

# ***United States Air Force Reserve***

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*Integrity - Service - Excellence*

## **IR Participation**



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- **Save the dates!**
- **Participation requirements**
  - **Retention Retirement (R/R) -vs- Fiscal Year (FY)**
- **What determines each participation requirements**
- **Earning Additional Points**
- **Prorating Points for Participation**
- **Consequences of Unsatisfactory Participation**
- **How to verify points**
- **Requesting a correction of points**



- **Project your FY Schedule**
  - **Aug 15 (prior to each upcoming FY)**
- **Annual Tour (AT) orders submitted in AROWS-R**
  - **31 May**

(AROWS-R requests input after 1 June must include justification/explanation for the late request for approval from Det CC or designated representative)
- **AT orders published**
  - **30 June**
- **Fiscal Year (FY)**
  - **1 Oct – 30 Sep**
- **Retention/Retirement (R/R)**
  - **YOU are UNIQUE**



# **Retention/Retirement Requirements (R/R)**



- **What is an R/R?**
- **Establishment of R/R date**
- **R/R requirements**
- **Consequences of not meeting R/R**



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# *Establishment of R/R date*

**Table 2.4. Establishment of Retention/Retirement (R/R) Year or Anniversary Year.**

<b>R U L E</b>	<b>A</b>	<b>B</b>	<b>C</b>
	<b>If member is assigned</b>	<b>and assignment is from (1)</b>	<b>then R/R year begins (2, 3, and 4)</b>
1	on or before 1 July 1949	an active Reserve status	on 1 July 1949
2	between 1 July 1949	an active Reserve status (5 and 7)	the date member is placed on active Reserve status
3	and 30 September 1995	an inactive status (6 and 7)	the date member returns to an active Reserve status
4	after 1 October 1995	initial entry into uniform service	upon initial entry (8) into uniform service

- **Break in service – No affiliation- established upon reentry**



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## *What is an R/R year?*

- An R/R (Retention/Retirement) year is the 12 consecutive months in which an active ANG or USAFR member is required to accrue a minimum of 50 retirement points (including membership points) for a satisfactory year of service.
- 50 points = one "Good Year" for retirement



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## *R/R Requirements*

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- Must acquire a *minimum* of 50 points within Retirement/Retention year for a satisfactory year







- **Points Accrual**

- **Automatically awarded 15 membership points each R/R year**
- **Inactive Duty for Training (IDT) = member earns 1 point per 4 hours**
- **Annual Training (AT) = member earns 1 point per day**
- **School/Special Tours/MPA/RPA = member earns 1 point per day**
- **ECI points = earned based on number of course hours completed (PME by correspondence 1 point for every 3 study hours)**

**EXAMPLE**

		AD	IDT	IDS	ECI	MBR	TOT PTS	RET <u>PTS</u>	SAT SVC
<b>PTS ACRU TO:</b>	24 JUL 2018								
25 JUL 1996	24 JUL 1997	199	0	0	0	7	206	206	010000
25 JUL 1996	06 JAN 1997	0	0	0	0	7	7	7	000000
07 JAN 1997	24 JUL 1997	199	0	0	0	0	199	199	000618
25 JUL 1997	24 JUL 1998	68	0	0	0	12	80	80	010000
25 JUL 1997	30 SEP 1997	68	0	0	0	0	68	68	000206



## *To meet or not to meet....*

- **By Law, there is now way to excuse or make-up points once R/R closes out**
- *The R/R training requirement was established by Title 10 U.S.C. 12642, 12732, 10147, and 8360 (d). These cite all references to a 50-point minimum requirement within a calendar year for awarding a good retirement year.*





- **Always review your points**
  - The most recent R/R line will be present approximately 60 days after the last day of your R/R year in vMPF
- **What if I find an error?**
  - Upload supporting documents (i.e. previous year Point Credit Summary, AF Form 40A, LES' and for ECI points, send the volume completion certificate that includes the completion date, course number, volume number and course study hours) via myPERS.
  - If you are unable create a request, you may email ([tfsc@mailds01.csd.disa.mil](mailto:tfsc@mailds01.csd.disa.mil)).



