



# *United States Air Force Reserve*

*Integrity - Service - Excellence*

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## **IMA Enlisted Promotions**



**U.S. AIR FORCE**

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*Fly, Fight and Win...*



- Three Methods available for promotion
  - Unit Vacancy Promotions
  - **Stripes for Exceptional Performers (STEP I)**
    - Formally Extended Promotion Program (EPP)
  - **Stripes for Exceptional Performers (STEP II)**
    - Formally known as the Promotion Enhancement Program (PEP)
  - IRs can qualify for all 3 methods; however, PIRRs can only qualify for 2 of the 3 (STEP I and STEP II)
- Whole Person Concept considered – “... factors such as job performance, professional qualities, leadership, job responsibilities, depth and breadth of experience, specific achievements, and academic and professional military education.”

- **When are promotion rosters sent out from ARPC?**
  - **Promotion Roster will be sent out the first week of the month**
  - **Will be sent to Detachment POCs myPers account, Det POC will then distribute to appropriate Commander**
- **What documents need to be submitted in the promotion request?**
  - **Promotion Roster signed by Commander (TSgt and below)**
  - **Promotion Roster signed by Commander and Reserve Service Commitment (RSC) by member (MSgt thru CMSgt)**

- **When are promotion rosters to be turned in to ARPC?**
  - **Rosters are to be submitted to ARPC by the 25th of each month**
- **When are promotions effective?**
  - **Promotions are effective on the 1st day of the month**
  - **Promotions Orders and MilPDS updates will be sent and completed on the 1<sup>st</sup> day of the month**

**(Note: Please inform members not to call ARPC for status on promotion)**



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## *Tools To Use for Promotion Questions*

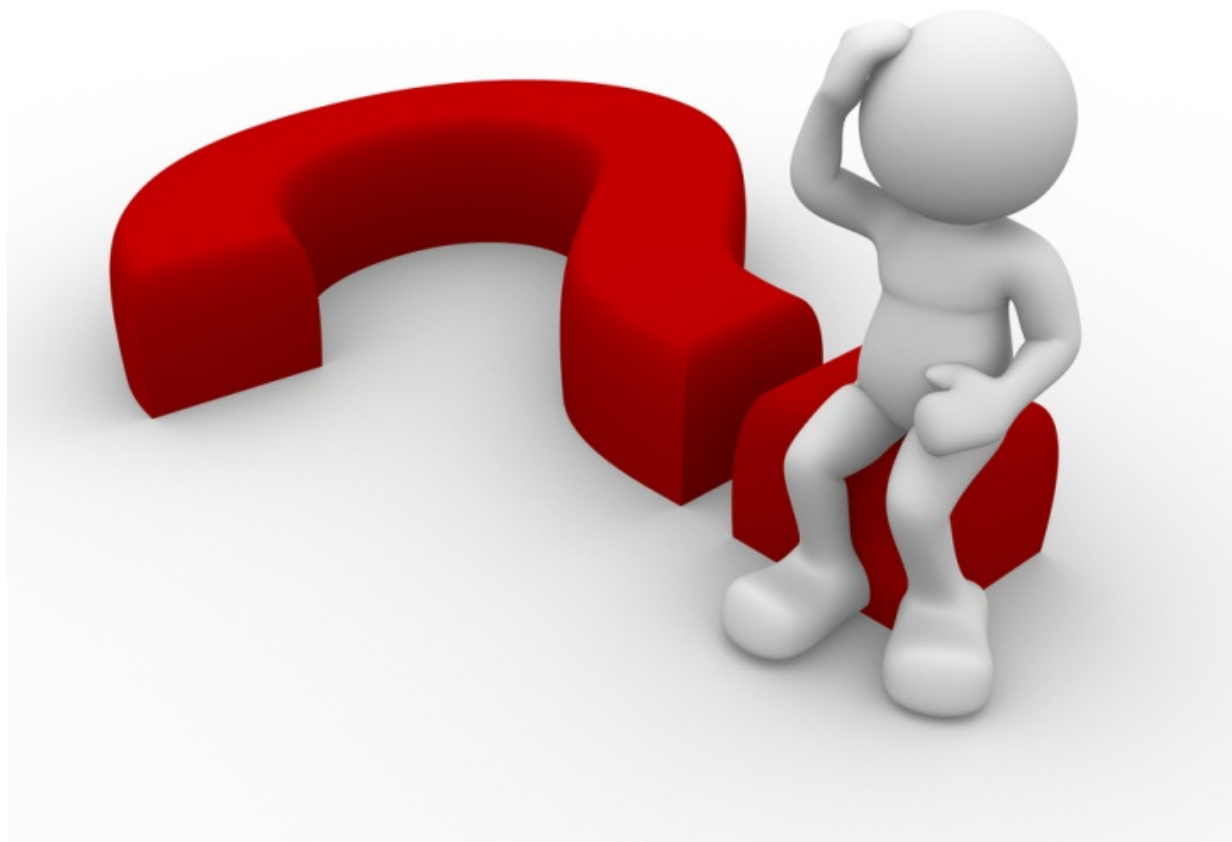
- **AFI 36-2502 – Enlisted Airman Promotion/Demotion Programs**
- **AFI 36-2502, Table 8.2 – Promotion Eligibility**
- **MyPers Website - <https://mypers.af.mil/app/home>**
- **HQ RIO Website - <http://www.arpc.afrc.af.mil/HQRIO.aspx>**



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# Questions



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