

United States Air Force Reserve

Integrity - Service - Excellence

Officer Promotions



U.S. AIR FORCE

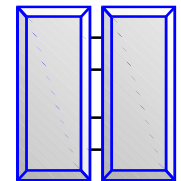
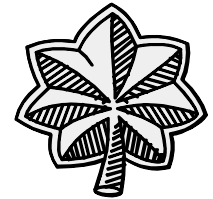
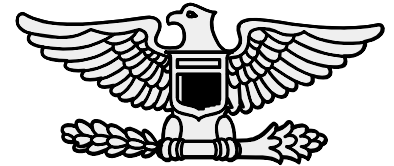
**Selection Board Secretariat
1 May 19
Version 1**



U.S. AIR FORCE

Overview

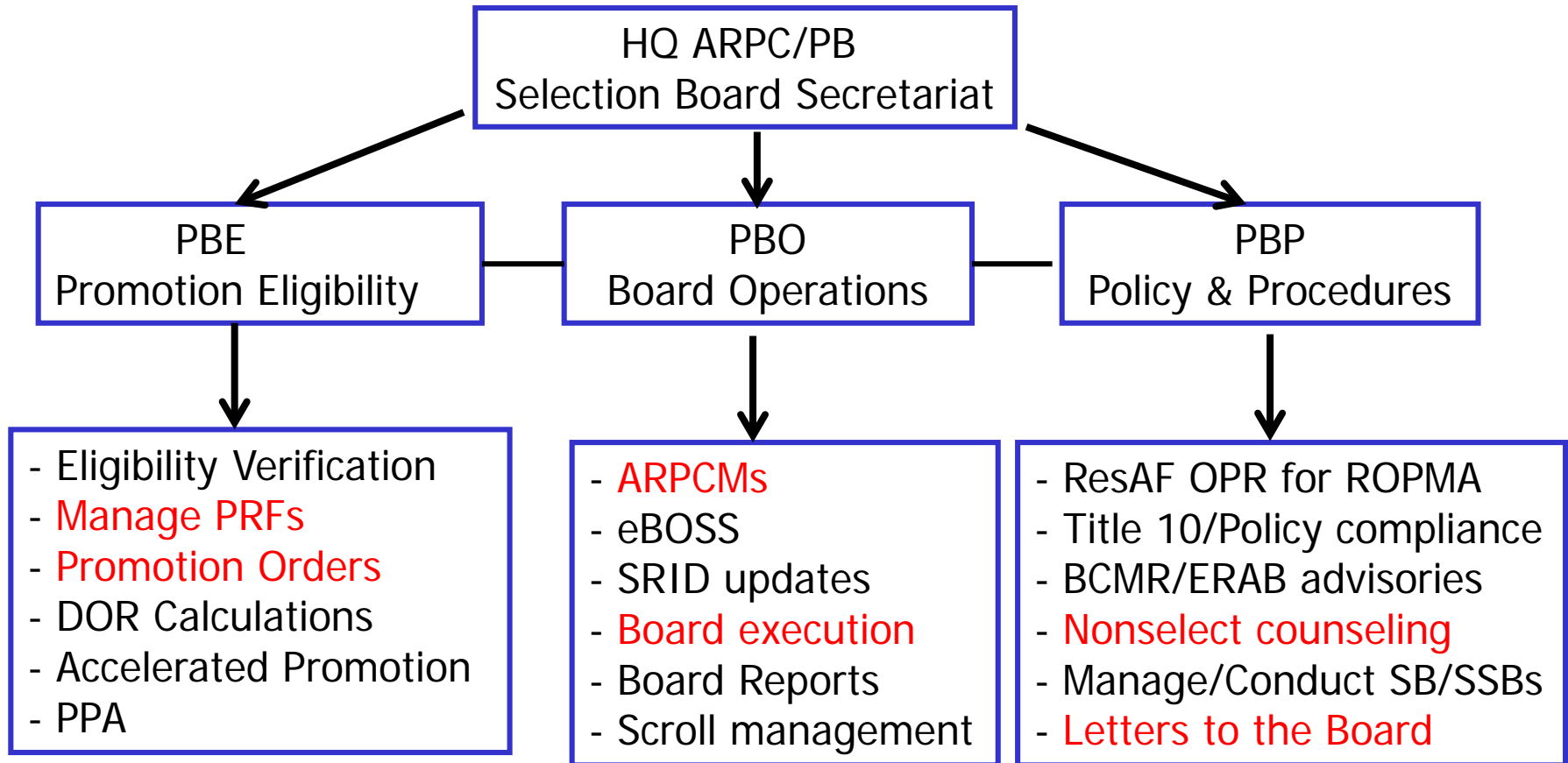
- HQ ARPC Promotion Board Secretariat
- Promotion Boards
- Officer's Responsibility
- Post Board Actions