# Fiscal Year Requirements (FY)



- **FY time frame**
- **FY requirements**
- **Consequences of not meeting FY**



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# *FY IMA Participation Requirements*

## FY IMA Participation Requirements

- IMA Reserve Section Codes:
  - MC (mission critical) or ME (mission essential)

MC

24 IDT periods/12 AT days

IDTs & AT funded by AFRC

ME

48 IDT periods/12 AT days

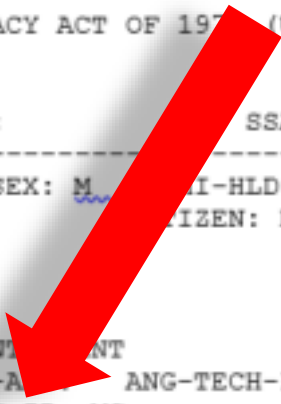
IDTs & AT funded by AFRC

Tue May 14 09:40:16 2019  
PERSONAL DATA - PRIVACY ACT OF 1974 (USC 552a)

MSGT RAMBO JOHN J                      COMP-CAT:                      SSAN: 012-34-5678

-----

DOR: 01 APR 2014    PROJ-GR:                      SEX: M                      MI-HLD:                      DOB: 6 July 1947  
EFF-DT: 05 DEC 2016    PROJ-DOR:                      CITIZEN: BY BIRTH IN UNITED STATES  
RACE: DECLINED TO RESPOND  
ETHNIC-GP: AMERICAN  
HISP-LATINO-DEC: HISPANIC OR LATINO  
DAFSC: 3F091                      DUTY TITLE: SUPERINTENDENT                      POSN #: 0123456  
EFF-DT: 01 NOV 2017    CMD-LVL: CN    CIV-A                      ANG-TECH-ID:                      AUTH-GR: 38  
AFR-SEC-ID: MC  
PAS: BUOMFWBF    BASE: BUCKLEY                      CNTRY/ST: CO                      MAJCOM/AREA: AFR/1  
UNIT DESCRIPTOR CODE: X - ACTIVE FORCE OTH AEFI: X4  
AFR-SEC-ID: MC





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## *How do I meet my FY requirements?*

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- **Annual Training (AT)** is a minimum of 12 days used for individual and/unit readiness and training.
  - IMAs earn one active duty point for each day in AT status
- **Inactive Duty Training (IDT)** is a minimum 4 hour period of duty, training, or instruction
  - 4 hour period of training = 1 point (half day)
  - 8 hour period of training = 2 points (full day)
  - Maximum 130 points per year (paid/non-paid IDTs)



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## *Earning Additional Points*

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- **Reserve Personnel Appropriation (RPA)**
    - **Active Duty for Training (ADT)** – used to supplement AT and IDT when additional training is needed
    - **Active Duty for Operational Support (ADOS)** – provide direct support to Reserve Component programs
    - **Earn 1 point per day worked**
  - **Military Personnel Appropriation (MPA)**
    - **Used to support active duty missions**
    - **Earn 1 point per day worked**
-



## *Earning Additional Points (Cont.)*

- **School Tours**
  - Used for various force development courses
  - Examples: Initial Skill Training (i.e. Tech Schools), Officer Development Education, Enlisted DE, and Professional Continuing Education
  - Earn 1 point per day performed
- **Points-Only IDTs (no-pay)**
  - IR may earn non-paid points for R/R purposes in authorized activities
  - Coordinate non-paid IDTs through supervisor via UTAPs
  - Maximum number per year is 130 points

## *Earning Additional Points (Cont.)*

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- Which courses & what type of training qualifies for point credit upon completion?
- Points will be granted for Advanced Distributed Learning ADL (formally Extension Course Institute or ECI) courses related to member's career field & DE commensurate w/ grade; points are not granted for TFAT requirements in ADLS
- One point is awarded for every four study hours
- ADL:
  - There is no singular catalog outlining ADL for points
  - Program and enrollment eligibility is managed by Air University
- DE:
  - AFI 36-2502, *Airman Promotion Program*, Table 2.2, contains EDE requirements for Air Force Reserve enlisted personnel



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# *Unsatisfactory Participation*

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- **A failure to meet FY participation requirements may result in unsatisfactory participation and administrative discharge unless you have an approved participation waiver on file**

