



# Air Reserve Personnel Center

**Welcome Back for Day Two !**



# Admin Remarks 2.0

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- Bathrooms/Breakrooms-same locations as yesterday
  - **MAKE SURE YOU HAVE CHECKED OUT BY 1100 Thursday, or you will be charged!**
  - Safety (i.e. weather conditions, evacuation)
  - Proximity cards—please turn in upon leaving!!
  - Please - no side conversations!
  - Copy of All Slides on ARPC website
  - Meeting Time with SMEs today
  - Critiques
  - Help me putting away the tables and chairs...please!
-



# ***United States Air Force Reserve***

*Integrity - Service - Excellence*

## **DD214/Service Verification Team**



**Mr. William R. Kaltenbach II,  
Branch Chief  
TSgt Matoyia Jones, NCOIC  
DPTSC**

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- **Service Verification Team Responsibilities**
- **Unit/MPS Responsibilities**
- **When does a DD 214 get created**
- **FAQs**
- **How you can help us and the customer**



# Service Verification Team Responsibilities

- **ARPC completes DD 214s for the following members:**
  - **ALL IMA Reservist**
  - **ALL Separated and Retired ANG and AFR Members**
  - **ALL Unit assigned ANG and AFR members receiving an active duty retirement**
  - **ALL ANG and AFR members retiring due to a PDRL or TDRL**
  - **ALL DD 214 Congressional and BCMR inquiries for ANG and AFR members.**
  - **ALL DD 215 requests for ANG and AFR members. Units should not be creating DD 215s. Submit request through VPC.**
    - **EXCEPTION: *If the member is separated or retired the request can be submitted through the myPers, via Fax, or Mail***
    - **For ALL DD 214/215 issues for Regular Air Force, member must contact AFPC.**



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# *Service Verification Team Responsibilities*

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- We assist with Statement of Service for the purpose of Military Buy Back (only for ANG and AFR)
  - Catch 62
  - Casualty
- We create a TAFRS (Total Active Federal Reserve Service) letter for Reserve Members only
  - Determining SCD
- We can provide VA Home Loan Letters for members with >6yrs of Sat Svc.
  - Contingency 214 is also qualifying for home loan
- Employment verifications.





# *Unit MPS Responsibilities*

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## ■ **Process and Complete ALL:**

- ***Unit assigned*** ANG and AFR DD Forms 214
- Initial Active Duty Training DD Forms 214
- **Discharge with Severance Pay**
  - ANG and AFR members **MUST** have their DD Forms 214 completed by their servicing MPS.

## ■ **Do Not:**

- **Wait until a member gets out so that ARPC has to create the DD 214.**
- Process Active Duty Retirement or PDRL/TDRL DD 214s.



# *When does a DD 214 get created*

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## ■ When does a DD 214 need to be created:

- Initial period of active duty
- 90 days or more of continuous active duty
- As of 23 January 2019 per DoDI 1336.01, 30 days is the minimum amount of time in support of a contingency operation. Prior to this, any amount of time “in support of” would be qualifying.
- Retirement from a qualifying length of continuous service
  - AGR
  - PDRL
  - Drawing immediate pay





- **What is the real turn-around time for DD 214 and DD 215 requests?**
  - Currently we are about 2 months out.
  - ANG and AFR Active duty retirements DD 214 get finalized within 5 working days after retiring.
  
- **Do members need to complete DD 214 Worksheets in the VMPPF?**
  - Yes, however the information is subject to change based on the source documents provided. If member creates a WS we do not get a notification to create DD214, member still needs to submit request through MyPers.



- **Where can MPS find information on how to complete a DD 214?**
  - AFI 36-3202, Table 4 and the DD 214 Personnel Service Delivery (PSD) guide found in MyPers. IMAs and MPFs please feel free to contact the DD 214 Section for ANY questions.
  
- **What documents are needed to complete a DD 214?**
  - Title 10 or Title 32 orders (whichever is applicable)
  - COMPLETED Travel Vouchers from the FSO
  - SIGNED AND DATED Decorations, EPRs/OPRs LOEs, 475s
  - School Certificates
  - DD Form 4
  - AF Form 526s (for DD 214s prior to 2001, in most cases ARPC can pull from ARMS)



- **I need Member Copy 4, but PRDA only has Service Copy 2, what do I do?**
  - Please have the member contact ARPC for the Service Copy 2 letter.
  
- **I no longer have access to complete DD 214 worksheets in V-MPF what should I do?**
  - Please contact AFPC Policy/Procedures at DSN: 665-2269
  
- **I have several questions and I have no idea where to start, what do I do?**
  - Please contact us, at 210-565-0102, Option 3, Opt. 2 MPF or Opt. 4 IMA



# *How you can help us and the customer*

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- **Get familiar with AFI 36-3202 and the DD 214 Personnel Service Delivery (PSD) Guide.**
- **Have a different technician review the DD 214 WS and the source documents prior to finalizing the DD 214 WS.**
  - **Submit a copy of the DD 214 WS to the member by clicking “Submit” in the VMPF**
  - **Ensure the blocks 23 through 29 are correct prior to finalizing the DD 214**
    - **Contact ARPC if you are unsure**
- **All DD 215 Applications returned for additional information or supported documentation must be re-routed thru the MPS as applicable.**
- **Worse Case Scenario, PLEASE contact ARPC DD 214 Section.**



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*Thank you*

**QUESTIONS?**



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## **Entitlements/RCSBP**



**SSgt Bethea  
RITBARPC/DPTTB**

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# *Law-vs-Policy*

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Benefits  
from USAF

- **Changed by AF  
anytime**



Benefits  
by law

- **Changed by a law  
(SGLI, RCSBP, etc..)**





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# *Entitlements*

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- Who is covered?
  - Participating reservist = Guard/Reserve Members
  - Retired Reserve awaiting pay = Gray Area Retiree
  - Retired drawing pay = Retiree



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## ***Servicemember's Group Life Insurance (SGLI)***

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### **\*\*\* Important Note:**

## **SGLI Online Enrollment System (SOES)**

DMDC took over all SGLI & FSGLI operations on 1 August 2017. Members log into <https://milconnect.dmdc.osd.mil/> and make their own changes/updates.



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## ***Servicemember's Group Life Insurance (SGLI)***

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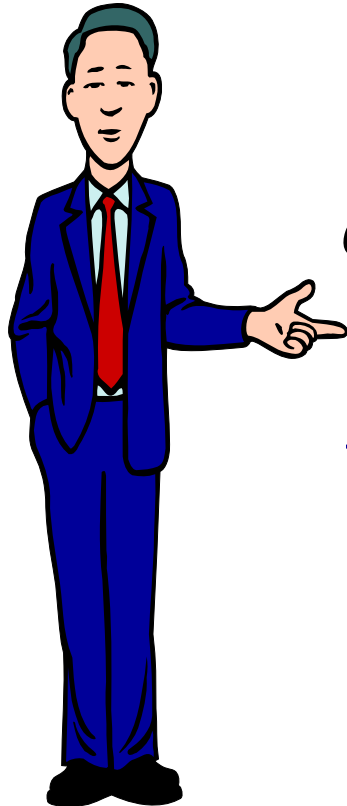
- **Maximum \$400,000**
- **Increase/decrease in \$50,000 blocks**
- **\$29.00 per month for maximum**
- **Full-time coverage**
- **On duty or off**
- ***Notification to spouse if less than max coverage or not sole beneficiary***



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# ***Servicemember's Group Life Insurance (SGLI)***

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## ***Choosing a Beneficiary***

It is in your best interest to  
name a beneficiary?





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## ***Family SGLI (Spouse)***

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- **Automatically covers spouse for \$100,000**
  - **Cost is prorated based on spouse's age**
  - **Accelerated Death Option Available**
  - **Coverage can be decreased in increments of \$10,000**
  - **Not available to members who have declined SGLI**
  - **The FSGLI premium allotment starts automatically for any member who has a spouse listed in DEERs (ID Card) data file**
-



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# ***Family SGLI (Children)***

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- **Children are automatically covered for \$10,000**
- **No cost for children**
- **Children are eligible while they are dependents**
  - **Until age 18**
  - **18 – 22 if they are enrolled as a full-time student**



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# ***Traumatic Servicemember's Group Life Insurance (TSGLI)***

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- **TSGLI benefit**
- **Premium - \$1**
- **Compensation from \$25,000 to \$100,000 per injury**
- **May not be terminated if covered under SGLI**
- **Not Taxable**





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# ***Veteran's Group Life Insurance (VGLI)***

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**Contact your local VA for all inquires**

- **You only have 1 year to convert from time of separations and/or retirement**
  - **120 days to convert without medical screening**
- **5-year term – renewable**



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# ***SGLI/VGLI Accelerated Benefits Option***

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- **Available to terminally ill (Contact your servicing CAR for assistance)**
  - **Must be insured under SGLI or VGLI**
  - **Life expectancy of less than 9 months**
  - **Receive up to half of their coverage during their lifetime**
  - **Only the insured can apply for the ABO claim package**



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# *Casualty Services*

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- **Unit/Local Casualty Assistance Representative (CAR) provides casualty assistance to the survivor**
  - **Apply for their military benefits, if any**
  - **Provide them with phone numbers for various other agencies**
- **Please call HQ ARPC/DPTTB at 1-800-525-0102, Casualty Services, to report all Non-Duty Status and Gray Area Retirees deaths.**



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# ***Person Authorized to Direct Disposition (PADD)***

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- **Law requires this information**
  - **Airmen must designate one immediate family member as the Person Authorized to Direct Disposition (PADD) of their remains should they become a casualty.**
  - **Member must update selection on the Virtual MPF page on the AFPC website**
  - **A will MIGHT override the PADD depending upon the state laws that apply for wills**



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# VA Benefits

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- **Who may be eligible?**
  - **Veteran (defined by VA)**
  - **Retirees (includes gray area)**
  - **Guard/Reservists who die of injury or disease incurred or aggravated while in the line of duty**
  - **Spouses, unremarried surviving spouses, and minor children**
- **Eligibility criteria varies with each VA program**
- **Your eligibility is determined by the VA**
- **ARPC does not provide guidance on the VA's behalf**
- **Recommend direct contact with the VA**