U.S. AIR FORCE

ResAF Selection Board Secretariat



Reserve of the AF = Air National Guard & Air Force Reserve
Also referred to as Air Reserve Components (ARC)



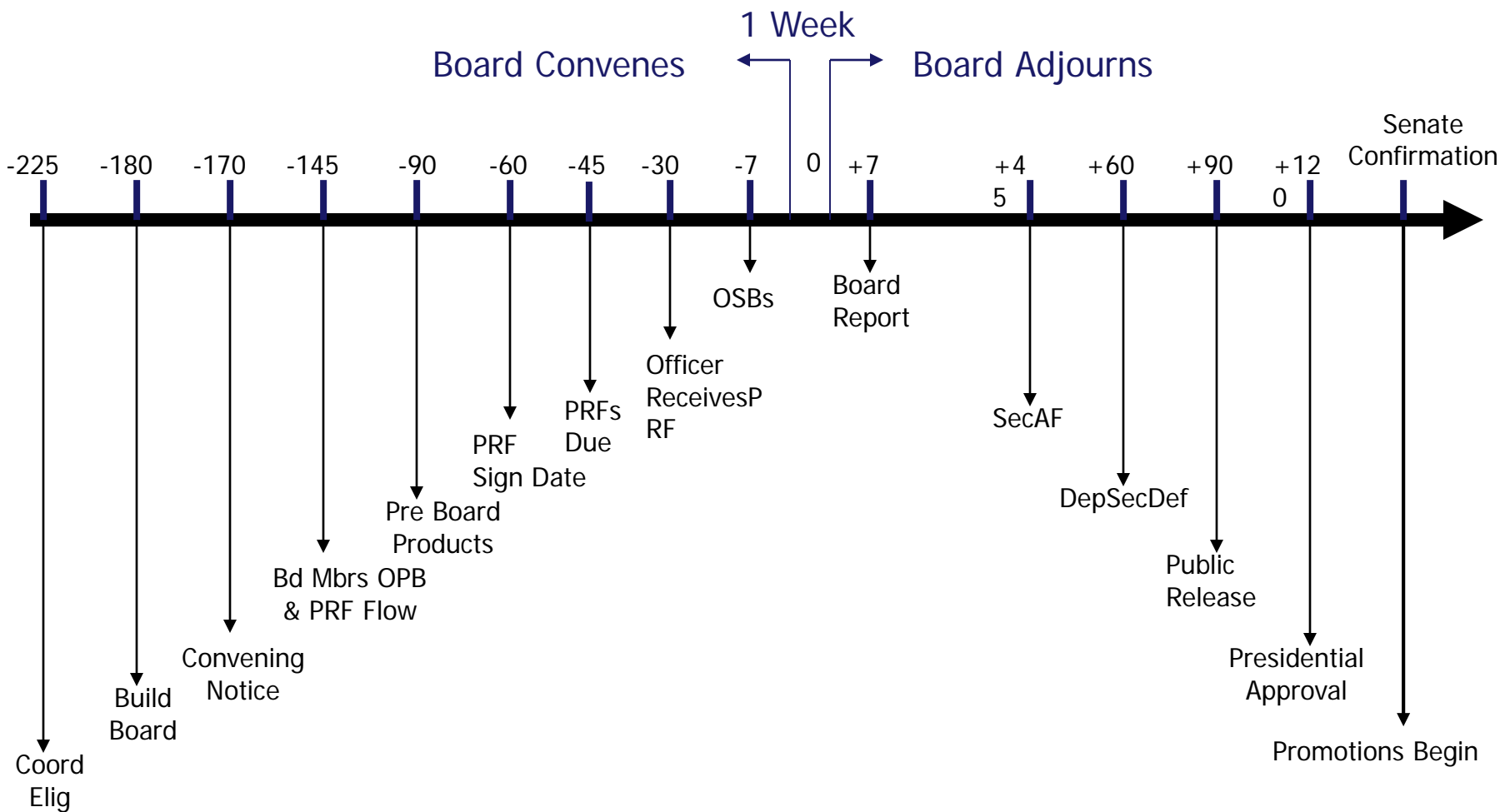
Types of ARC Boards

TYPE	DESCRIPTION	ANG	AFR
Mandatory Boards	<ul style="list-style-type: none">• By law• IPZ/APZ	1 st Lt/Capts Process Maj - Lt Cols	1 st Lt/Capts process Maj - Cols
Position Vacancy Boards	<ul style="list-style-type: none">• Consider exceptionally well-qualified officers for early promotion	O-4 thru O-6 Fed Rec for each State only; Endorsed by TAG	O-4 / O-5 Boards only Sr Rater nomination & Eligibility factors must be met
Special Selection Boards	<ul style="list-style-type: none">• By law; to correct admin error; ARPC/PB discretion	O-4 / O-5	O-4 thru O-6 Boards
Special Boards	<ul style="list-style-type: none">• By law; can be directed by BCMR	N/A	O-4 / O-5 Boards
Selective Continuation Boards	<ul style="list-style-type: none">• SecAF discretion; for 2x deferred officers in specific AFSCs	N/A	O-4 / O-5 Boards only



U.S. AIR FORCE

Timelines





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Promotion Board Information

myPers

Air Reserve Officer

Advanced Search Search Tips

ACTIVE DUTY AF AIR RESERVE AIR NATIONAL GUARD RETIREE CIVILIAN RESOURCES FOR FSS

MY ACCOUNT

- Incidents/Messages
- My Documents
- Notifications
- Change Password
- My Profile

LEARN MORE ABOUT

- Assignment
- Benefits and Entitlements
- Career Management
- Classification
- Compensation
- Deployment
- Evaluations
- Force Development
- Mobilization/Demobilization
- New Hire
- Promotion
- Recognition
- Retirement
- Separation
- Systems Support
- Training

Still Need Help?

- Contact Us

Home > Officer > Promotion

Promotion