## *Participation Substitutions, Waivers & Excusals*

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- **IMAs unable to comply with FY minimum requirements may submit a waiver**
- **All waivers must be submitted and coordinated through your URC/Supervisor and approved by AC/CC & DET/CC**
- **Waivers may be submitted for the following reasons:**
  - **Substitution Waiver – submitted and approved in advance and used only for AD tours which support contingency operation, real world, AEF missions or school tours**
  - **Excusal Waiver – used for personal hardship or extraordinary circumstance**



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## *Participation Substitutions, Waivers and Excusals*

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- **A Reservist assigned after 1 April does not have to perform AT in that FY (except those gained from another Selected Reserve program i.e ANG, IRR, non-prior service) \*Note that this can result in a bad R/R year**
  - **IDTs may be prorated for the remainder of that FY (except those gained from another Selected Reserve program)**
    - **Prorated IDTs are determined by the Reserve Section Code (RSC)**
      - **ME: Four paid IDTs per month**
      - **MC: Two paid IDTs per month**
  - **All requirements must be met the following FY**
-

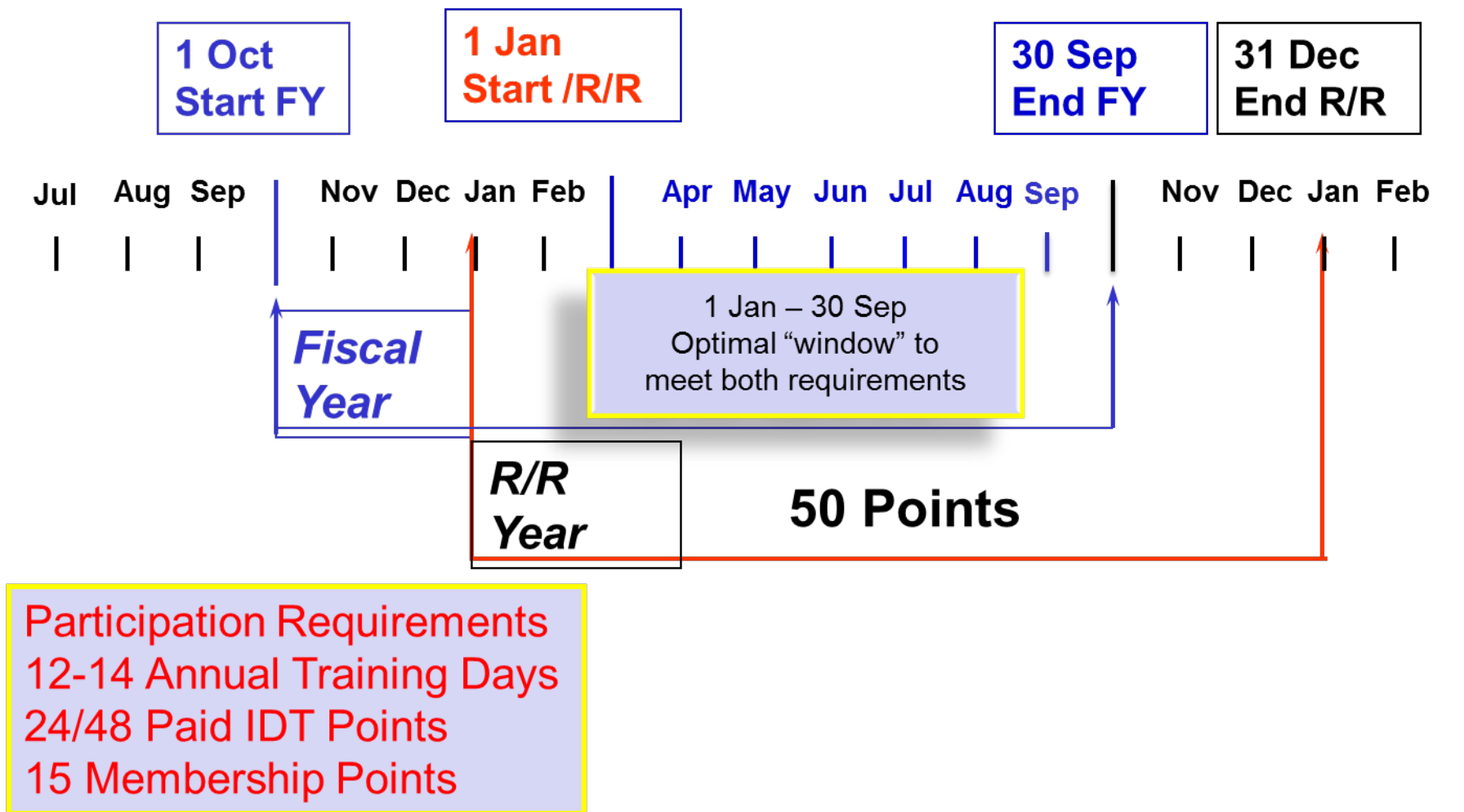


# Balancing R/R and FY Requirements



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# Scheduling FY & R/R requirements





## Second Option

FY

1 OCT – 30 SEP

- 12 Annual Tour days
- 24 (paid) IDTs

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= 36 points

R/R

7 June – 6 June

35 points (AT/IDT/non-paid IDTs/MPA/RPA/ECI)  
+ 15 membership points

\_\_\_\_\_

= 50 points



1 Oct – 6 June



7 Jun – 30 Sep





# How to verify your Points



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# Point Credit Summary (PCARS)