***Toll Free 1-800-827-1000    <http://www.va.gov>***

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- **VA offers benefits and services in several areas**
  - **Health, compensation, vocational rehab, insurance, home loans, and educational assistance**
- **All benefits must be applied for through the VA and all determinations will be made through the appropriate office(s) within the VA**
- **Loans - May be eligible if death is service-connected as determined by the VA**

***Toll Free 1-800-827-1000    <http://www.va.gov>***

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# ***Burial and Memorial Benefits (VA)***

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- **Benefits**
  - **Gravesite in any 120 national cemeteries**
    - **Arlington National Cemetery**  
**([www.arlingtoncemetery.org](http://www.arlingtoncemetery.org))**
    - **Includes cremated remains**
  - **Government headstone or marker and grave liner**
    - **Includes perpetual care**
  - **Presidential Memorial Certificate signed by current President**



# ***Burial and Memorial Benefits (VA)***

## ***Continued***

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- **Military funeral honors upon request**
  - **Two or more uniformed persons**
    - **At least one from veteran's parent service**
  - **Burial flag and playing of Taps**



[www.militaryfuneralhonors.osd.mil](http://www.militaryfuneralhonors.osd.mil)



# ***Reserve Component Survivor Benefit Plan (RCSBP)***

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- **United States Code, Title 10, Chapter 73**
  - **Only Congress can change this law** (not Sgt Mathews or Bethea)



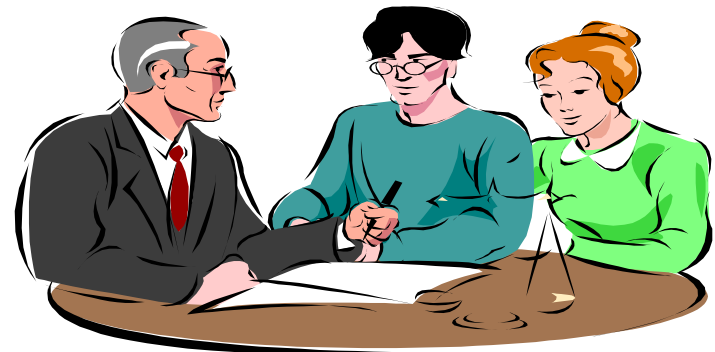


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# ***Reserve Component Survivor Benefit Plan (RCSBP)***

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- **Timing:**
  - **Decision made upon receipt of 20 year notification letter**
  - **Premiums don't start until drawing retired pay**
- **Three options: A, B, or C**





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# ***RCSBP – Three Options***

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- **Option A**
  - Declines to make an election until members starts to draw retired pay
- **Option B**
  - Deferred annuity - payable upon member's eligibility to start receiving retired pay
- **Option C**
  - Annuity effective immediately



- **Failure to respond within the 90 days:**
  - **If you do have eligible family members**
    - **Automatic Option C coverage for your spouse and/or children**
    - **You will be responsible for the premiums**
  - **If you do not have eligible dependents**
    - **Automatic Option A coverage**
- **Failure to provide spousal concurrence:**
  - **Automatic Option C coverage for your spouse and/or children**
  - **You will be responsible for the premiums**



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# ***RCSBP Annuity Coverage***

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- **Spouse only**
- **Spouse and children**
- **Children only - until 18 (day before 23<sup>rd</sup> birthday if full time student)**
- **Former spouse only**
- **Former spouse and children**
- **Person with insurable interest**





- **Life Changing Events** (you have 1 Year from the date of the life changing event to update your election)
  - Marriage
  - Birth of Children
  - Divorce
  - Death of beneficiary
- **Cancel** (contact DFAS for this action)
  - Between 24 – 36 months of receiving retired pay
    - Normally between ages 62-63





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# *Cost of Coverage*

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- **Based off the follow:**
  - **Member's age**
  - **Beneficiary's age**
  - **Coverage selected**



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# RCSBP Sample Calculation

Example  
MSgt  
Over 26 yrs  
3000 Pts

RCSBP cost in red  
continues, even if you  
cancel coverage

RCSBP cost in red will  
be deducted from the  
annuity

## Reserve Component Survivor Benefit Plan (RCSBP) Calculator

[Instructions](#)

### Personal Information

Pay Grade E-7	Years of Service Over 26	Points 3000	Base Retired Pay (BRP) \$ 1003.31	Desired Coverage 1003.31
Point Value: 0.33444			Based on Pay Tables of Year: 2012	
<input type="button" value="Calculate BRP"/>				

### Beneficiary Election

- ☐ Spouse or former spouse only  
☒ Spouse or former spouse and children  
☐ Children only  
☐ Insurable Interest

### Required Dates

Member's birth date: 2/20/1962 Date of election: 4/11/2011

### Beneficiary Birthdays

Spouse or former spouse: 1/6/1960  
Youngest child: 7/11/1994  
Insurable Interest: 4/11/2012

### Age at Election

51 2 years older  
17 32 years younger



### RCSBP Estimates

	Option A	Option B	Option C
Base Retired Pay	1003.31	1003.31	1003.31
Desired Coverage	1003.31	1003.31	1003.31
Basic SBP cost	-44.34	-44.34	-44.34
RCSBP Cost		-16.25	-22.27
Total deductions	-44.34	-60.59	-66.61
Net retired pay	958.97	942.72	936.70
Annuity		542.88	539.57

- ☒ Member lives beyond age 60  
☒ Spouse still eligible

Based on Pay Tables of Year: 2012

A. Deferred Election is when the member declines participation in the plan until age 60.  
B. Deferred Annuity is payable on anniversary of member's 60th birthday or later.  
C. Immediate Annuity is payable effective the day after the member's death.

### Additional Print Fields

Address <input type="text"/>	Optional Text <input type="text"/>
<input type="checkbox"/> Show the actuary factors used in calculations	



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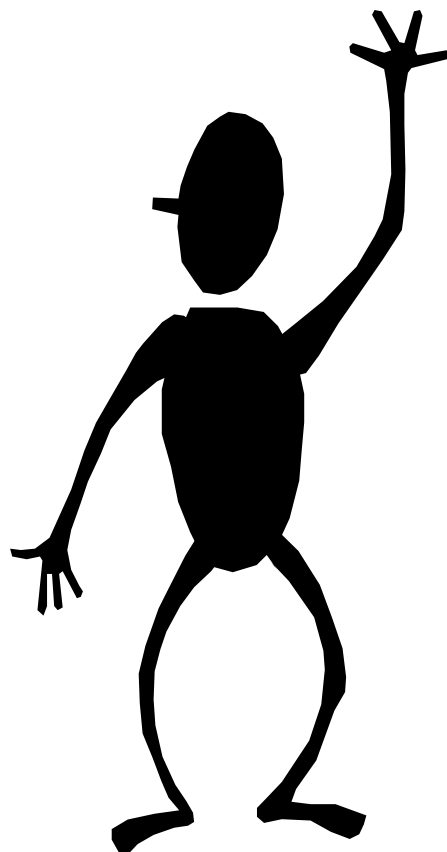
**Questions?**



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# 10 min Break!



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# ***United States Air Force Reserve***

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**Post 9/11 GI Bill  
Education Program  
Chapter 33  
TSgt Van Horn**

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# *Post 9-11 GI Bill - Overview*

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- **What is the Post 9-11 GI Bill**
- **Who is eligible?**
- **What will you receive?**
- **What kind of training can you take?**
- **How/where to apply?**
- **How many months of assistance are received and how long do you have to use them?**
- **What if I need a Letter of Certification for the VA?**
- **Eligibility to Transfer Education Benefits**
- **Apply to Transfer**
- **Yellow Ribbon Program**



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## ***Post 9-11 GI Bill - What is it?***

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**The Post 9-11 GI Bill is an education benefit program  
for individuals who served 90 days on active duty  
since September 11, 2001.**

- **Post 9-11 GI Bill Pays for:**
  - **Tuition/fees capped at most expensive public institution**
  - **Housing allowance at rate of SSgt in the location of the school**
  - **Book stipend up to \$1000**





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# ***Post 9-11 GI Bill – Kinds of training***

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- **As of 1 Oct 11 Post 9-11 can be used for:**
  - **Colleges/Universities (to include 2<sup>nd</sup> Master or PhD)**
  - **Trade schools**
  - **Flight training**
  - **Independent and distance learning**
  - **Apprenticeships**
  - **Vocational/technical training**
  - **On-the-job training**
  - **Tuition Assistance top-up**
  - **Licensing (attorney license, cosmetology license)**
  - **Certification tests (SAT, LSAT, etc.)**

# ***Post 9-11 GI Bill - Who is eligible?***

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- **Requires minimum 90 days active cumulative service since 11 Sep 2001 other than basic training/IADT/annual tours**
- **ANG: Title 10 and Title 32 502f included**
  - **Eligibility to use Title 32 (AGR)/32 sec 502f payable retroactive to 11 Sep 2001**



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# ***Letter of Certification Breakdown***

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- **You may receive up to 36 months of Post 9-11 GI Bill, not to exceed 48 months in a combination of programs**
  - The percentage of benefit earned is based on the total number of qualifying active duty days
  - Point Break Down:
    - 90-179 Days = 40%
    - 180 - 364 = 50%
    - 365 - 544 = 60%
    - 545 - 729 = 70%
    - 730 - 909 = 80%
    - 910- 1094 = 90%
    - 1095 = 100%
- **You will be eligible for benefits for 15 years from your last period of active duty of at least 90 consecutive days**

# ***ARPC Letter of Certification/How to apply***

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- **To eliminate the need to submit orders or DD 214's of less than 3 years AD service to the VA, ARPC can provide you with a Letter of Certification.**
- **In order to request a letter of Certification (LOC) you will need to:**
  - **Review Point Credit Summary on vMPF for accuracy**
    - **Qualifying duty is identified as Type of Duty 1, 2, 3 & 5 on point summary**
    - **A review of ANG members' orders for type of duty (codes 2, 3 & 5 on point summary will be done to exclude State funded orders**
  - **Log into your MyPers account to request a letter of certification**

# *ARPC Letter of Certification/How to apply*

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- Once you receive your LOC:
  - Complete the VA 22-1990 on <https://www.vets.gov/>
  - Attach your LOC to your application as supporting documentation.
- Once you submit your application:
  - Contact your VA certifying official at the school once you submit your VA 22-1990



