



# RIO Detachment 6— The Pelican Brief



## From the Commander:

LAST-MINUTE ORDERS REQUESTS: Help Us, Help You

Ladies and gentlemen,

I feel compelled to address an issue that has been creeping up in frequency for quite a while, and is now starting to reach a tipping point — and that issue is too many requests for orders at the last minute. Our advertised desired lead time for orders requests is **10-15 business days**. The reason for that is because the process for bringing IMAs onto duty has many different touch points between you the IMA, the active duty, Det 6, orders writers, the Reserve Pay Office, and ARPC/FM. And for the most part it's a serial process, meaning the next touch point can't happen until the previous one is complete. All too often we're getting orders requests to travel within 5 business days, without accurate and complete required paperwork, and/or without a completed Military Personnel Appropriation (MPA) tasking, and an irate IMA calling the next day to ask why their orders aren't done yet. What ends up happening is that all of the touch points end up operating needlessly in crisis mode, with too many verbal orders letters being cut, thereby putting YOU, the IMA, in financial jeopardy since VOCOs aren't payable orders.

Of course, what ends up happening is the late requests end up supplanting the on-time requests, some of which then end up getting worked in crisis mode. So then the entire process ends up "behind the jet" so to speak. It's reactionary rather than pro-actionary, and that's where mistakes happen. The consequence of those mistakes is potentially an IMA having to eat a \$1000 airfare ticket (as an extreme real-world example).

We'll be coming out with a policy letter this month to address this issue going forward, and the policy will go into effect 1 January 2017. The result will be that once in a while an IMA will end up not traveling or coming on duty when he/she thought they were. That IMA will then be most displeased and hopefully start the process earlier the next time. For legitimate last-minute mission-critical duty requirements, things won't change. We'll gladly operate in crisis mode to make that happen. But for the ones who've known about that conference for a month but just simply procrastinated, c'est la vie. I'm simply setting that expectation now.

So let me remove my Grinch hat now and wish you all Merry Christmas and Happy Holidays. This time of year can be stressful, excruciatingly busy, joyous, happy, and sometimes tragic. Take care of yourselves and your families physically, spiritually, and emotionally. A random act of kindness could save a life. Take a deep breath as you listen to holiday music when someone cuts you off in traffic rather than laying on the horn. Buy an extra gift and donate to those less fortunate. Be excellent to each other (name that movie quote!). And be proud of your continued service to the United States of America.

Blessings to you and your families from Detachment 6, and thanks for all you do as Citizen Airmen!

Col Clif Stargardt

**Det 6 Commander**  
Col Clif Stargardt  
813-828-2742

**Superintendent**  
CMSgt Jeannie Norton  
813-828-5982

## Det 6 Force Development Briefs

Telecom: 813-828-8255 Pin: 808

9 Dec 16—Retirement Preparation

13 Jan 17—Understanding DTS

27 Jan 17—Officer Promotion Board Preparation, specifically for CY17 Lt Col Board

10 Feb 17—Enlisted Force Development

24 Feb 17—IR Utilization

10 Mar 17—Officer Force Development

15 Dec 16—Newcomers Briefing —Every 3rd Thurs of each month (Short





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### Connect with RIO Det 6



#### Det 6 (MacDill)

813-828-5035; DSN 968

#### Resource Management

RIODET6@us.af.mil

#### Force Management

RIODET6FORCEMGMT@us.af.mil

#### Readiness and Integration

RIODET6.READINESS@us.af.mil

#### OL-JBL (Langley)

757-764-5101 DSN 574

HQRIO.Det6OL-JBL@us.af.mil

#### OL-HUR (Hurlburt Fld)

850-884-2820; DSN 579

riodet6olhurlburt@us.af.mil

### HQ RIO Quick Links

- [HQ RIO Website](#)
- [Detachment Directory](#)
- [The Guide for IRs](#)
- [Travel Companion for IRs](#)
- [Wingman Toolkit](#)
- [MyPers](#)
- [AROWS-R](#)
- [Defense Travel System](#)

### **Annual Tour (AT) Special Tour Request Form:**

I AW AFI 36-2254V1, the purpose of AT is to provide individual and/or unit readiness training, but may support the Active Component missions and requirements. IRs must perform 12 days of AT each fiscal year (up to 14 days with Det 6 approval). ATs CANNOT cross two FYs. IRs earn one active duty point for each day of duty performed while on AT status. In addition, the IR will receive one point for days on which official travel is authorized however, point(s) received will NOT count towards your AT requirement, therefore you must WORK 12 days in order to have a good FY. AT typically starts on Monday and ends on the following Friday (no holidays and down days authorized without Det 6 approval). If special mission or training requirements require an IR to work over a holiday, down day or two weekends, the IR must submit the attached AT special tour request form, with justification for the request. The AT Special Tour Request form can be found on the HQ RIO website at <http://www.arpc.afrc.af.mil/hqrio.aspx> and must be submitted when requesting a split AT/covers a Federal Holiday/covers two weekends/doesn't start on a Monday and end the following Friday.