## Steps for getting your own PCARS

### STEP 1: Access AFPC Secure via the AF Portal

The screenshot shows the AF Portal homepage. The top navigation bar includes links for NEWS & ANNOUNCEMENTS, BASE, ORG & FUNCTIONAL AREA, APPLICATIONS, CAREER & TRAINING, LIFE & FITNESS, and LIBRARY & RESOURCES. A search bar is located on the right. Below the navigation bar, there are four main featured sections: Air Force Sponsored National Safety Council Corporate Membership, CFC Donor Pledging, FYI: BLENDED RETIREMENT SYSTEM, and AFCLC LEAP Application & Solicitation. Below these sections, there are four quick links: AIR FORCE OCCUPATIONAL SAFETY, CFC DONOR PLEDGING, FYI: BLENDED RETIREMENT SYSTEM, and LEAP APPLICATION AND SOLICITATION. At the bottom, there are two main sections: AIR FORCE ANNOUNCEMENTS & PUBLICATIONS and QUICK LINKS. The QUICK LINKS section has a red box around the AFPC Secure Applications link under the PERSONNEL AND CAREER category.

**AF PORTAL**

NEWS & ANNOUNCEMENTS | BASE, ORG & FUNCTIONAL AREA | APPLICATIONS | CAREER & TRAINING | LIFE & FITNESS | LIBRARY & RESOURCES

AF Portal | This Page | White Pages

SEARCH AF PORTAL

Air Force Sponsored National Safety Council Corporate Membership  
members get more  
Click here to learn how to become a member

CFC Donor Pledging  
Join the 2018 Giving Campaign

FYI  
BLENDED RETIREMENT SYSTEM

AFCLC LEAP  
Application & Solicitation  
2019 Language Enabled Airman Program  
culture.af.mil/leap

AIR FORCE OCCUPATIONAL SAFETY | CFC DONOR PLEDGING | FYI: BLENDED RETIREMENT SYSTEM | LEAP APPLICATION AND SOLICITATION

**AIR FORCE ANNOUNCEMENTS & PUBLICATIONS** + ADD

CURRENT OUTAGES/ISSUES  
Current Outages/Issues  
- AFPC Systems Status Report  
- AF Personnel Operations Agency (AFPOA) Weekly Maintenance Schedule  
- AFPC Secure Applications

**QUICK LINKS** + ADD

AFPC  
PERSONNEL AND CAREER  
• AFPC Secure Applications

MY STUFF

MY ALERTS  
> Urgent (0)  
> Notice (0)  
> My Inbox (0)

MY WORKSPACES  
Workspace



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# Point Credit Summary (PCARS) cont.

## STEP 2: Select vMPF

Available Applications... [Top Viewed Sites](#)

Click on the column headers to sort the list by that column.  
Click it a second time to reverse the sort order.