The following provides important information concerning Air Force Reserve (AFR) officer promotions. Listed below are links to various subjects that will assist you in your career progression.

- How to Prepare for a Successful Air Force Reserve Officer Promotion Board
- Reserve of the Air Force Officer Promotion Orders
- ARPC Promotion Board Volunteer Information
- ANG and AFR Officer Twice Deferred for Promotion
- Changes to Academic Degree and Developmental Education Expectation

ARC Selection Board Schedule

- Calendar Year 2019
- Calendar Year 2018

Recent Board Statuses and Information by Rank

- First Lieutenant
- Major
- Colonel
- Captain
- Lieutenant Colonel
- Brigadier General Qualification Board

Pre-Promotion Board Information

- Promotion Board Eligibility
- Officer Promotion Board - General Information
- Officer Pre-selection Brief (OPB) and contents of the Officer Selection Record (OSR)
- Position Vacancy Promotions
- Writing Letters to a Promotion Selection Board
- Removal of Article 15 and/or Letter of Reprimand (LOR) from an Officer Selection Record (OSR)

Post Promotion Board Information

- Accelerated Promotion Process
- Guard and Reserve Non-selection Counseling
- Special Boards/Special Selection Boards
- Mandatory Separation Date (Lt Col Selects)
- Continuation Boards
- How to Request a Copy of your Promotion Order
- Conducting a Promotion Ceremony (Pin-On)

Related Resources

- AFH 33-337, The Tongue and Quill
- Instructions Governing Centralized OSRs
- AFI 36-2406, Officer and Enlisted Evaluation System
- AFI 36-2603, Air Force Board for Correction of Military Records
- Air Reserve Personnel Center Memorandums
- AFI 36-2006, Oath of Office and Certificate of Commission
- AFI 36-2501, Officer Promotions and Selective Continuation
- AFI 36-2504, Officer Promotion, Continuation and Selective Early Removal in the Reserve of the Air Force

