BAS.
6. AFRC/FMPQ point of contact is Angie Jackson, DSN 497-1436, or email at angela.jackson.17@us.af.mil. PIMs may be found on the FMP Sharepoint page at the following link:

<https://afrc.eim.us.af.mil/sites/fm/FMP/default.aspx>

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