Click Here...	Application Title...
<a href="#">ADP</a>	Airmen Development Plan <b>(Having problems connecting directly to ADP? The AF Portal link may resolve the issue. Click HERE)</b>
<a href="#">AFFMS II</a>	Air Force Fitness Management System II
<a href="#">AMS</a>	Assignment Management System <b>*Active Duty Personnel Only*</b>
<a href="#">ARMS</a>	Automated Records Management System
<a href="#">CMS</a>	Case Management System
<a href="#">EPROM Release</a>	Virtual Enlisted Promotion Release Web
<a href="#">HPERB</a>	Health Professions Education Requirements Board
<a href="#">PASCodes</a>	PAS Code Information Provider
<a href="#">PERSTEMPO</a>	Personnel Quality-Of-Life Measurement Tool
<a href="#">PRDA</a>	Personnel Records Display Application <b>(Having problems connecting directly to PRDA? The AF Portal link may resolve the issue. Click HERE)</b>
<a href="#">RAW</a>	Retrieval Applications Web
<a href="#">Reserve Vacancies</a>	Reserve Vacancy Finder
<a href="#">RMVS</a>	Reserve Management Vacancy System
<a href="#">TEMPO TrackingNET40</a>	TEMPO Management and Tracking System Dot Net 4.0
<a href="#">vMPF</a>	Virtual Military Personnel Flight Suite of Applications
<a href="#">vMPF Contact Center</a>	Virtual Military Personnel Flight Suite of Applications
<a href="#">vPSC RBA</a>	Virtual Personnel Service Center - Role Based Access

**Application List Display Preferences**

Use Paging: ☐ Yes ☒ No # Items per Page:

## STEP 3:

### Privacy Act Statement

Authority: 10 U.S.C.; 8013, SECAF

Purpose: To provide a means of positive identification for the purpose of processing applications or retrieving data.  
Routine Uses: None (no one outside DoD has access).

Disclosure: Voluntary. Failure to provide the requested information may result in a delay or termination of your request.

Please verify the following information:

Duty email address:

Duty phone \*\*:  (DSN/Comm- 6 to 10 Characters)

Home email address:

Home phone:  (6 to 10 Characters)

\*\* Indicates a required field

[I have verified my email and phone](#)



## STEP 4: Select "Self-Service Actions"



**Help**

- [Civilian-Employer-Update](#)
- [My Pay \(Formerly E/MSS\)](#)
- [My Pay \(Formerly E/MSS\)](#)
- [Unit Email Address Capture Form](#)
- [Accrual Travel Voucher](#)
- [Total Force Service Center - San Antonio](#)
- [Air Reserve Personnel Center](#)
- [Air National Guard](#)
- [IDEA Program Data System](#)
- [vFinance](#)



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# Point Credit Summary (PCARS) cont.

## STEP 5: Select "Self-Service Actions"



[vMPF Home](#) · [Self-Service Actions Home](#) · [Sitemap](#) · [Glossary](#) · [Help](#)

Welcome, MSG Joshua Clayton Mathews. You are in the Virtual Military Personnel Flight, or the vMPF. You can find many service modules in this site you used to have to accomplish at your military personnel section. To navigate this site, you can either f Contents pull-down menu located in the top-right corner of this page. Clicking the Sitemap link in the navigation bar above will provide you with a complete list of all applications available to you at this time.

### Self-Service Actions

[Assignments](#)

[Correction of Military Records  
\(BCMR\)](#)

[Miscellaneous](#)

[Personal Data](#)

[Promotions](#)

[Retirements](#)

[Separations](#)

[Need Help?](#)



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# *Point Credit Summary (PCARS) cont.*

**STEP 6:** Select "ANG/USAFR Point Credit Summary Inquiry (PCARS)"



[vMPF Home](#) · [Self-Service Actions Home](#) · [Sitemap](#) · [Glossary](#) · [Help](#)

## Personnel Data

[ANG/USAFR Point Credit Summary Inquiry \(PCARS\)](#)

[Awards and Decorations](#)

[Career Data Brief](#)

[Duty History](#)

[Evaluation Appeals](#)

[Proof Of Service Letter](#)

[Record Review/Update](#)

[Reenlistment Eligibility](#)

[Reserve Component Survivor Benefit Plan \(RCSBP\)](#)

[Record of Emergency Data](#)

[SSAN Application Counseling](#)

[vMPF Home](#) · [Self-Service Actions](#) · [Personal Data](#)





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# Point Credit Summary (PCARS) cont.