# Eligibility to Transfer Your Benefit

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- Eligibility/Commitment for transfer to dependents:
  - Member will incur a **4 year** Selected Reserve service commitment on the date of transfer.
  - **As of 12-Jul-2019 members must be able to commit to a 4 year service obligation at the time of transfer. Members who have MSD, HYT, or have a current MEB are not eligible.**
- Members must have **6 years** of Satisfactory service on the date of request to transfer to *dependent*
  - Dependent spouse *can use the benefit at 6 years Sat Service*
  - Dependent *children* can not use the benefit until the member has **10 years sat service**
  - **As of 12-Jul-2019 members who have more then 16 years in service will no longer be eligible to apply to transfer benefits.**
- Member must have Post 9-11 eligibility at the time of transfer and be participating in the Select Reserve

# *Transferring Benefits to Children*

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- Children must be listed in DEERS in order to transfer
- At 21 years of age the dependent will fall out of DEERS if not in a full time degree seeking program
- The dependent can receive the benefit up to their 23<sup>rd</sup> birthday and can use it until their 26<sup>th</sup> birthday
- A dependent marriage will not effect their benefit usage



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# ***Transfer Your Benefit - Additional info***

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- While participating in the Selected Reserve you may revoke, modify the election and make additional dependents eligible
- After you leave participating status you can **not add a dependent**
- CAT E Members are not Eligible to Transfer as they are not Selected Reserve

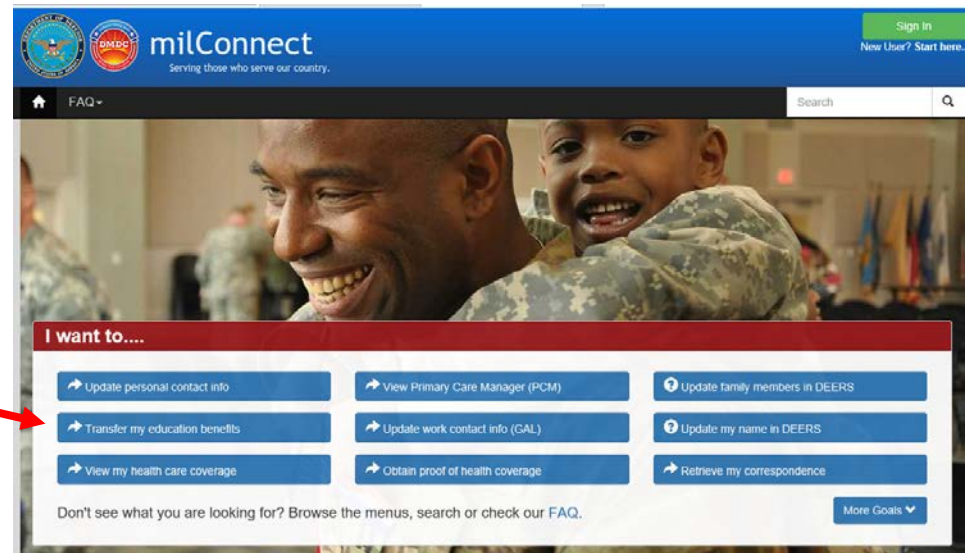




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# Member Applies to Transfer

- Applying for Post 9-11 GI Bill has multiple steps
  - Member applies to be made eligible for Post 9-11 with the VA by filling out the VA form 22-1990
  - Members apply to transfer their benefits to their dependents with their branch of service, Via the web page [www.dmdc.osd.mil/milconnect](http://www.dmdc.osd.mil/milconnect)





## ***GI Bill Comparison Tool***

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- To see school tuition rates, Housing allowance, as well as yellow ribbon eligibility visit the GI Bill Comparison Tool at [www.vets.gov](http://www.vets.gov)
- Once a member is 100% eligible for Post 9-11 GI Bill members can qualify for Yellow Ribbon Program.
- The Yellow Ribbon Program may provide additional financial support



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# How to Use the GI Bill Comparison Tool

The screenshot displays the U.S. Department of Veterans Affairs website. At the top, the VA seal and logo are visible, along with social media icons and a search bar. The main navigation menu includes links for Health, Benefits, Burials & Memorials, About VA, Resources, News Room, Locations, and Contact Us. The central banner features a video player with a play button and the text "The Veterans Choice Program" followed by a description and a "Learn more" button. To the right, a sidebar titled "ARE YOU INTERESTED IN?" lists links for Careers at VA, Exploring your Benefits, Filling a Prescription, Finding a VA Form, Veterans Choice Program, and Our Doctors. Below this is a "STAY CONNECTED WITH VA" section with an email address input field and a "SUBMIT" button. The main content area is divided into three columns: "Health Care", "Benefits", and "Burials & Memorials". Each column contains a brief description of the service and a list of links. The "Benefits" column has a green box highlighting the "Education & Training" link. Each column also includes a "Get Started" button.

U.S. Department of Veterans Affairs

Health Benefits Burials & Memorials About VA Resources News Room Locations Contact Us

## The Veterans Choice Program

Find out what VA is doing under this new program to improve care and benefits for Veterans.

[Learn more](#)

ARE YOU INTERESTED IN?

- [Careers at VA](#)
- [Exploring your Benefits](#)
- [Filling a Prescription](#)
- [Finding a VA Form](#)
- [Veterans Choice Program](#)
- [Our Doctors](#)

STAY CONNECTED WITH VA

Email Address

[SUBMIT](#)

Make the Connection Explore VA Choice Act MyVA

### Health Care

VA operates the nation's largest integrated health care system, with more than 1,700 hospitals, clinics, community living centers, domiciliarys, readjustment counseling centers, and other facilities.

- [Access Your Health Benefits](#)
- [Hospitals & Clinics](#)
- [Online Pharmacy](#)
- [Health Topics A-Z](#)
- [Affordable Care Act](#)

[Get Started](#)

### Benefits

VA administers a variety of benefits and services that provide financial and other forms of assistance to Servicemembers, Veterans, their dependents and survivors.

- [Education & Training](#)
- [Home Loans](#)
- [Life Insurance](#)
- [Vocational Rehabilitation](#)

[Get Started](#)

### Burials & Memorials

VA operates 134 national cemeteries in the U.S. and Puerto Rico. Burial and memorial benefits are available for eligible service members, Veterans, and family members.

- [Burial Benefits](#)
- [Schedule a Burial](#)
- [Headstones, Markers & Medallions](#)
- [Presidential Memorial Certificates](#)
- [Nationwide Gravesite Locator](#)

[Get Started](#)

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# How to Use the GI Bill Comparison Tool

- Member enters their eligibility info, and searches a school or city

[Education Benefits](#) > [GI Bill](#) > **GI Bill® Comparison Tool**

**Learn about education programs and compare estimated benefits by school.**

Step 1: Tell Us About Yourself

Military Status:  
National Guard / Reserves

Whether you want to apply your GI Bill benefits to college classes or an on-the-job training program, this tool will help you make the most of them.

Which GI Bill benefit are you thinking of using?  
Post-9/11 GI Bill (Ch 33)

Cumulative Post 9-11 Active Duty Service:  
36+ months: 100% (includes BASIC)

Tuition & Fees

Housing

Books

Step 2: About Your School

Will you be taking classes online?  
☐ All ☒ No ☐ Both

Enter a city, school or employer name:  
Denver Art

Search Schools

Additional Resources

1 Explore Your Career

2 GI Bill Comparison Tool

3 Choose a School

4 Apply for GI Bill

5 Succeed in School

6 Find Employment

What's Your Plan?

Transitioning to civilian life takes preparation, research, planning, and the right tools. We're here to help you make the right decisions on where to use your hard earned benefits!

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56



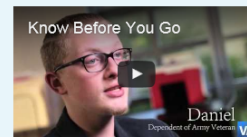
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# How to Use the GI Bill Comparison Tool

## Veteran Summary

- ✓ [Student Veteran Group Go To Site](#)
- ✓ [Military Tuition Assistance \(TA\)](#)
- >> [Yellow Ribbon See YR Rates](#)
- ✖ [VetSuccess on Campus](#)
- ✓ [Principles of Excellence](#)
- ✖ [8 Keys to Veteran Success](#)

use your hard earned benefits!



## Benefits Calculator

### Calculate Your Detailed Benefits

Tuition / Fees (year):

\$42,090

Receiving Yellow Ribbon?

☐ Yes ☒ No

Scholarships (not Pell):

\$0

Enrolled:

Full Time

School Calendar:

Quarters

Eligible for Kicker:

☐ Yes ☒ No

### Calculator Results

Housing Allowance: \$1,795 / month

**Total GI Bill Benefits:** \$38,240

Paid to school: \$21,085

Paid to You: \$17,155

**Out of Pocket Tuition:** \$21,005

Tuition & Fees Charged: \$42,090

GI Bill Pays: \$21,085

	Fall	Winter	Spring	Total (/Yr)
<a href="#">Tuition / Fees Benefit:</a>	\$14,030	\$7,055	\$0	\$21,085
<a href="#">Housing Allowance:</a>	\$5,385	\$5,385	\$5,385	\$16,155
<a href="#">Book Stipend:</a>	\$333	\$333	\$333	\$1,000



- To establish Post 9/11 Education Assistance eligibility:
  - <http://www.va.gov>
  - <http://www.vets.gov> is where you find the VA Form 22-1990
  - Member may attach up to 5, 1mg attachments (orders, DD 214, etc.)
- To elect to transfer benefits:
  - <https://www.dmdc.osd.mil/milconnect/>
  - Site accessible with:
    - Common access card
    - Defense Department self-service user identification
    - Defense Finance and Accounting Service PIN

For more information: [www.va.gov](http://www.va.gov)  
or call VA Education at: **1-888-442-4551**  
or call Total Force Service Center – Denver at:  
**1-800-525-0102**



U.S. AIR FORCE

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# Questions?