Home > Officer > Promotion



U.S. AIR FORCE

CY19 Selection Board Schedule

ResAF Board	Convening Dates
AFR Major Board - U/V/W0419A	28 Jan - 2 Feb
ANG Col Fed Rec Review Brd (1st session) - N0619A, SB / SSBs	18 - 22 Mar
ANG Maj/Lt Col Board - A04/A0519A, SB / SSBs	15 - 20 Apr
AFR Lt Col Board - U/V/W0519A	10 - 15 Jun
ANG Col Fed Rec Review Brd (2nd session) - N0619B, SB / SSBs	20 - 23 Aug
AFR Colonel Board - V/W0619A, SB / SSBs	21 - 26 Oct
Reserve Brig General Qualification Board - G0719B	5 - 8 Nov

*** Promotion to 1st Lt and Captain is a process, not a promotion board
These processes occur semi-annually (April & October)**



U.S. AIR FORCE

Air Reserve Personnel Center Memorandums (ARPCMs)

2. ELIGIBILITY FACTORS:

a. DOR CRITERIA AND BOARD IDS

US Air Force Reserve (USAFR)		
Board Type	Date of Rank (DOR)	Board IDs
* Major Mandatory Participating Reserve (PR)	30 Sep 07 or earlier	V0413A
** Major Mandatory Nonparticipating Reserve (NPR)	30 Sep 07 or earlier	W0413A
*** Major Position Vacancy (PV)	30 Sep 08 or earlier	U0413A

* PR categories include eligible Reserve officers assigned as Unit Traditional, Air Reserve Technician, Active Guard Reserve (AGR), Individual Mobilization Augmentee (IMA), Selective Service, Participating Individual Ready Reserve (IRR) and Limited Extended Active Duty (LEAD). Although LEAD is not part of the PR, the Secretary of the Air Force has directed LEAD compete with the PR.

** NPR categories include eligible Reserve officers assigned in the Standby Reserve or Non-Participating IRR.

*** AFPROMS will identify potential eligibles by DOR only. Military Personnel Sections (MPS) and Program Managers must verify if officers meet remaining eligibility criteria. See attachment 5.

**ARC Board Convening Notices & Public Release ARPCMs
are posted on myPers**



U.S. AIR FORCE

ARPCMs

MILESTONES

30 Sep 07	DOR must be on or before this date to be eligible to meet the mandatory board
14 Jan 12	Officer must be on the RASL on or before this date to meet the board
19 Jul 12	Date mandatory board data created in AFPROMS (board build)
1 Aug 12	OPBs, DQHBs and PRF notices available via AFPROMS
14 Aug 12	MPS suspense to disperse OPBs with attachments 3, 4 and 5 to officers meeting board
16 Oct 12	DBH reports close out date
30 Nov 12	PV-nominating PRFs due to PBE
30 Nov 12	All outstanding OPRs due to ARPC
1 Dec 12	Approximate last day to update before MilPDS upgrade
1 Dec 12	PV-nominated officer requests OPB IAW attachment 6, paragraph 5
Early Jan	MPS run current OPBs so officers can verify post-MilPDS-upgrade accuracy
9 Jan 13	OSBs extracted for the board. For MilPDS updates made after 6 Jan 13, submit source documents and printouts to the promotion board room staff via the vPC-GR Dashboard on the myPers website, https://gum-crm.csd.disa.mil/app/login or through the Air Force Portal, https://www.my.af.mil/faf/FAF/fafHome.jsp
13 Jan 13	Letters to the board due
14 Jan 13	Board convenes at ARPC
6 – 8 weeks	Approximate timeframe for public release of promotion results after board adjourns
14 Apr 13	Officer's DOS must be on or later than this date to be eligible for promotion consideration

Convening Notice

PRFs due

Last day to update MilPDS

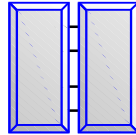
Letters to Board Due

Pay particular attention to SUSPENSE DATES in ARPCMs



U.S. AIR FORCE

Time In Grade (TIG)



