



U.S. AIR FORCE

United States Air Force Reserve

Integrity - Service - Excellence

IMA Enlisted Promotions



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Fly, Fight and Win...



- **Three Methods available for promotion**
 - **Unit Vacancy Promotions**
 - **Stripes for Exceptional Performers (STEP I)**
 - Formally Extended Promotion Program (EPP)
 - **Stripes for Exceptional Performers (STEP II)**
 - Formally known as the Promotion Enhancement Program (PEP)
 - **IRs can qualify for all 3 methods; however, PIRRs can only qualify for 2 of the 3 (STEP I and STEP II)**
- **Whole Person Concept considered – “... factors such as job performance, professional qualities, leadership, job responsibilities, depth and breadth of experience, specific achievements, and academic and professional military education.”**



- **When are promotion rosters sent out from ARPC?**
 - **Promotion Roster will be sent out the first week of the month**
 - **Will be sent to Detachment POCs myPers account, Det POC will then distribute to appropriate Commander**
- **What documents need to be submitted in the promotion request?**
 - **Promotion Roster signed by Commander (TSgt and below)**
 - **Promotion Roster signed by Commander and Reserve Service Commitment (RSC) by member (MSgt thru CMSgt)**



- **When are promotion rosters to be turned in to ARPC?**
 - **Rosters are to be submitted to ARPC by the 25th of each month**
- **When are promotions effective?**
 - **Promotions are effective on the 1st day of the month**
 - **Promotions Orders and MilPDS updates will be sent and completed on the 1st day of the month**

(Note: Please inform members not to call ARPC for status on promotion)



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Tools To Use for Promotion Questions

- **AFI 36-2502 – Enlisted Airman Promotion/Demotion Programs**
- **AFI 36-2502, Table 8.2 – Promotion Eligibility**
- **myPers Website - <https://mypers.af.mil/app/home>**
- **HQ RIO Website - <http://www.arpc.afrc.af.mil/HQRIO.aspx>**

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Questions



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