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*Fly, Fight and Win...*



# ***United States Air Force Reserve***

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*Integrity - Service - Excellence*

## **HQ IR Readiness & Integration Organization**



**Ms. Dianne Ferrarini**

**HQ RIO/DO**

**May 2019**

**U.S. AIR FORCE**

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U.S. AIR FORCE

## Who We Are

### Mission

Seamlessly integrate  
war-time ready  
Individual Reserve Forces  
to meet Air Force and  
Combatant Commander  
requirements.



### Vision

Individual  
**Capability**  
Leveraged  
**Worldwide**

HQ IR READINESS & INTEGRATION ORGANIZATION



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# Who We Support





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# *Individual Reservist (IR)*

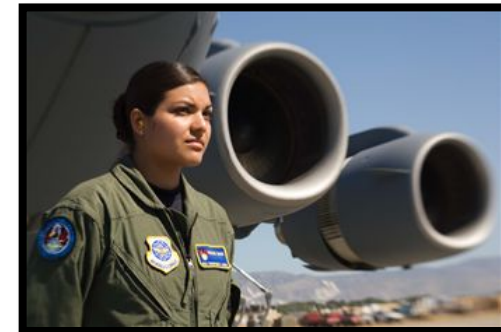
## ■ IMA (CAT B)

- Assigned to a funded position against an active-duty billet
- Assigned to an Active Component, unit, wing, MAJCOM, COCOM, HQ
- Annual Tours (AT) and Inactive Duty Training (IDT) required for satisfactory FY participation
  - 24 or 48 IDTs
  - 12 - 14 Day Annual Tour



## ■ PIRR (CAT E)

- Members of the Ready Reserve (not part of SELRES) subject to active-duty recall by the President or Congress in time of national emergency or war
- Not assigned to a position on a UMD and not counted against reserve end strength
- Attached to active-component units and must earn 50 points per R/R year. The 50 points may be paid (MPA, limited school tour, etc.) or unpaid (IDT)







U.S. AIR FORCE

## *Unique IR Mission Sets*

- **IMAs are assigned to every Department of Defense Combatant Command and other government defense agencies**, providing augmentation for manning shortfalls and backfilling for deployed active-component personnel in nearly every career field.
- **90+ Emergency Preparedness Liaison Officers** – Assigned to 1st Air Force, National Security Preparedness Directorate, activated in support of local and federal agencies in the face of natural disaster and other emergencies to facilitate requests for Title 10 Air Force support
- **CAP-USAF Civil Air Patrol Reserve Liaison Officers** – These participating individual ready reservists (points only) facilitate inspections of local CAP operations around the country, ensuring the volunteer-driven, official Air Force auxiliary is prepared to respond to its 4,000+ missions each year.





U.S. AIR FORCE

# RegAF Key Roles and Processes



## OPCON vs. ADCON

- Active Duty has OPCON of the IR force and most admin functions
  - Mission execution, security, fitness, medical, training
  - MPA, participation, evals, PRFs, FSS actions, DEERS, GTC, etc.
- HQ RIO has concurrent ADCON
  - Orders, readiness reporting, retirements, assignments
  - IMA end-strength, funding, formal schools, ETS, etc.

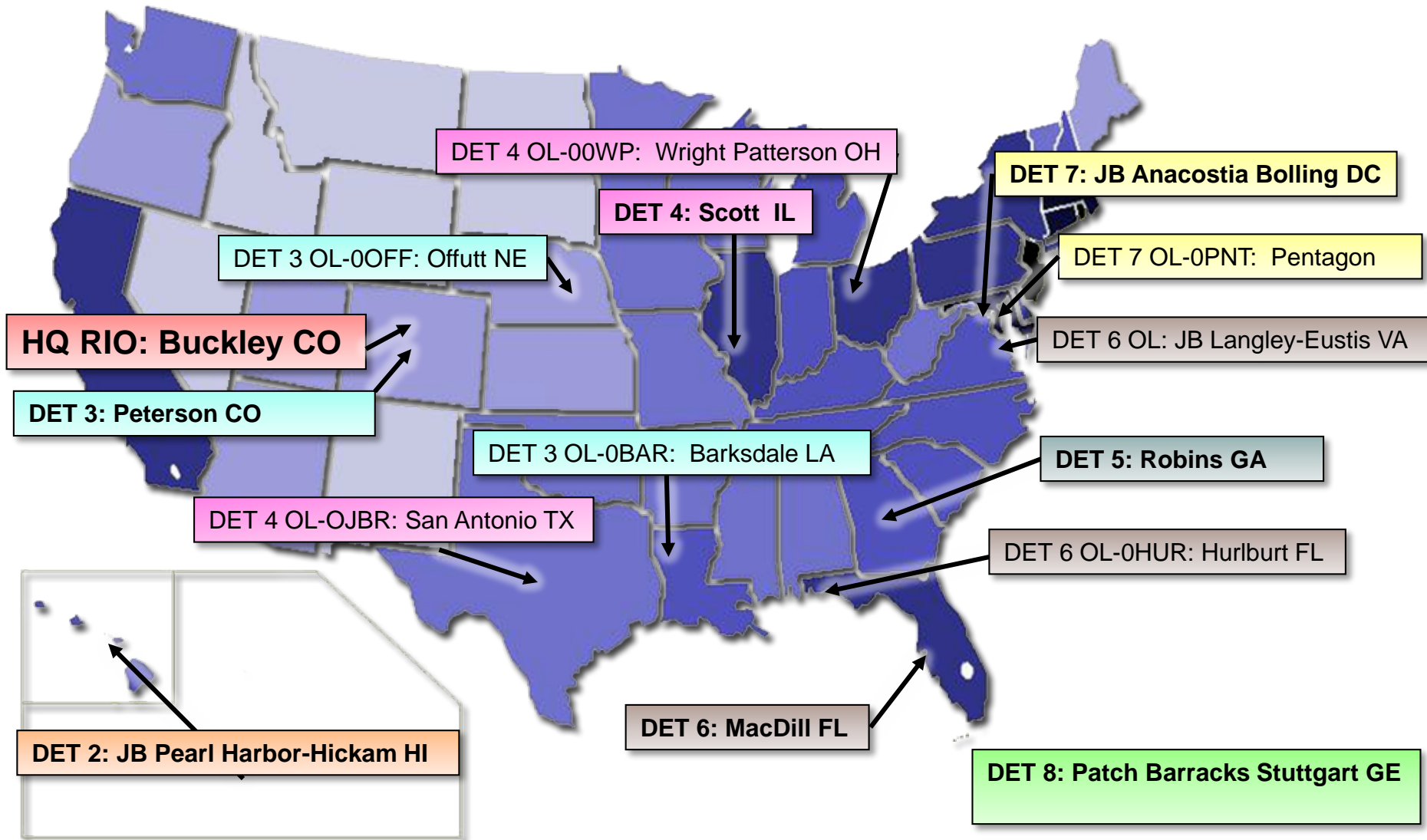


- **Standardize management of IRs**
- **Ensure IR readiness and full integration with the active force**
- **Manage IMA end-strength**
- **Provide a chain of command, with accountability through ARPC/CC, to the AFRC/CC**
- **Maintain concurrent admin control with RegAF CCs**
- **Educate and counsel the active component on IR matters**
- **Partnership and outreach**
- **Deliver a full complement of customer service and support**



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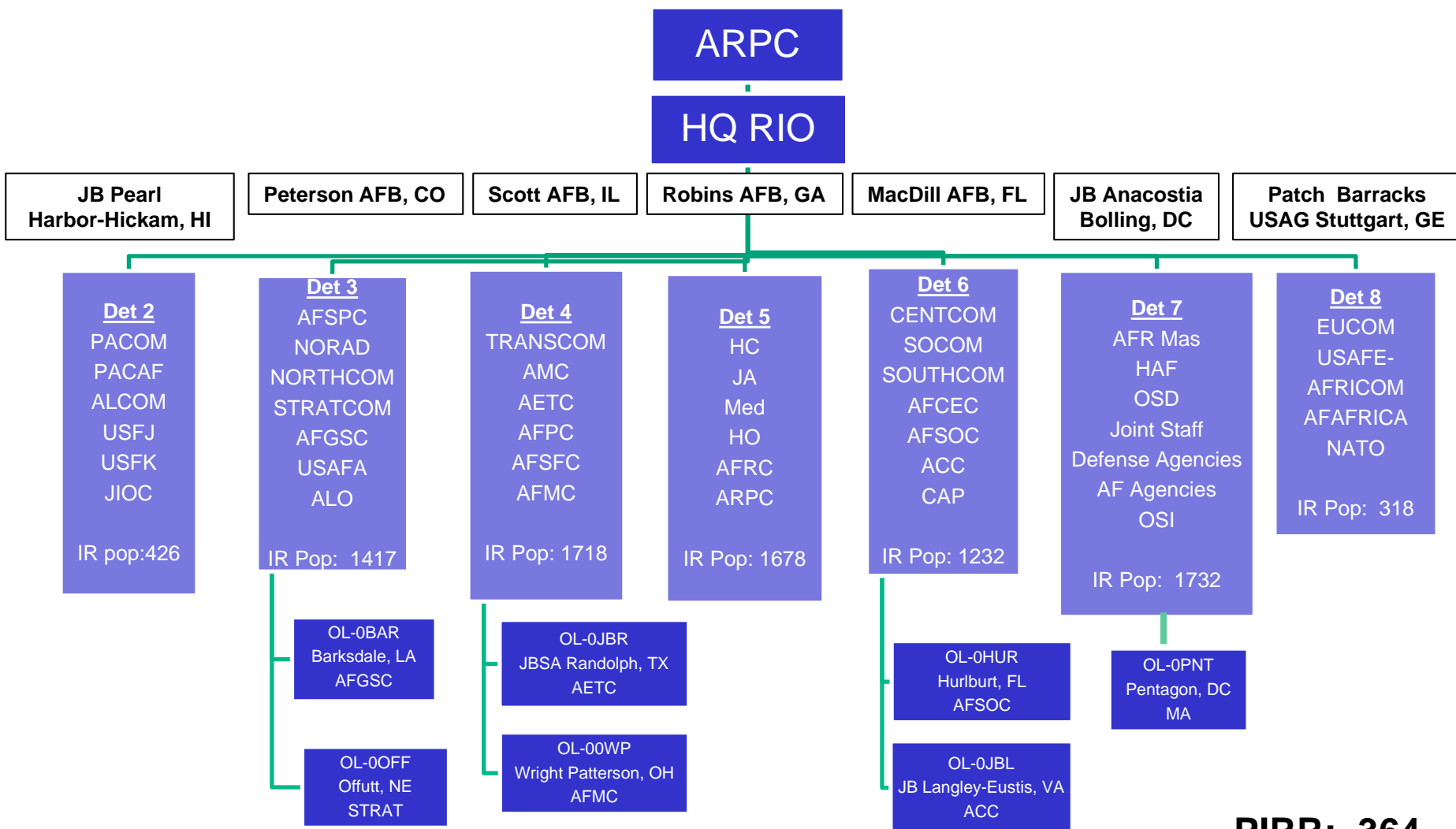
# Detachment / Operating Locations





