

# ***United States Air Force Reserve***

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*Integrity - Service - Excellence*

## **Nov 2019 IR Orientation**



**U.S. AIR FORCE**

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## What I provide to the IR

**YOU are my primary focus!**

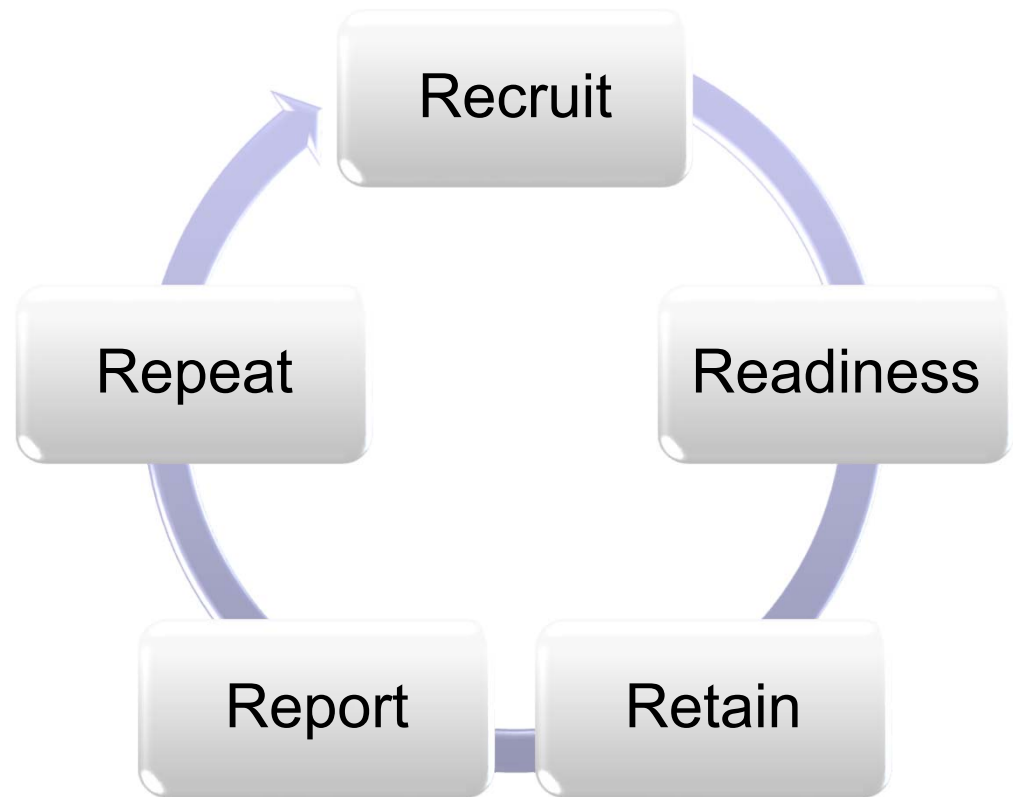
**Career management tools**

**Special pay and incentives**

**Exit questionnaires**

**BRS Continuation Pay**

## HQ RIO CAA IR Life Cycle





## BRS CP 3-Step Initiation Process for IRs



AIRMAN

### Complete the SOU

- Reads SOU in its entirety.
- Completed Sections I and II (Member's signature ***MUST*** be prior to his/her 12-yr anniversary pay date.)
- Submit SOU to unit commander/civilian leader.



UNIT COMMANDER/CIVILIAN LEADER

### Makes determination on CP

- Reviews Airman's record and verify CP eligibility.
- Selects "Approved" or "Disapproved" on the SOU.
- Signs and dates the SOU.
- Return to Airman to submit for processing.



AIRMAN

### Submits SOU

- Submits completed SOU to HQ RIO Career Assistance Advisor for payment processing.
- Submission will be done via [myPers](#) ticket



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## *HQ RIO Career Assistance Advisor*

