



U.S. AIR FORCE

United States Air Force Reserve

Integrity - Service - Excellence

Individual Reservists (IR) Retirement Preparation

RIO/Det 6

25 Aug 2017 at 1000 EST MacDill AFB

Bldg 296 (927th ARW)

CDR Conf Rm (2nd Floor)

Telecom # (813) 828-8255 Mtg ID: 808 PIN: 808

DCS: <https://conference.apps.mil/webconf/FDBriefing>

Please dial in 5-10 minutes prior to start time



U.S. AIR FORCE



Rules of Engagement

- Mute your telephone
- **DO NOT** put your phone on hold
- Ask questions at any time
 - Start with your Rank/Name
- Use Customs & Courtesies
- Please no side bars
- Attendance (Rank/Name, Unit Assigned)



- Eligibility
 - Things that could impact retirement
 - Application Process
 - Voluntary / Automatic / Blended
 - Reserve “Active Duty”
 - Reduced Retired Pay
 - Retired Pay Grade
 - Benefits/Entitlements
 - Retired Pay
 - Retired Pay Offset
 - RC Survivor Benefit Plan (RCSBP)
 - Smooth Transition
 - DD 214
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■ Eligibility Requirement

■ 20 years of satisfactory service

- Minimum of 50 points earned (through a combination of active duty, IDT, ECI and membership points) during each IR's Retention/Retirement Year (R/R)
- Maximum of 130 reserve points may be credited towards retirement each R/R year (combined through IDTs, ECI, & membership points)

■ 10 Years commissioned service requirement applies only to Active Duty retirements

- Obtain 20 year letter from vPC dashboard approximately 120 days after R/R close-out for 20th year
 - Call at 20 Sat years if needed – Total Force Service Center at: 1-800-525-0102 / DSN 665-0102
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- **Factors that can impact your retirement date:**
 - **Mandatory separation age 60**
 - **Officer - Mandatory Separation Date (MSD) – based on rank**
 - **Enlisted - High Year Tenure (HYT) – 33 years**
 - **Avoid “bad” R/R years – not waivable so one bad R/R means you must make it up**
 - **Officers passed over multiple times for promotion**
 - **Medically disqualified uncertainty**
 - **Members who are medically disqualified for worldwide duty who have completed at least 15 years of satisfactory service are eligible to apply for transfer to the Retired Reserve**
 - **Retirement effective date cannot be after MSD, HYT, ETS**
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Applications to Retired Reserve

- **Voluntary Retirement**
 - **Apply to transfer to the Retired Reserve via vPC online retirement application**
 - **Ability to track your application as it is processed**
 - **Date of request must be NET 1 year or NLT 6 months prior to effective date**
 - **If less than 6 months prior to requested date, valid justification MUST be provided within application before Det/CC will approve**
 - **REMINDER - FY Loss Mgt Policy will NOT allow anyone to retire before the required 6 months UNLESS it is a mandatory retirement**
 - **Occurs each FY, policy normally eff May thru 1 Oct**
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Applications to Retired Reserve (cont)

■ **Automatic Retirement**

- **MSD, HYT & officers passed over for promotion multiple times**
 - **If you participate staying in till age 60, DO NOT use the on-line retirement app.**
 - **At this point you will now be applying for pay AND transferring to Retired Reserve. It will be part of the pay application process.**
 - **Info on how to apply for retired pay will be mailed to member approx. 4 mo prior to retired pay eff date**
 - **Physical Disability as determined by Medical Evaluation Board (MEB) or World-Wide Duty (WWD) determination**
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Blended Retirement System

- **Goes into eff 1 Jan 2018**
 - **Blends the current 20-year cliff-vested defined benefit annuity w/ a defined contribution plan that combines Govt and member contributions in a portable Thrift Savings Plan (TSP) account.**
 - **Comprised of a TSP w/ matching funds and a retirement annuity for completing 20 or more years of eligible service.**
 - **Airmen entering the service 1 Jan 2018 and later will automatically be enrolled**
 - **Member Entering service prior to 1 Jan 2018, will be grandfathered under their current retirement system**
 - **Members with less than 12 years of service, or less than 4,320 points for the Air Reserve Component (ARC), as of 31 Dec 2017 will have the option to elect the BRS if they desire.**
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U.S. AIR FORCE