Promotion to:	Mandatory TIG (Pin-on Date)	Position Vacancy	
		ANG	AFR
1st Lt	2	N/A	N/A
Capt	2	N/A	N/A
Maj	7	4, 5, 6	5
Lt Col	7	4, 5, 6	5
Col	4 (AFR)*	3 or Contact NGB	N/A

**ANG: Maj-Lt Col & AFR: Maj-Col
Promotion DOR cycle is 30 Sep or earlier**



- **What is RASL**
 - **Reserve Active Status List**
- **Promotion Eligible**
 - **Members must be on RASL or ADL for 1 year**
 - **No break in service from AD to AFR**



U.S. AIR FORCE

Promotion Recommendation Form (PRF)

- **Required:**
 - Mandatory Board O-5 thru O-6
 - Position Vacancy Nomination (O-4/O-5 Boards)
 - Do Not Promote (DNP)
 - **New Process/Form**
 - 2-Line PRF
 - Bullet format
 - **Signed by SR**
 - Senior rater fixed by policy
 - **Promotion Recommendation block must have minimum of 1 bullet**
-




Officer's Responsibility

- Know Your Date of Rank – *Calculator on vPC*
 - READ the ARPCMs (milestones/guidance/etc...)
 - Review your Officer Preselection Brief (OPB)
 - Make sure information is current/correct
 - If something is wrong, work with your servicing MPF/MPS to correct issue
 - The Officer Selection Record (OSR) is Officer's Responsibility...*Check PRDA!*
 - Make sure your records are correct
 - If something is wrong, work with your servicing MPF/MPS to correct issue
 - Review eOSR in vPC– lists discrepancies in your record ID'd by ARPC/PB
-



U.S. AIR FORCE

Promotion Calculator



Dashboard

Role Filter [Role Filter Help](#)

[myPers Home Page](#)

[Overview](#) [Worklist](#) [Action Requests](#) [My Roles / Delegations](#)

ACTIVE DUTY AF **AIR RESERVE** **AIR NATIONAL GUARD**

Online Services Component Default [Action Requests Help](#)

Documents I've Requested

[Track Previous Support Requests](#)

Need further assistance with a request not listed on this page?

[Create a New Support Request](#)

My Records (updates and corrections)

- [Request Personal Data Updates](#)
- [Update Civilian Employment Information \(CEI\)](#)
- [Update DEERS Information](#)
- [Request Duty History Changes or Corrections](#)
- [Update Missing Awards and Decorations Order History](#)
- [Request Military Service Date Changes and/or Corrections](#)
- [Request Retirement Points Corrections](#)
- [Review your Electronic Officer Selection Record \(eOSR\)](#)
- [Request Correction to my DD Form 214](#)

My Official Military Personnel Record (view/request copy)

- [View and Print Documents Online \(.mil domain required\)](#)
- [View Current Retirement Points](#)
- [Request a copy of your Performance Report](#)
- [Request a 20 Year Letter \(reissue\)](#)
- [Request a Mortgage Letter](#)
- [Request a Reduced Retired Pay Eligibility Date](#)
- [Request a VA Home Loan Letter](#)
- [Request a copy of your Federal Award or Decoration](#)
- [Request a list of your current Federal Awards and Decorations](#)
- [Request your DD Form 214, Certificate of Release or Discharge](#)
- [Request Other Documents \(Select to view types and descriptions\)](#)
- [Request a copy of your DD Form 215 \(DD Form 214 Correction\)](#)
- [MPS/FHQ POC Listing](#)

Information Links

- [Air Force Board for Correction of Military Records Guidance](#)
- [Total Force U.S. Citizenship Guidance](#)
- [TRICARE Reserve Select Information](#)

Evaluations (Overview)

- [MPS or CSS Initiate Officer or Enlisted Performance Report](#)
- [Appeal an Evaluation](#)
- [Request a Shell on a Member](#)
- [Submit a Letter of Evaluation \(AF Form 77\)](#)
- [Submit an Education/Training Report \(AF Form 47\)](#)