U.S. AIR FORCE

# Detachment / Operating Locations



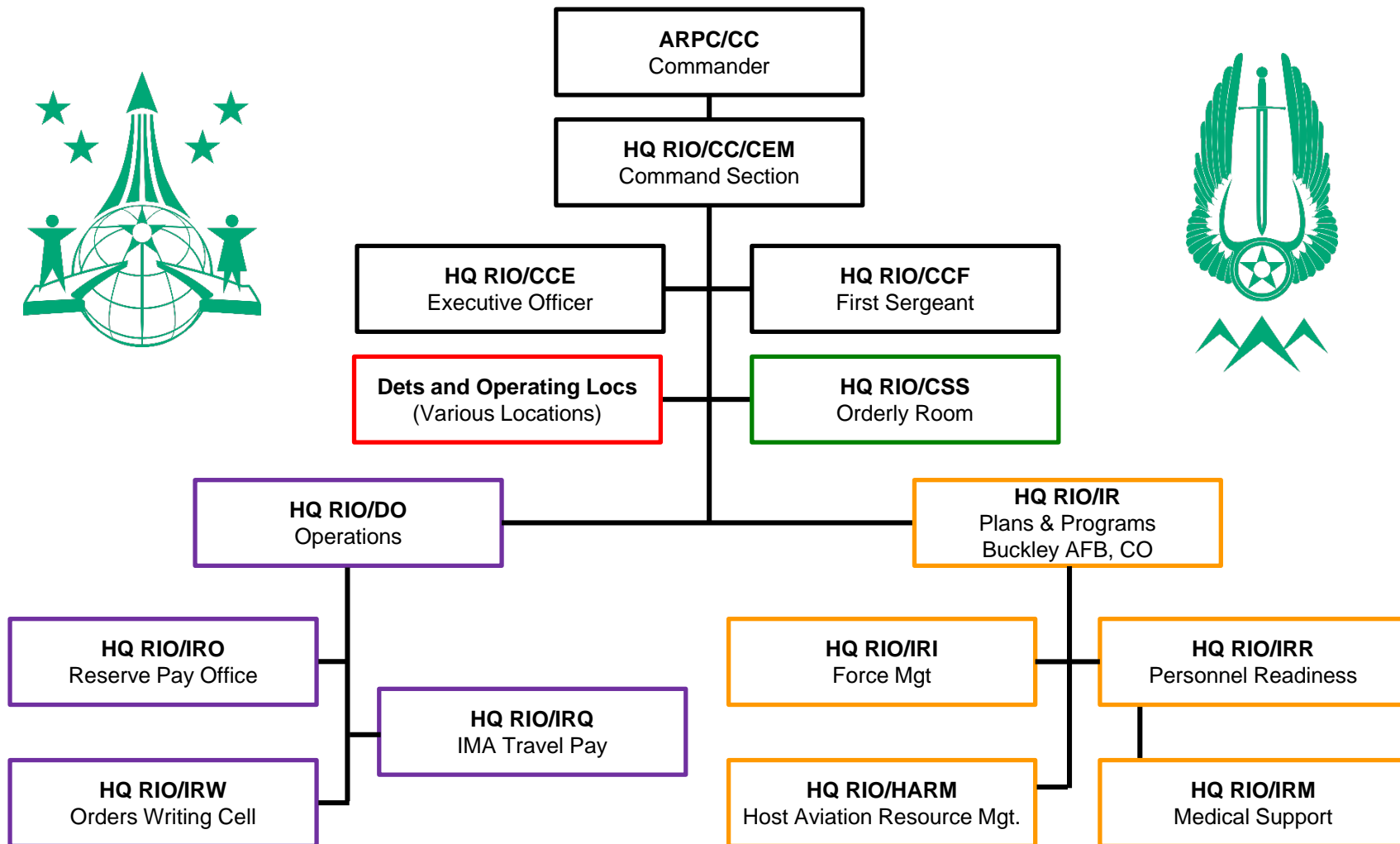
PIRR: 364





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# Organization Chart





## **Right Airmen...Recruit, support and retain our world-class talent**

- Improve efficiency in assignments
- Reduce vacancies, balance overages and provide accurate insight into manning
- Ensure availability of training
- Continue to recruit and retain IR talent

## **Ready & Available...Exceed readiness and mobility capabilities**

- Improve IR readiness (participation & mobilization)
- Develop efficient orders process timelines
- Increase timeliness of pay
- Ensure proper management of participation

## **Relationship-minded...Connect with and deliver value to military and community partners**

- Across Components, COCOMs, MAJCOMs & Agencies
- Within RIO HQ and Detachments
- Among family, civilian employers and community



- **Participation Waivers**

- IRs must remain fully trained in their war-time mission
- FYDP execution balanced with long-term orders

- **Overages**

- Reduce chronic vacancies and fill valid billets
- Determine balance between mission need, overages and end-strength

- **Pay and Travel**

- Relocate IMA Travel from Dobbins to Buckley
- Develop methodologies to streamline processes

- **Personnel and Pay Systems Effectiveness**

- Ensure current and future systems are designed for IR requirements
- Validate data accuracy and availability to stakeholders and decision-makers

- **Communications**

- Create standardized training and avenues for info delivery
- Ensure IRs have mentorship available to support them through their AFR career



- **HQ RIO Training: provides standardized IR / URC / AD training**
  - Welcome Briefings / Newcomers Orientation / Refresher Trng
  - Commander / Director / Supervisor Training
  - URC Training on ADLS
- **Green Dot training available online**
- **Communications available to the field**
  - HQ RIO Website
  - HQ RIO Smart Phone Application (Apple and Android devices)
  - You Tube Videos: AROWS, UTAPS (search “training videos” on HQ RIO’s website)
  - Monthly Newsletter
  - ~~IR Guide / IR Travel Guide (HQ RIO Website)~~



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# Stay Connected



Find links to all of these sites on HQ RIO's public website  
<http://www.arpc.afrc.af.mil/Home/HQRIO>

Facebook: [www.facebook.com/HQRIO](http://www.facebook.com/HQRIO)

Twitter: [www.twitter.com/HQRIO](http://www.twitter.com/HQRIO)



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***Questions?***

# Building Tours

We will have two groups.

The tour is about 20  
minutes long.

Feel free to leave your  
belongings here.



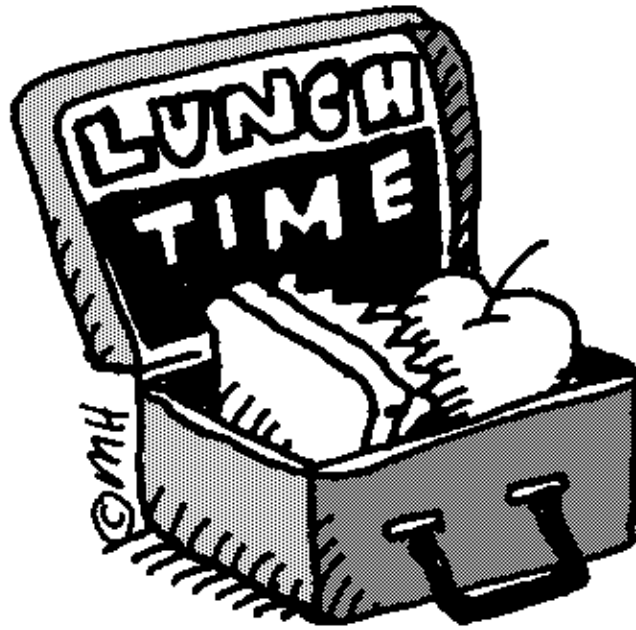
# Meeting with SMEs

**This is a time set aside to discuss issues or special cases with our SMEs. Please feel free to ask whatever questions you need to.**