Applications to Reserve “Active Duty” Retirement

- **Apply through vPC Dashboard**
 - **Orders processed by ARPC**
 - **Complete DD Form 2656, Data for Payment of Retired Personnel, and submit with application**
 - **Contact Unit & MPS for out-processing checklist**
 - **If not having a ceremony put terminal leave start date as ceremony date**
 - **Eligible for PTDY (20 days) for job/house hunting (authorized by unit commander)**
 - **Entitled to pickup, storage, and shipment of household goods and unaccompanied baggage**
 - **Final out-processing appointment with MPS**
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- **Effective with the NDAA signed on 28 Jan 08**
 - **Age 60 may be reduced by 3 months for each 90 days cumulative qualifying AD service in a fiscal year (FY)**
 - **Qualifying AD**
 - **Qualifying service is identified in Title 10, U.S.C. Section 101 (a) 13 (b) or 12301(d)**
 - **MPA, RPA (special, school)**
 - **Non-qualifying AD**
 - **AT, AGR, Disciplinary holds**
 - **May not be reduced below 50 years of age**
 - **Not retroactive for service prior to 29 Jan 08**



Reduced Retired Pay Effective Date

- **Apply on vPC Dashboard**
 - **The Reduced Retired Pay Age application is used to monitor the Retirement Pay Eligibility Date, based on current active duty tours contained in the Point Credit Accounting & Reporting System (PCARS), and to submit orders for review towards reducing this date**
 - **Attach each CERTIFIED order for qualifying active duty performed**
 - **DD FM 214's are generally not all-inclusive when it comes to AD tour information and are not accepted**
 - **If tours are missing, then submit orders through the PCARS change process**
 - **Complete instructions are available via vPC Dashboard**
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- **ARPC will prepare and send to your ceremony POC or your home address if not having a ceremony:**
 - **Retirement Certificate (automatic)**
 - **Must be requested (annotate in the vPC application)**
 - **Spouse Certificate (if applicable)**
 - **Presidential Certificate**
 - **Presidential Letter – with 30 years of service**
 - **U.S. Flag**
 - **Retirement Pin**



- **Officer Time in Grade – By Law**
 - **Voluntary Retirement**
 - **Lt Col and above - 3 years satisfactory service TIG**
 - **Major and below - 6 months satisfactory service TIG**
 - **Separation/Retirement due to MSD**
 - **Must meet satisfactory service TIG requirements for current grade in order to retire with that rank**
 - **Officers selected for promotion & unable to fulfill TIG requirements due to age or years of service must serve satisfactorily in that grade for a min of 6 months**
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Retired Pay Grade (Enlisted)

- **Enlisted Time-In-Grade**
 - **By Law, no TIG requirement**
 - **Reserve service commitment policy**
 - **Some in-residence courses (20 weeks or longer) – 3 years**
 - **Promotions for top three – 2 years**



Retirement Application

Dashboard

Role Filter: All Role Filter Help myPen Home Page

Overview | Worklist | **Action Requests** | Reports | My Roles / Delegations

ACTIVE DUTY AF | **AIR RESERVE** | AIR NATIONAL GUARD

Online Services Component: Default | Air Reserve Action Requests Help

Documents I've Requested

- [Track Previous Report Requests](#)
- [Further assistance with a request not listed on this page?](#)
- [New Report Request](#)

Updates and corrections)

- [Personal Data Updates](#)
- [Clean Employment Information \(CEI\)](#)
- [MILITARY SERVICE INFORMATION](#)
- [Duty History Changes or Corrections](#)
- [Missing Awards and Decorations Order History](#)
- [Request Military Service Date Changes and/or Corrections](#)
- [Request Retirement Points Corrections](#)
- [View your Electronic Officer Selection Record \(eOSR\)](#)
- [Request Correction to my DD Form 214](#)
- [View your Form 69](#)
- [Request Military Personnel Record \(view/request copy\)](#)
- [Request and Print Documents Online \(.mil domain required\)](#)
- [Current Retirement Points](#)
- [Request a copy of your Performance Report](#)
- [Request a 20 Year Letter \(reissue\)](#)
- [Request a Mortgage Letter](#)
- [Request a Reduced Retired Pay Eligibility Date](#)
- [Request a VA Home Loan Letter](#)
- [Request a copy of your Federal Award or Decoration](#)
- [Request a list of your current Federal Awards and Decorations](#)
- [Request your DD Form 214, Certificate of Release or Discharge](#)
- [Request Other Documents \(Select to view types and descriptions\)](#)
- [Request a copy of your DD Form 215 \(DD Form 214 Correction\)](#)