## STEP 7: Select "Point Credit Summary"



24 JAN 2019  
Current AFPC Time is 1303 HRS  
MSG JOSHUA C MATHEWS  
LOG OUT | CONTACT US


- Introduction
- Point Credit Summary
- Service History
- Current R/R Year ECI Points
- Definitions
- Frequently Asked Questions
- View/Print All Pages

### ANG/USAFR Point Credit Summary Inquiry (PCARS)

#### Introduction

To the Guardsman/Reservist:

Computerized Information on your participation is accessible via the links to the left. It is possible the information displayed may be inaccurate. Therefore, it is not a guarantee of points or service for retention, promotion or retired pay purposes. The information remains subject to audit and adjustment. Review it carefully. If any errors are found, contact your military personnel section or Total Force Service Center at 1-800-525-0102 within 30 days of the closeout of the R/R year and provide documentation of correct points or service. Failure to identify errors promptly could affect future crediting of points and service.

Attention: Using this system constitutes consent to monitoring.  
See our [Privacy and Security Notice](#) for details. [Technical Support](#)   
Date last reviewed: 15 MAR 2009



# Reading your Point Credit Summary





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# Point Credit Summary

ue Feb 12 06:02:52AM 2019

PERSONAL DATA - PRIVACY ACT OF 1974 (USC 552a)  
ANG/USAFR POINT CREDIT SUMMARY SURF

RAMBO, JOHN J.

AFR-SECT-ID: MC

RET/RTN DATE: 725

TAFCS (YMD)

TAFMS (YMD) 110518

GR: SMS

PAS: BUOMFWBF

REC-STAT: 47

SSN: 000-00-0000

ANG-STATE-CODE:

CLOSEOUT DATE: 24 JUL 2018

1.

2.

PTS ACRU TO:		AD	IDT	IDS	ECI	MBR	TOT PTS	RET PTS	SAT SVC	SHC	PHS
25 JUL 1996	24 JUL 1997	199	0	0	0	7	206	206	010000	A	ZR
25 JUL 1996	06 JAN 1997	0	0	0	0	7	7	7	000000	B	AV
07 JAN 1997	24 JUL 1997	199	0	0	0	0	199	199	000618	B	AR
25 JUL 1997	24 JUL 1998	68	0	0	0	12	80	80	010000	A	ZV
25 JUL 1997	30 SEP 1997	68	0	0	0	0	68	68	000206	B	AR
01 OCT 1997	24 JUL 1998	0	0	0	0	12	12	12	000000	B	AV
25 JUL 1998	24 JUL 1999	0	0	0	0	15	15	15	000000	C	AV
25 JUL 1999	24 JUL 2000	0	0	0	0	15	15	15	000000	C	AV
25 JUL 2000	24 JUL 2001	116	16	0	0	15	147	147	010000	A	ZV
25 JUL 2000	08 FEB 2001	0	0	0	0	8	8	8	000000	B	AV
09 FEB 2001	24 JUL 2001	116	16	0	0	7	139	139	000516	B	FV
25 JUL 2001	24 JUL 2002	134	49	0	0	15	198	198	010000	C	FV
25 JUL 2002	24 JUL 2003	29	48	0	27	15	119	119	010000	C	FV



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25 JUL 1997	30 SEP 1997	68	0	0	0	0	68	68	000206	B	AR
01 OCT 1997	24 JUL 1998	0	0	0	0	12	12	12	000000	B	AV
25 JUL 1998	24 JUL 1999	0	0	0	0	15	15	15	000000	C	AV
25 JUL 1999	24 JUL 2000	0	0	0	0	15	15	15	000000	C	AV
25 JUL 2000	24 JUL 2001	116	16	0	0	15	147	147	010000	A	ZV
25 JUL 2000	08 FEB 2001	0	0	0	0	8	8	8	000000	B	AV
09 FEB 2001	24 JUL 2001	116	16	0	0	7	139	139	000516	B	FV
25 JUL 2001	24 JUL 2002	134	49	0	0	15	198	198	010000	C	FV
25 JUL 2002	24 JUL 2003	29	48	0	27	15	119	119	010000	C	FV
25 JUL 2003	24 JUL 2004	31	43	0	0	15	89	89	010000	C	FV



# Questions?