Officer Promotions (Overview)

- [Submit a Letter to the Promotion Board \(Officer\)](#)
- [Request a post-Board Counseling \(Officer\)](#)
- [Accelerated and AGR Promotion Application](#)
- [Promotion Calculator](#)

Federal Awards and Decorations (Overview)

- [Nominate a Member for MSM, AFAM, AFAM, AAM](#)
- [Submit a Military Outstanding Volunteer Service Medal \(MOVSM\)](#)
- [Combat Readiness Medal Certification](#)
- [Amend or Revoke a Federal Award or Decoration](#)
- [Deny Air Reserve Forces Meritorious Service Medal \(ARFMSM\)](#)

Retirements (Overview)

- [Apply for Retirement \(Reserve, AGR, Mandatory, Pay at Age 60\)](#)
- [Notification of Eligibility for Retired Pay/RCSBP Package](#)
- [Partial Year Calculator](#)
- [Request information on my current RCSBP Election](#)
- [Request Assistance on Retired Pay Issues](#)
- [Reserve Retired Pay Calculator](#)
- [RCSBP Calculator](#)
- [Reduced Retired Pay Age](#)

Force Development (Officer Overview)(Enlisted Overview)

- [Reserve Developmental Education Designation Board \(RDEDB\)](#)
- [Reserve School Selection Board \(RSSB\)](#)
- [Reserve Officer Development Plan \(R-ODP\)](#)
- [Reserve Enlisted Development Plan \(R-EDP\)](#)
- [AGR Review Board](#)
- [Reserve Retired Pay Computation Worksheet](#)



U.S. AIR FORCE

Promotion Calculator



Promotion Calculator

ARPC Promotion Dates Calculator

Service Component

Reserve

Grade

MAJ

Date Of Rank

4/1/2011

Position Vacancy Board

6/30/2016

Position Vacancy Pin-on

Public Release

Mandatory Board

6/30/2017

Mandatory Pin-on

4/1/2018

*Disclaimer: The promotion calculator is an estimate of future boards and pin on dates based on current law. For additional detailed information please contact the Total Force Service Center at 800-525-0102

Note 1: For AFR Cols board, historically the public release is sometime in December and Senate confirmation is in late January or February. Promotion pin-on dates will generally start no earlier than 1 April based on the selected officers increment numbers.

Note 2: For ANG State Position Vacancy nominations (Maj and Lt Col) and ANG Cols Fed Rec Review board nominations, please check with your FSS and/or State Headquarters.

Note 3: For Mandatory boards (ANG & AFR), a Senior Rater can request an earlier pin on date (IAW AFI 36-2504, Chapter 6) if officer is the incumbent in the higher graded billet and meets all other eligibility requirements.

Close



U.S. AIR FORCE

Personnel Records Display App (PRDA)

INFOCON 3 UNCLASSIFIED INFOCON Alpha

https://vpssc.afpc.randolph.af.mil/vpssc/mods/prda/files/pa AF Portal AFPC Secure 4.0 - Main Menu Virtual Personnel Services C...

Help Print Logout

Virtual Personnel Services Center

Welcome: LTC BOEHLE AMY JEANETTE Member (Mil) [Change Role](#)

My Sections

- Dashboard
- PRDA**
- ADP

Browse [Search Documents](#)

Clicking on a "category" or "subcategory" name in the browse tree will place the selected document from that category or subcategory into the "Selected Document" area. Clicking on an "individual document" in the browse tree will place the document in the "Selected Document" area.

Available Category:

- DECORATIONS (4)
- PERFORMANCE REPORTS (5)
- ENTIRE PERSONNEL RECORD (31)
- MEDICAL (0)
- PCARS (2)
- SELECTION FOLDER (9)**
- Performance Reports (5)
- Decorations (4)

Documents

Document Number	Document Name	Date	# of Pages
AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 13	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 12	2
DMMCIT	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
DMMCIT	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 11	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 10	2
DMMCIT	DECORATION/CITATION - MERITORIOU...	02 Dec 10	1
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 09	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 08	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 07	2

[1 < < < 1 2 3 4 > > >](#)

[Get Documents](#) [Select All](#) [Deselect All](#) [Clear](#)

The information you are about to view contains information covered under the Privacy Act of 1974 (5 U.S.C. 552a) and must be protected IAW AFI 33-332, DoD Regulation 5400.11, and it is For Official Use Only (FOUO). Reproduction of evaluations is prohibited unless authorized under and IAW AFI 36-2406, Chapter 3. The Privacy Act provides for criminal penalties against anyone who discloses information to unauthorized persons. Anyone who obtains information about an individual under false pretenses may also be subject to criminal penalties enforceable under Article 134, UCMJ.