Information Links

- [Air Force Board for Correction of Military Records Guidance](#)
- [Total Force U.S. Citizenship Guidance](#)
- [TRICARE Basics - Select Information](#)

Evaluations (Overview)

- [MPS or CSS Initiate Officer or Enlisted Performance Report](#)
- [Appeal an Evaluation](#)
- [Request a Shell on a Member](#)
- [Submit a Letter of Evaluation \(AF Form 77\)](#)
- [Submit an Education/Training Report \(AF Form 475\)](#)

Officer Promotions (Overview)

- [Submit a Letter to the Promotion Board \(Officer\)](#)
- [Request a post-Board Counseling \(Officer\)](#)
- [Accelerated and AGR Promotion Application](#)
- [Promotion Calculator](#)

Federal Awards and Decorations (Overview)

- [Nominate a Member for MSM, AFAM, AFAM, AAM](#)
- [Submit a Military Outstanding Volunteer Service Medal \(MOV/SM\)](#)
- [Combat Readiness Medal Certification](#)
- [Amend or Revoke a Federal Award or Decoration](#)
- [Deny Air Reserve Forces Meritorious Service Medal \(ARFMSM\)](#)

Retirements (Overview)

- [Apply for Retirement \(Reserve, AGR, Mandatory Pay at Age 60\)](#)
- [Notification of Eligibility for Reduced Pay/RCSRP Package](#)
- [Request information on my current Retirement](#)
- [Request Assistance on Retired Pay Issues](#)
- [Reserve Retired Pay Calculator](#)
- [RCSRP Calculator](#)
- [Reduced Retired Pay Age](#)

Force Development (Officer Overview)(Enlisted Overview)

- [Reserve Developmental Education Designation Board \(RDEDB\)](#)
- [Reserve School Selection Board \(RSSB\)](#)
- [Reserve Officer Development Plan \(R-ODP\)](#)
- [Reserve Enlisted Development Plan \(R-EDP\)](#)
- [AGR Review Board](#)

The 'Overview' tab will be the first page that you will see in the Dashboard. Select the 'Action Requests' tab to open a Retirement application.

Retirements section



Retirement Application

20 Year Letter Request

My Official Military Personnel Record (view/request copy)

- [View and Print Documents Online \(.mil domain required\)](#)
- [View Current Retirement Points](#)
- [Request a copy of your Performance Report](#)
- [Request a 20 Year Letter \(reissue\)](#)
- [Request a Mortgage Letter](#)
- [Request a Reduced Retired Pay Eligibility Date](#)
- [Request a VA Home Loan Letter](#)
- [Request a copy of your Federal Award or Decoration](#)
- [Request a list of your current Federal Awards and Decorations](#)
- [Request your DD Form 214, Certificate of Release or Discharge](#)
- [Request Other Documents \(Select to view types and descriptions\)](#)

Retired Pay Calculator

Retirement Application

Retirements ([Overview](#))

- [Apply for Retirement \(Reserve, AGR, Mandatory, Pay at Age 60\)](#)
- [Notification of Eligibility for Retired Pay/RCSBP Package](#)
- [Request information on my current RCSBP Election](#)
- [Request Assistance on Retired Pay Issues](#)
- [Reserve Retired Pay Calculator](#)
- [RCSBP Calculator](#)
- [Reduced Retired Pay Age](#)

Force Development ([Officer Overview](#))([Enlisted Overview](#))

- [Reserve Developmental Education Designation Board \(RDEDDB\)](#)
- [Reserve School Selection Board \(RSSB\)](#)

Reduced Retired Pay Submissions



U.S. AIR FORCE

Benefits: Retired Reserve Gray-Area (Awaiting Pay)