# Lunch Time!

---



***See you back at 1230!***

---



# ANG Q&A Session

---

**Col Stephen Mizak**

**[Stephen.mizak@us.af.mil](mailto:Stephen.mizak@us.af.mil)**

**DSN 847-3299**

**CMSgt Sandra Ahern**

**[Sandra.ahern@us.af.mil](mailto:Sandra.ahern@us.af.mil)**

**DSN 847-3283**

**Maj Nicole Farnham**

**Capt Rebecca Cruz**



# ***United States Air Force Reserve***

*Integrity - Service - Excellence*

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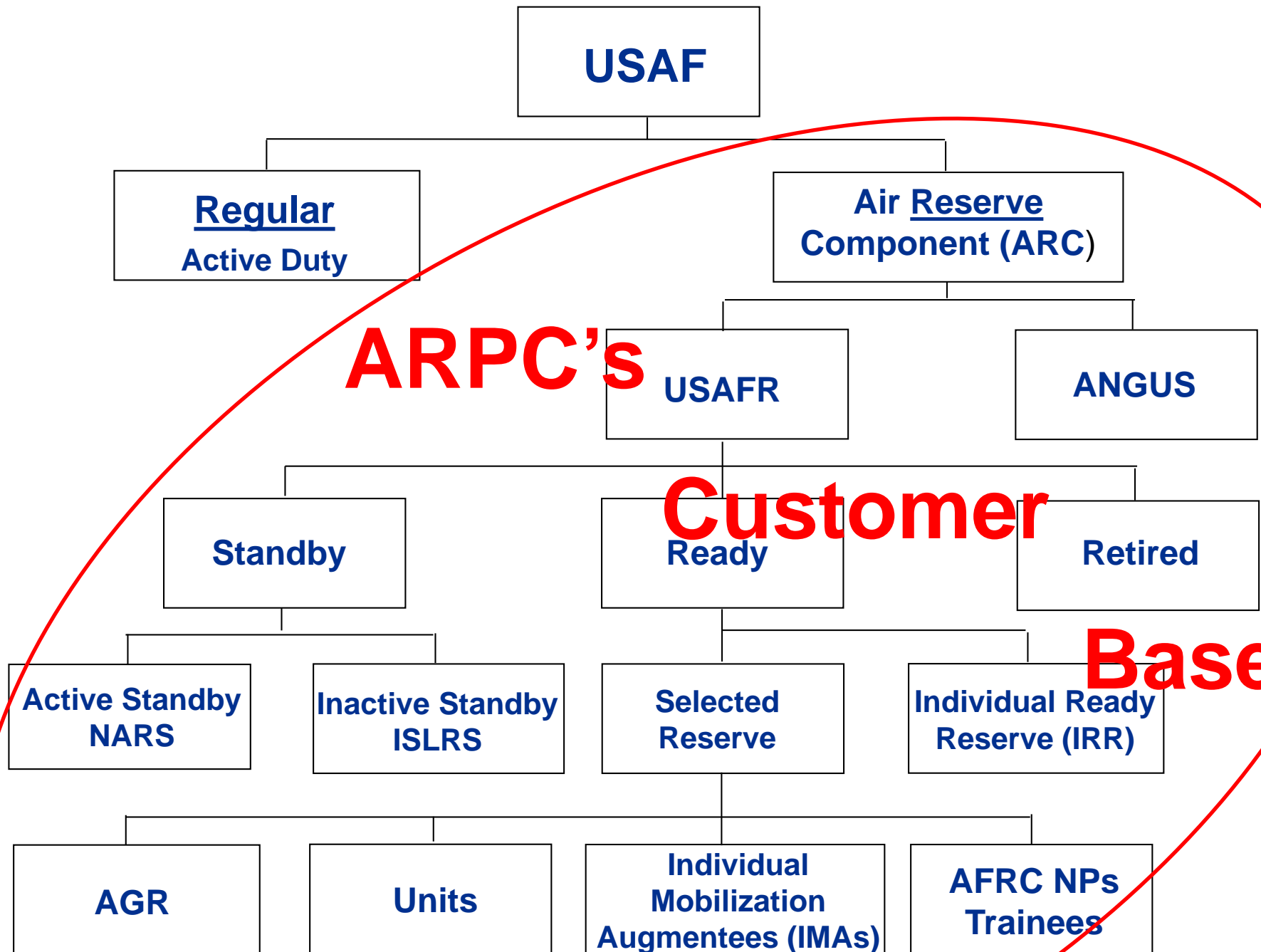
## **Reserve Categories**



**ARPC/DS  
May 2019**

**U.S. AIR FORCE**

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# ***Air Reserve Component Categories***

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- **Participating Air Reserve Component**
    - **Air National Guard – Category A**
    - **Reserve Unit – Category A**
    - **IMA – Category B**
  - **Individual Ready Reserve**
    - **PIRR – Category E**
    - **IRR – Categories E, J**
    - **Special Professional Education and Stipend – Categories J, K**
  - **Standby Reserve – Categories D, C, N**
  - **Retired Reserve – No Categories**
-

- **Air National Guard & Air Reserve Units**
  - **FY Requirements**
  - **Assigned to a position**
  - **48 Paid UTAs**
  - **15 Paid annual tour days**
  - **Managed at individual Guard or Reserve units**



# ***Active Guard Reserve (AGR)***

## ***Most are 4 year Active Duty Tours***

---

- **Guard (AGR) Active Duty Title 10**
  - **Managed by Organizational Management (NGB/OM)**
- **Guard (AGR) Active Duty Title 32**
  - **Managed at the Wing Level**
- **Reserve (AGR)**
  - **Managed by ARPC/DPA**
    - **Three types:**
      - **Headquarters level**
        - **Full time support to Active Duty forces**
      - **Unit level**
        - **Full time support to Reserve forces**
      - **Recruiting Positions**
        - **Full time support to Reserve forces**



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# ***Individual Mobilization Augmentee (IMA) – Category B***

---

- **Individual Mobilization Augmentee (IMA)**
  - **FY Requirements**
  - **Assigned to a position**
  - **24 or 48 paid IDTs**
  - **12-14 paid annual tour days**
  - **Managed by HQ RIO**
  - **Reserve Sections MB, MC, ME, MR, MA, MH, MX**





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# *Individual Ready Reserve (IRR)*

---

- **Participating IRR (PIRR) – PAS 96**
  - Referred to as Cat E
- **Non-Participating IRR – PAS S7**
- **Special Professional Education and Stipend Programs**
  - PAS 96 and S8



U.S. AIR FORCE

## ***What is the PIRR? - PAS 96***

---

- **Participating Individual Ready Reservists (PIRR)**
  - Normally referred to as Cat E
  - Also referred to as Non-Pay Programs
  - Train for points only - NO PAY
    - Except they can do MPA tours for pay
  - Various programs and Training requirements within PIRR



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## *Various PIRR Programs – Cat E (PAS 96)*

---

- **Ready Reinforcement Personnel Section (RRPS)**
  - **Managed by HQ RIO**
  - **Not assigned to a position**
  - **Line officer and enlisted only**
  - **3 year assignment (need waiver to extend)**
  - **Training attachment and 35 Non-paid points (of which a minimum 16 non-paid IDTs are required)**
  - **DE optional for additional non-paid points**
  - **Reserve Section MT**



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## ***Various PIRR Programs– Cat E (PAS 96)***

---

- **Air Force Admissions Liaison Officer (AFALO)**
  - **Managed at USAF Academy (under RIO)**
  - **Not assigned to a position**
  - **Referred to as ALOs**
  - **Line officer only**
  - **Earn 48 non-paid points doing ALO duties**
  - **Can be performed as an additional duty in any AFSC**
  - **Reserve Section MX**

## *Various PIRR Programs – Cat E (PAS 96)*

---

- **Civil Air Patrol Liaison Program (CAPLO)**
  - **Managed by CAP, Maxwell AFB AL (under RIO)**
  - **Not assigned to a position**
  - **Line officer and enlisted only**
  - **35 earned non-paid points**
  - **Can be performed as an additional duty in any AFSC**
  - **Reserve Section MX**

## *Various PIRR Programs – Cat E (PAS 96)*

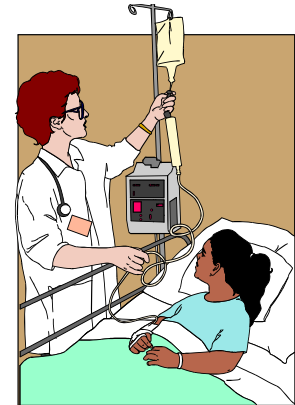
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- **Chaplains**
  - **Managed by AFRC/HC (under RIO)**
  - **Not assigned to a position**
  - **Officer and enlisted**
  - **Minimum of 16 non-paid IDTs required**
  - **Require training attachment**
  - **Used as resource to fill IMA positions**
  - **Reserve Section MX**

# *Various PIRR Programs – Cat E (PAS 96)*

---

- **Medical**
  - Managed by AFRC/SG (under RIO)
  - Not assigned to a position
  - Officer and enlisted medical specialties
  - Minimum of 35 **non-paid** points required, additional points through CME (Continuing Medical Education)
  - Require training attachment
  - Used as resource to fill IMA positions
  - Reserve Section **MX**



# *Various PIRR Programs – Cat E (PAS 96)*

---

- **Legal**
  - Managed by AFRC/JAR (under RIO)
  - Not assigned to a position
  - Officer and enlisted
  - No minimum on **non-paid** IDT points
  - Require training attachment
  - Used as resource to fill IMA positions
  - Reserve Section **MX**







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# ***Non-Participating IRR – PAS S7***

---

- **Obligated Reserve Section (ORS)**
  - **ORS – RA**
    - **Officer & Enlisted**
    - **Remaining military service obligation**
    - **ARPC acts as their MPF**
  - **ORS – RC**
    - **Officers with EAD commitment/ROTC**
    - **Enlisted in ROTC or scholarship program**
    - **AFPC acts as their MPF**



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# ***Non-Participating IRR – PAS S7***

---

- **Obligated Reserve Section (ORS) Continued**
  - **Non-Obligated Non-Participating Ready Personnel Section (NNRPS–RD)**
    - **Officer and Enlisted without MSO**
      - **Officers reassigned after 2 years**
      - **Enlisted reassigned/discharged at ETS**
    - **ARPC acts as their MPF**



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# *Special Professional Education and Stipend **ARPC** acts as their MPF*

---

- **Legal Interns - PAS 96**
  - **Managed by ARPC/JA**
  - **Reserve Section MZ**
- **Health Professions Scholarship (HPSP) - PAS S8**
  - **Program Managed by ARPC/DPA**
  - **Reserve Section TA**
- **Chaplain Candidates - PAS 96**
  - **Managed by AFRC/HC**
  - **Reserve Section TB**
- **Medical Stipend - PAS 96**
  - **Managed by ARPC/DPA**
  - **Reserve Sections TC, TD, TE**

- **ZA – Reserve retired awaiting pay**
  - Referred to “Grey Area” retiree
  - Limited benefits
- **ZB – Reserve retired drawing pay**
  - Same benefits as regular retiree
- **ZD, ZI, ZJ – Regular officer and enlisted retired**



U.S. AIR FORCE

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# Questions



# ***United States Air Force Reserve***

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*Integrity - Service - Excellence*