### **AT Orders Submission:**

All AT orders must be submitted in AROWS-R

<https://arowsr.afrc.af.mil/arows-r/index.jsp> NLT 31 May of each FY OR at least 10 duty days prior to the order start date (whichever comes first).

### **Rental Car Justification Worksheet:**

In addition, if you require a rental car while on AT, you must provide the attached Rental Car Request at the same time as submitting your AT in AROWS.

Please be advised that if the rental car justification form is not provided, your order will be either disapproved or the rental car will not be authorized.

### **Det 6 Organization Email Boxes:**

Just a reminder, we ask that all customers utilize the Det 6 Org Boxes to ensure you receive a quicker response. Below are the three main org boxes used at Det 6—MacDill.

**Force Management** - [Riodet6forcemgmt@us.af.mil](mailto:Riodet6forcemgmt@us.af.mil)

Assignments/Enlisted Promotions/SRP/Reenlistments/UPMR Mgt

**Readiness & Integration** - [Riodet6.readiness@us.af.mil](mailto:Riodet6.readiness@us.af.mil)

Orders/Readiness/Waivers/Formal School

**Resource Management** - [Riodet6@us.af.mil](mailto:Riodet6@us.af.mil)

DTS/All other services



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### 1 November 2016 Enlisted Promotions:

MSgt Nathaniel Greathouse (SOUTHCOM)  
TSgt Derek Koopman (OL A3 AF)  
SSgt Jason Shirey (612 AOC)

MSgt Daisy Grotsma (1AF)  
TSgt Jonathon Laier (SOCCENT)

### 1 December 2016 Enlisted Promotions:

SMSgt Nicole Nelson (SOCOM)  
MSgt Landford Saturnio (99 SFS)

MSgt Anyta Carlile (SOUTHCOM)  
SSgt Jason Shirey (612 AOC)

Connect with RIO Det 6



#### **Det 6 (MacDill)**

813-828-5035; DSN 968

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### Flu Vaccination due by 1 Jan 17

Flu season is back! As an Individual Reservist, it is your responsibility to ensure you are ready to deploy at a moment's notice. This means your readiness, including vaccinations, must remain current. By 1 January 2017, you must obtain your flu vaccination, and the data must be reflected in the Aerospace Medicine Information Management System (ASIMS), or your Individual Medical Readiness (IMR) will turn red and placed in No Pay/No Points status.

Members must be in duty status to utilize a Military Treatment Facility (MTF). Only the inactivated (no live virus) vaccine, administered intramuscularly (into the deltoid muscle) in those up to age 65, will be provided by MTFs.

Please note that if receiving the vaccination from a civilian provider, the Flu Mist form is no longer approved for DoD personnel. Any other form of the Flu vaccine is acceptable. Additionally, you must provide one of the following documents to your servicing MTF or HQ RIO/IRM AFRC/RIO workflow (afrc.rmsgsg@us.af.mil) (1) Civilian proof of vaccination or (2) a letter from a doctor recommending the vaccine not be received and why.

### IR Spotlight

2nd Lt Bethany Peterson is the newest commissioned officer IMA to DET 6, having recently graduated from OTS in October. Upon completion of her technical school, she will serve as an Intelligence Officer assigned to the 11th Special Operations Intelligence Squadron, Hurlburt Field, FL. While new to the reserves, Lt Peterson has over thirteen years experience working in the intelligence community. She began her career active-duty Air Force as an Imagery Analyst from 2003-2007, before separating to work as a government contractor. Her specialty is Geospatial Intelligence analysis, and her civilian career has taken her to South Korea, Germany, and two deployments to Afghanistan. She currently works as a government contractor supporting AFSOC, providing aerial reconnaissance, full-motion video analysis, and intelligence support to SOF and Task Force missions worldwide. She loves life in Florida, spending time with her husband Mike and their two cats, and her hobbies include playing guitar, working out, traveling, and of course... Alabama football. Her cats enjoy sleeping 16 hours out of the day, salmon-flavored treats, and also string. Personal philosophy: Be great at what you do. Be grateful. And don't take life too seriously.