- Red ID card
- VGLI, if elected
- SGLI for 120 days
- TRICARE Retired Reserve (TRR)
- Space A travel, if available
- Lodging
- Morale, welfare & recreation
- Commissary & BX privileges





Benefits - Retired Reserve

- **Retired pay at age 60 or if “active duty” reserve retirement**
 - **Blue ID card**
 - **SBP if elected**
 - **TRICARE until age 65**
 - **TRICARE for life option after age 65**
 - **Lodging**
 - **Morale, welfare & recreation**
 - **Commissary & BX privileges**





- Which one applies...
 - If initial entry into military service is:
 - Prior to 8 Sep 80 = more money
 - Pay scale in effect on the retired pay effective date
 - Retirement points X point value = monthly pay
 - On or after 8 Sep 80 = less money
 - Average of the last 36 months of basic pay in effect prior to the retired pay effective date
 - Calculate retired pay using the vPC dashboard RCSBP Calculator





- **Federal law required recoupment of Voluntary Separation Incentive (VSI), Special Separation Benefit (SSB) or Voluntary Separation Pay (VSP) payments from those who receive retired pay**
 - **Your pay will be adjusted by DFAS-Cleveland**
 - **Maximum payback percentage will be 40%**



Reserve Component Survivor Benefit Plan (RCSBP)

- **To provide beneficiaries a portion of a member's retired pay as a monthly annuity**
 - **Review and download the Notification of Eligibility for Retired Pay (NERP) letter and the RCSBP information packet on your vPC dashboard**
 - **Member must concur or non-concur with the “automatic election” that was based on their eligible dependents as updated in MiLPDS**
 - **If member concurs with information, they will be reminded to print or save RCSBP instruction packet for future reference**
 - **If member non-concurs with the automatic election then changes must be submitted by completing a DD Form 2656-5 and return it to ARPC within the 90 calendar day period**
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- **ARPC will notify you to go online to vPC dashboard to retrieve your 20 year letter and review your RCSBP information**
 - **By law, you have 90 days to make a change to your automatic RCSBP selection once you are notified**
 - **Premiums don't start until member begins receiving retired pay**
 - **Irrevocable Decision**
 - **Law requires retirement-eligible reservist to obtain the concurrence of their spouses before making a decision (spouses signature must be notarized)**
 - **To decline or defer participation in the RCSBP**
 - **To select a level of participation that is less than the max**
 - **To select the coverage of a child but not the spouse**
-



- **Option A: Defer/decline coverage until retirement age**
 - If member dies before reaching retirement age, then no survivor annuity is payable. At retirement age, member may elect to participate in **SBP** as any other member becoming entitled to retired pay. This option requires spousal concurrence.
 - **Option B: Defer annuity**
 - Provide coverage for an annuity to begin upon eligibility to draw retired pay usually at age 60 or on the day after the member's death, whichever is later. This option required spousal concurrence.
 - **Option C: Immediate annuity**
 - Provides coverage for an annuity that begins immediately regardless of age at time of death.
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Automatic RCSBP Elections

- If you do have an eligible spouse
 - Your automatic selection will be “Option C”
 - Providing coverage for your spouse and eligible children
 - You will be responsible for the premiums once receiving retired pay
- If you do not have an eligible spouse
 - Your automatic selection will be “Option A”
 - No RCSBP coverage
- If you do have an eligible spouse and you want less than full coverage
 - You must provide spousal concurrence
 - For other than “Option C” for full retired pay
 - Spousal concurrence **must be notarized**

****Remember: *You only have 90 days to change your automatic selection***



- **Life changing events:**
 - **Marriage**
 - If single upon election – one year to change coverage
 - **Birth of Children**
 - If none at time of election – one year to change coverage
 - **Divorce**
 - Former spouse coverage court directed – one year to change coverage
 - **Death of beneficiary**
 - Coverage is suspended – Notify ARPC Entitlements Division
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For a Smooth Transition

- Sign up for Pre-Separation Counseling (A&FRC)
- Enroll in eBenefits www.eBenefits.va.gov
- Contact Department of Veterans Affairs
- Review TRICARE medical and dental options
- Review Veterans Group Life Insurance (VGLI) options
- Obtain Point Credit Summary (PCARS) via vMPF
- Obtain Personnel Record Review via vMPF
- Obtain out-processing checklist from unit and/or MPS
- Obtain copy of Verification of Military Experience and Training (VMET) to assist with civilian resume
<https://www.dmdc.osd.mil/tgps/>
- Education benefits (Post 9/11 GI Bill) www.gibill.va.gov
- Update member and dependent(s) ID card(s)



For a Smooth Transition (cont.)