## **DPX**

# **Future Operations and Integration**



**MSgt Sabrina Connally**

**May 2019**

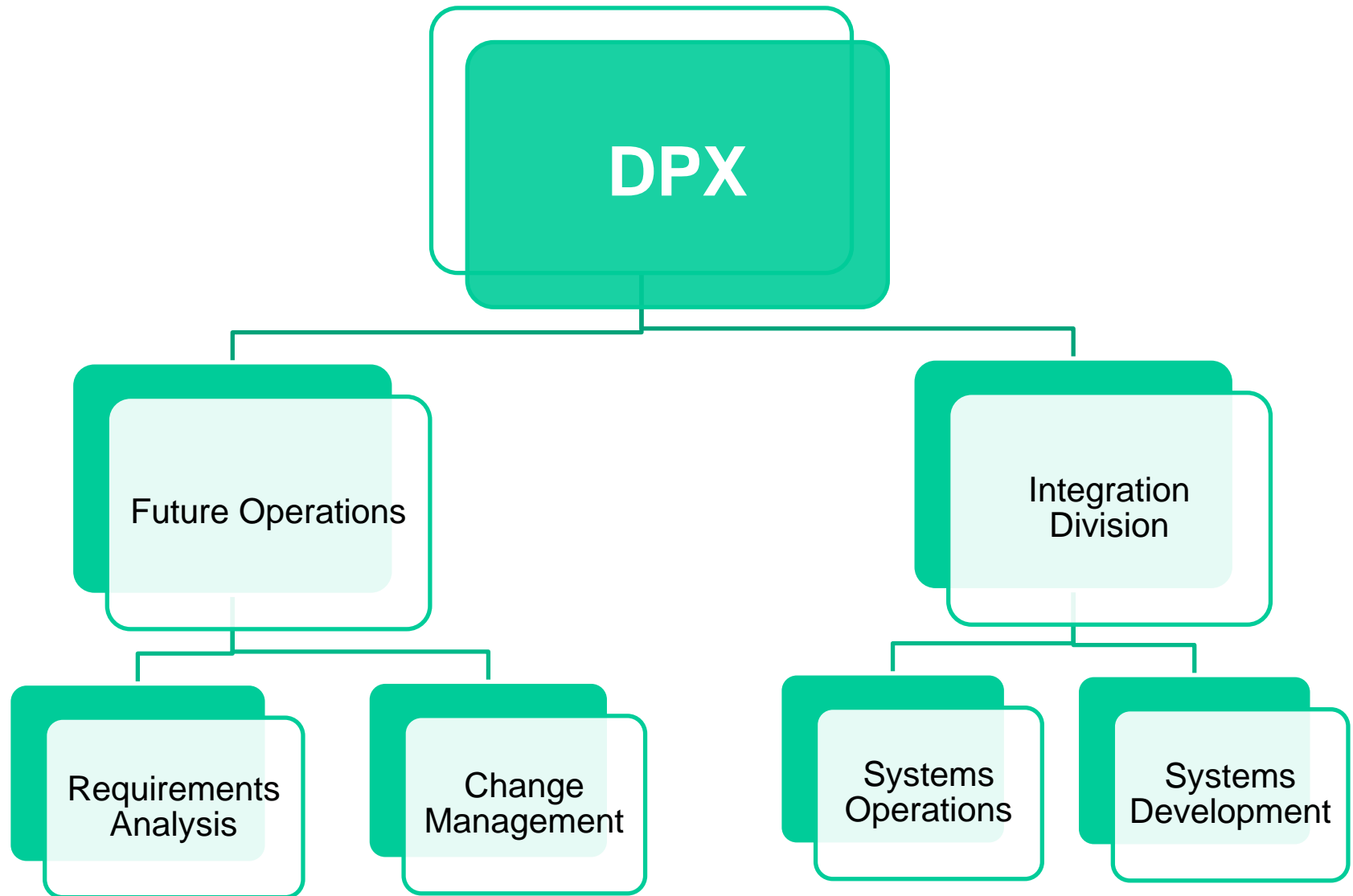
## **U.S. AIR FORCE**



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# Overview

- **DPX Overview**
- **Future Operations**
- **Integration Division**
- **Pending Projects**

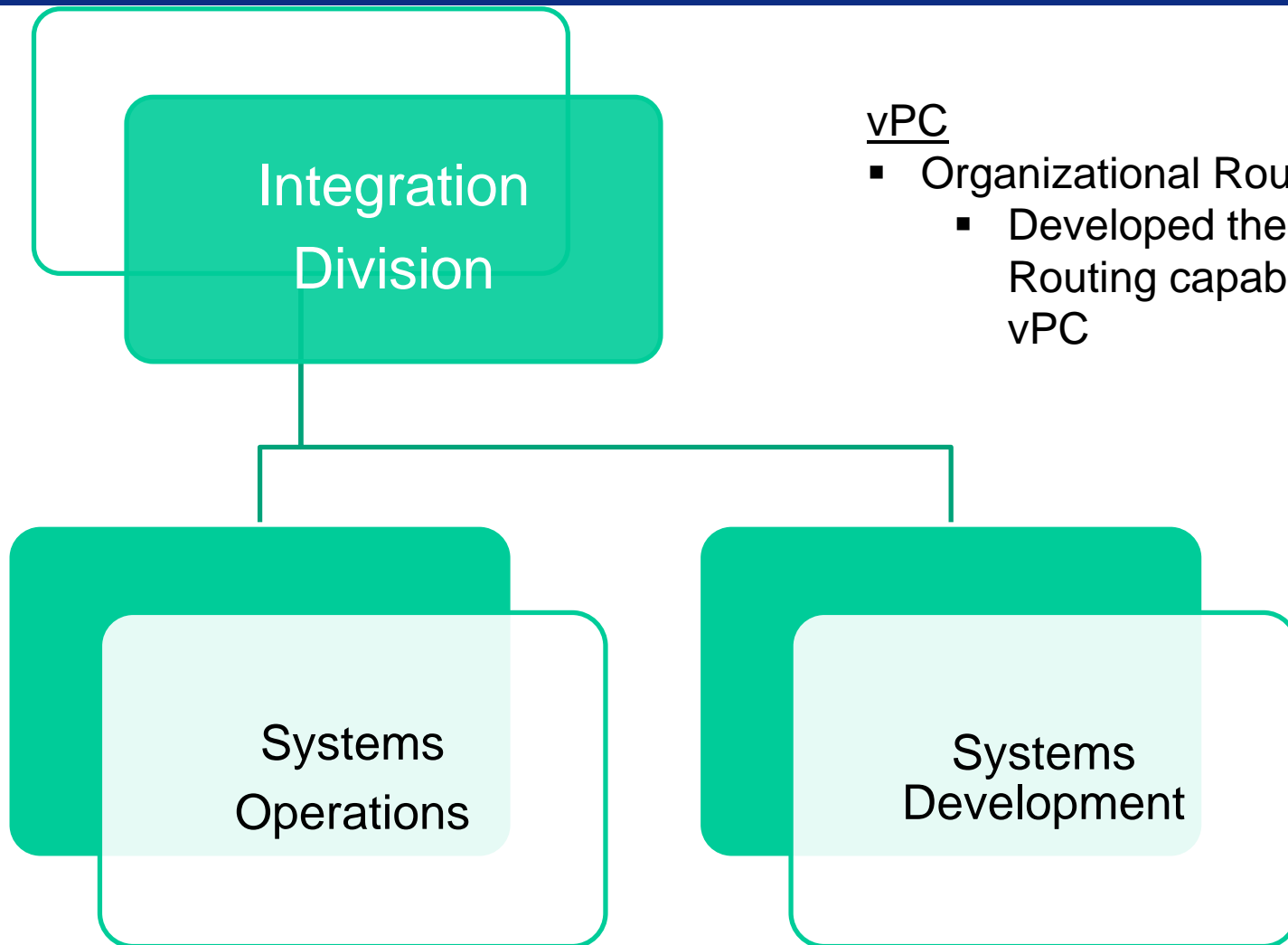






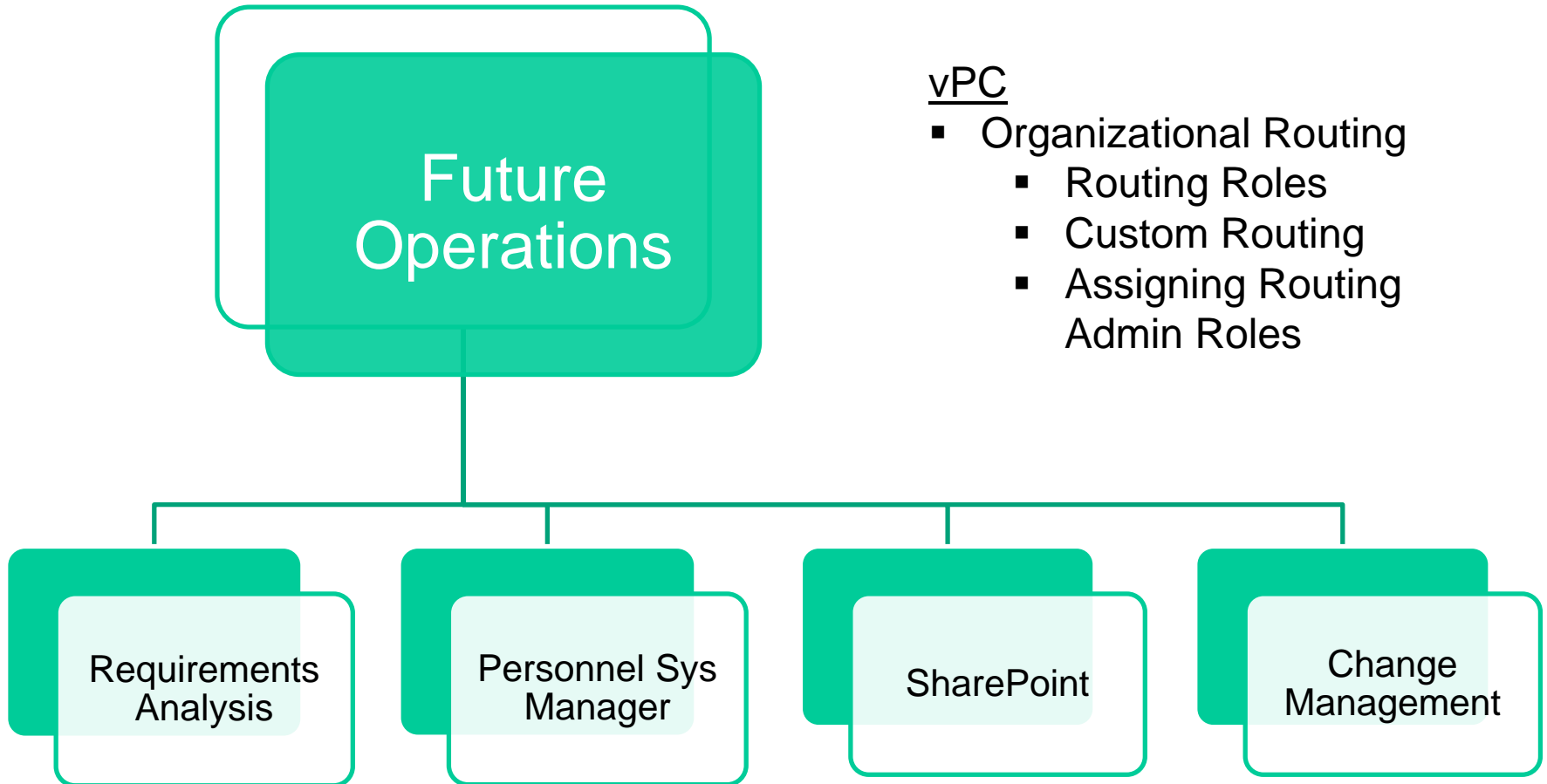
U.S. AIR FORCE

# Integration Division



## vPC

- Organizational Routing
  - Developed the Org Routing capability w/i vPC



A graphic consisting of several overlapping teal circles of various sizes. The largest circle is on the left and contains the text 'On The Horizon' and '...'. To its right is another large circle containing '...'. Below the largest circle is a medium circle, and to its right is another medium circle containing '■ ■ ■'. There are also several smaller circles scattered around the larger ones.