This information is protected under the Privacy Act (see AFI 33-332, Air Force Privacy Act Program).

Authority: Title 5 U.S.C., DoD 1400.34 SC 1950 and Title 10 U.S.C., 8013; SECAF E.O. 9397 authorizing the SSAN to be used as a system of numbering to identify persons - where applicable.

Purpose: To provide a means of positive identification for the purpose of processing applications or retrieving data.

8:24 PM 3/29/2014



U.S. AIR FORCE

Electronic Officer Selection Record (eOSR)

Discrepancies

In the following table is listed any discrepancies noted during a review of your Officer Selection Folder. To ensure your records are correct and ready to meet the promotion selection board please select a row in the table to review the discrepancy(ies) details.

Discrepancy Type	Status	Create Date
Evaluation	Discrepancy	8/30/2010 5:28:15 PM
Decoration	Discrepancy	9/15/2010 10:07:22 AM
Decoration	Discrepancy	9/15/2010 10:09:49 AM
Decoration	Discrepancy	9/15/2010 10:48:00 AM
Evaluation	Discrepancy	9/15/2010 11:16:55 AM

Discrepancy Type: OPR : Status: CLOS : Close Date: 17-FEB-2007

Remarks : Missing Training Report (AF 475)

To correct identified discrepancies we have provided detailed instructions below for submitting your requested corrections within this VPC-GR online application. Please use the following to initiate any corrections.

[Decorations](#)

[Evaluations](#)

[Duty History](#)

Decorations Update

Evaluations Update

Duty History Update

The following tabs allow you to review current information in your Officer Selection Record as of your notifications an



Electronic Officer Selection Record (eOSR)

- **Verify that your records are accurate**
 - **Developmental Education (DE)**
 - **Foreign Language**
 - **Board Certifications**
 - **Decorations**
 - **Performance Reports**
 - **Participation Points**
 - **Duty History**
 - **Leadership and Depth/Breadth of Experience**
 - **Advanced Academic Degree (O-6 board only)**

*** Read the Convening Notices – Instructions are included to check all data in your eOSR**

Officer Preselection Brief (OPB)

- **Officer Preselection Brief (OPB)**

- Flows to MPF/MPS 148 days prior to board convening date
 - MPF/MPS will send to the eligible officers' Squadron
 - IF officer has not received OPB they must contact their servicing MPF/MPS
- One page snapshot of Career Brief
- **MUST REVIEW** and ensure information is current/accurate
- OPBs must be corrected prior to the board convene date
- OPBs become the Officer Selection Brief (OSB)

- **Officer Selection Brief (OSB)**

- OSB is what the board members will see

Make corrections prior to board convene date



U.S. AIR FORCE

Letter to the Board

- **Submit via vPC online application:**
 - Submitted NLT 10 calendar days prior to convene date
 - e-Signature authorized
 - Confirmed receipt sent back to you once received
 - Technician will review and provide feedback if needed
 - **Used to explain things such as:**
 - Gap in record
 - Missing OPRs/Decs
 - Unsat year of Service
 - Deployment Information
 - **CAN NOT use to:**
 - Mention completion of PME or Advanced Academic Education
 - Use as platform to complain about leadership
 - **Keep it brief, succinct and to the point**
-



Post Board (Non-select) Counseling

- Requested **vPC online application**
 - Officers not selected are encouraged to request counseling as close to public release as possible upon notification of non-selection
 - Counselors will review records “as met” from the most recent selection board
 - Members will be notified to contact HQ ARPC/PB counselors within 4-6 weeks after application is submitted
-



U.S. AIR FORCE

Questions?