- **Consider Legal Assistance**
 - **POA/Wills/Notary Services**
- **Copies of Records**
 - **Retirement order (PRDA/myPers)**
 - **DD Form 214 (vPC/vMPF)**
 - **Medical/dental records for member and dependents (MTF)**
 - **Personnel records (PRDA/myPers)**
 - **Leave and Earning Statements/W2 (MyPay)**
 - **Certified Orders (AROWS-R)**
 - **AF 40A's (UTAPS)**
- **Ensure PHA is completed prior to retirement**
 - **Retirement physical is not an entitlement**
- **Request Home Town News worksheet from Public Affairs Office**



- **The DD Form 214 provides Airmen with an accurate and complete summation of active military service**
 - **VA uses the form to determine eligibility for specific benefits and the Department of Labor uses it to assess eligibility for unemployment compensation**

 - **Request a DD 214 for any of the following:**
 - **Reserve component members who are released from extended active duty tours (Title 10-AFR HQ/Unit Active Guard/Reserve (AGR), NGB Statutory Tour members) and then revert back to their assigned reserve component in a ready reserve status**
 - **Involuntarily ordered or volunteered for active duty for contingency operations such as in the event of a national emergency or war under Title 10, U.S.C., sections 12301, 12302, 12304, 12306, 12307, or 688, will be issued a DD Form regardless of the number of days served**
 - **Members who complete 90 continuous calendar days or more of active duty or active duty for training (ADT), or an initial active duty training tour (IADT)**
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- **Initiate via myPers**
 - **On the lower left corner click on “Contact Us”**
 - **Click on “Email the myPers – Total Force Service Center”**
 - **Select your 'Component/Status' and the 'All' category**
 - **In the “Subject” type “Initiating DD Form 214”**
 - **To add supporting documentation for changes to your DD Form 214, select 'Add' under the 'Attach Document' box and upload an electronic copy of the source documents to the application**
 - **Finally, click the 'Submit Request' button, this request will be forwarded for processing**




More information can be found on myPers

The screenshot shows the myPers website interface. At the top, there are browser tabs for 'AFP Home', 'myPers', 'AFRISS-TF', and 'AFPC Secure 4.0 - Main'. Below the browser tabs is a navigation bar with the myPers logo and a search bar. The main navigation menu includes 'ACTIVE DUTY AF', 'AIR RESERVE' (highlighted), 'AIR NATIONAL GUARD', 'RETIREE', 'CIVILIAN', and 'RESOURCES FOR FSS'. On the left side, there is a 'MY ACCOUNT' section for 'ELENAMAY REYES' with links for 'Incidents/Messages', 'My Documents', 'Notifications', 'Change Password', and 'My Profile'. Below that is a 'LEARN MORE ABOUT' section with links for 'Assignment', 'Benefits and Entitlements', 'Career Management', 'Classification', 'Compensation', 'Deployment', 'Evaluations', 'Force Development', 'Mobilization/Demobilization', 'New Hire', 'Promotion', 'Recognition', and 'Retention'. The main content area is titled 'Retirement' and includes a breadcrumb trail: 'Home > Enlisted > Retirement'. A welcome message states: 'Welcome to the Air Force Reserve Officer and Enlisted Retirements home page. This page will give reserve officers and enlisted members information about how to apply for retirement, eligibility requirements information, and how to track the status of your retirement. Also referenced are links to other resources related to retirements.' Below this message are two main sections: 'Eligibility/Processing' and 'Application Process'. The 'Eligibility/Processing' section contains links for 'AGR Retirements', 'Pre-Retirement SBP Responsibilities', 'Transition Assistance Program (TAP)', 'ARC Separation, Discharge, and Retirement - Terms', 'Eligibility Requirements for Reserve Retired Pay at Age 60 or Earlier', 'Notification of Eligibility for Reserve Retired Pay', 'Reduced Reserve Retirement Age', 'ARC Separation, Discharge, and Retirement - Abbreviations and Acronyms', 'Eligibility/Information to Transfer to the Retired Reserve', and 'Eligibility Requirements to Apply for Active Duty Retirements'. The 'Application Process' section contains links for 'AGR and Reserve Retirement Application Changes, Cancellations or Withdrawals' and 'Applying for an Active Duty Military Retirement using the vMPF'.

VA Benefits Advisors



The VA Benefits Advisors are here to assist you in:

- Benefits application assistance
- Identifying local Veteran resources
- Utilizing your VA education benefits
- Surviving spouses and dependents
- Assistance with  profiles

Scheduled Unit trainings preferred.
Walk-ins are welcomed!

For more information, contact:
America, Lynette, & Stephanie
VA Benefits Advisors in Bldg. 38
813.828.8592/93/95/90

**VA Benefits Advisors available for one-on-one assistance with requesting Service members and/or dependents.*



U.S. AIR FORCE

Det 6 Force Development Briefs

- 8 Sep 17 – IR Utilization
 - 22 Sep – Understanding DTS
 - 13 Oct 17 – Understanding the Orders Process
 - 27 Oct 17 – Reserve Assignments
 - 17 Nov 17 – Joint Officer Qualification
 - 8 Dec 17 – Retirement Preparation
-
- Conducted at MacDill AFB – DCS available





- **IMA Travel Companion Guide:**
<http://www.arpc.afrc.af.mil/Portals/4/DRIO/RIO-IR-Travel-Guide-20Sep16.pdf?ver=2016-09-20-080955-180>
- **Individual Readiness:**
<https://imr.afms.mil/imr/MyIMR.aspx> or
<https://www.my.af.mil/arcnetprod/resnet/classic/home.asp>
- **HQ/RIO public website:**
<http://www.arpc.afrc.af.mil/Home/HQRIO.aspx>
- **RIO/Det 6 Facebook Page:**
<https://www.facebook.com/pages/RIO-Det-6/741390915926303?ref=hl>



Contacts for Det 6 IRs



Main Customer Service Line
(813) 828-5035/DSN 968

Opt 1 - Force Management
(Assignments, Enlisted Prom, UPMR Mgt)
Riodet6forcemgmt@us.af.mil

Opt 2 - Readiness & Integration
(Orders, Readiness, Waivers, Formal School)
Riodet6.readiness@us.af.mil

Opt 5 - Resource Management
(All other services, DTS)
riodet6@us.af.mil

Commander: Col Clif Stargardt (at MacDill)
(813) 828-5035 Opt 4/DSN 968;
clifton.stargardt@us.af.mil

Superintendent: CMSgt Jeannie Norton
(813) 828-5035 Opt 3/DSN 968
debra.norton@us.af.mil

IMA Travel

(800) 808-5942/(678) 655-5804/DSN 625

Fax: (478) 327-0625/DSN 497

Dobbins.imatravel@us.af.mil

Mail: IMA Travel Office
1392 Second St.
Dobbins ARB GA 30069-4823

OL - JB Langley-Eustis VA
757-764-5101/DSN 574
HQRIO.DET6OL-JBLE@us.af.mil

OL - Hurlburt Field FL
850-884-2820/DSN 579
RIODET6OLHURLBURT@us.af.mil

Total Force Service Center (ARPC)

(800) 525-0102

(210) 565-0102/DSN 665

Orders

Orders Writing Cell (OWC) 478-327-2167/DSN 497

rmg.orders@us.af.mil

ARPC/RIO Pay Office

(720) 847-3711/DSN 847

Fax: (720) 847-3960/DSN 847

arpc.riorpo.1@us.af.mil

IR Guide

<http://www.arpc.afrc.af.mil/Portals/4/Documents/RIO/TheIRGuide-1.pdf>

IMA Travel Companion Guide

<http://www.arpc.afrc.af.mil/Portals/4/Documents/RIO/RIO-IR-Travel-Guide-2016.pdf>

HQ RIO Website

<http://www.arpc.afrc.af.mil/hqrio.aspx>

Questions??