**On The Horizon**

...

...

■ ■ ■



## **ARPC.RemedyNotificationDistro@US.AF.MIL**

- vPC Routing
- Custom Roles
- Rerouting Applications Decs/Evals

## **ARPC.PSM@US.AF.MIL**

- HR DSA Administration

## **ARPC.DPXOA.SP@US.AF.MIL**

- SharePoint

## **ARPC.PSM@US.AF.MIL**

- PSM Office

## **TFSC:**

- 1-800-525-0102

## **DSN:**

- 665-0102



U.S. AIR FORCE

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# Questions?



# ***United States Air Force Reserve***

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*Integrity - Service - Excellence*

## **Officer Promotions**



**U.S. AIR FORCE**

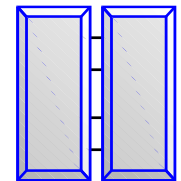
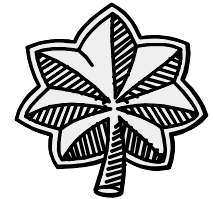
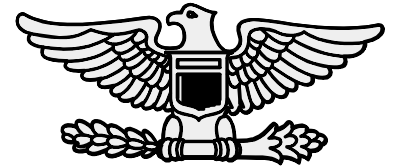
**Selection Board Secretariat  
Lt Col Kristi R. Contardo  
25 April 2019  
Version 1**



U.S. AIR FORCE

# Overview

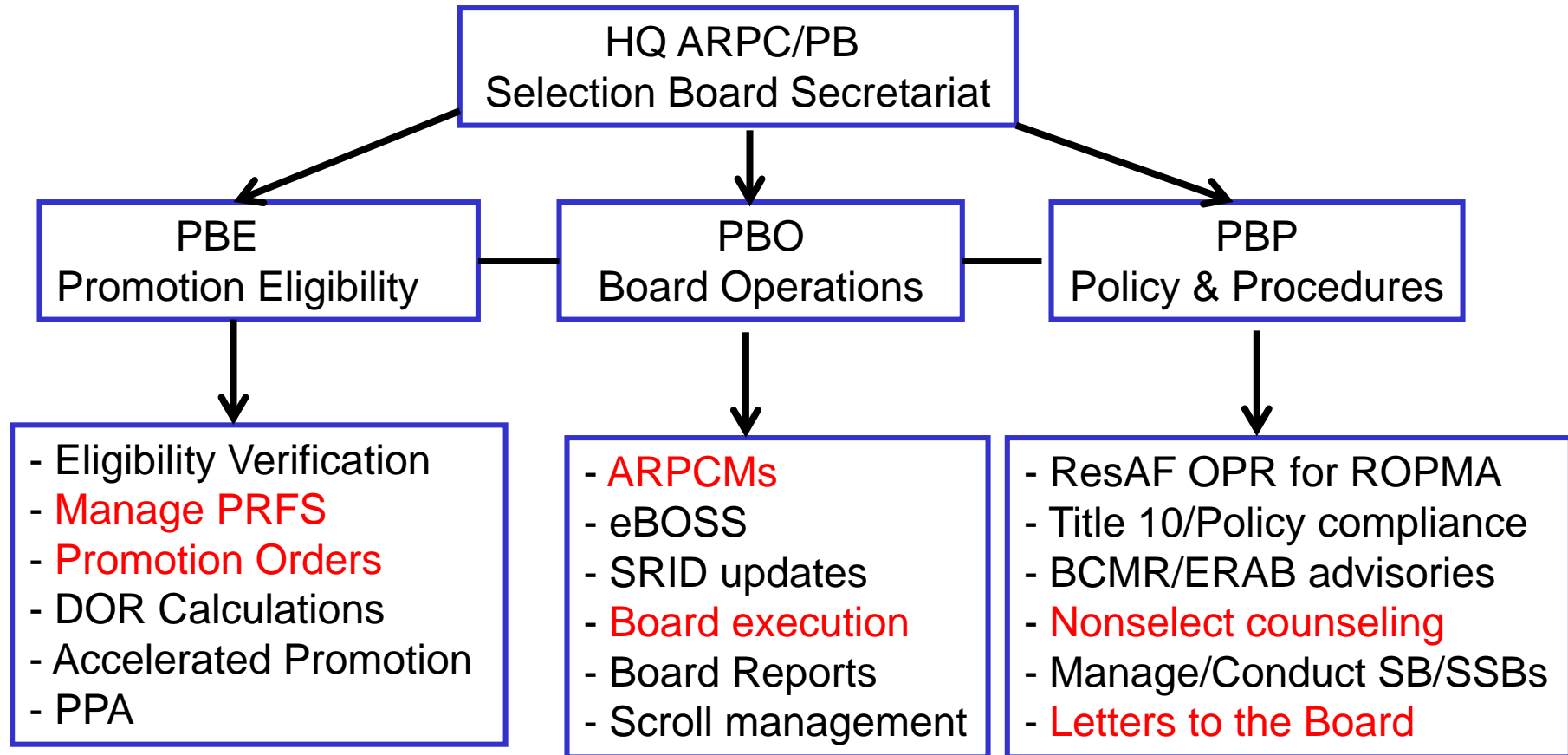
- HQ ARPC Promotion Board Secretariat
- Promotion Boards
- Officer's Responsibility
- Post Board Actions





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# ResAF Selection Board Secretariat



**Reserve of the AF = Air National Guard & Air Force Reserve**  
**Also referred to as Air Reserve Components (ARC)**





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# Types of ARC Boards

TYPE	DESCRIPTION	ANG	AFR
Mandatory Boards	<ul style="list-style-type: none"><li>• By law</li><li>• IPZ/APZ</li></ul>	1 <sup>st</sup> Lt/Capts Process Maj - Lt Cols	1 <sup>st</sup> Lt/Capts process Maj - Cols
Position Vacancy Boards	<ul style="list-style-type: none"><li>• Consider exceptionally well-qualified officers for early promotion</li></ul>	O-4 thru O-6 Fed Rec for each State only; Endorsed by TAG	O-4 / O-5 Boards only Sr Rater nomination & Eligibility factors must be met
Special Selection Boards	<ul style="list-style-type: none"><li>• By law; to correct admin error; ARPC/PB discretion</li></ul>	O-4 / O-5	O-4 thru O-6 Boards
Special Boards	<ul style="list-style-type: none"><li>• By law; can be directed by BCMR</li></ul>	N/A	O-4 / O-5 Boards
Selective Continuation Boards	<ul style="list-style-type: none"><li>• SecAF discretion; for 2x deferred officers in specific AFSCs</li></ul>	N/A	O-4 / O-5 Boards only



U.S. AIR FORCE

# CY19 Selection Board Schedule


ResAF Board	Convening Dates
AFR Major Board - U/V/W0419A	28 Jan - 2 Feb
ANG Col Fed Rec Review Brd (1st session) - N0619A, SB / SSBs	18 - 22 Mar
ANG Maj/Lt Col Board - A04/A0519A, SB / SSBs	15 - 20 Apr
AFR Lt Col Board - U/V/W0519A	10 - 15 Jun
ANG Col Fed Rec Review Brd (2nd session) - N0619B, SB / SSBs	20 - 23 Aug
AFR Colonel Board - V/W0619A, SB / SSBs	21 - 26 Oct
Reserve Brig General Qualification Board - G0719B	5 - 8 Nov

**\* Promotion to 1st Lt and Captain is a process, not a promotion board  
These processes occur semi-annually (April & October)**



U.S. AIR FORCE

# Promotion Board Information



Air Reserve Officer

Advanced Search Search Tips

ACTIVE DUTY AF **AIR RESERVE** AIR NATIONAL GUARD RETIREE CIVILIAN RESOURCES FOR FSS

MY ACCOUNT

- Incidents/Messages
- My Documents
- Notifications
- Change Password
- My Profile

LEARN MORE ABOUT

- Assignment
- Benefits and Entitlements
- Career Management
- Classification
- Compensation
- Deployment
- Evaluations
- Force Development
- Mobilization/Demobilization
- New Hire
- Promotion**
- Recognition
- Retirement
- Separation
- Systems Support
- Training

Still Need Help?

Contact Us

Home > Officer > Promotion

## Promotion

The following provides important information concerning Air Force Reserve (AFR) officer promotions. Listed below are links to various subjects that will assist you in your career progression.

- [How to Prepare for a Successful Air Force Reserve Officer Promotion Board](#)
- [Reserve of the Air Force Officer Promotion Orders](#)
- [ARPC Promotion Board Volunteer Information](#)
- [ANG and AFR Officer Twice Deferred for Promotion](#)
- [Changes to Academic Degree and Developmental Education Expectation](#)

ARC Selection Board Schedule

- [Calendar Year 2019](#)
- [Calendar Year 2018](#)

Recent Board Statuses and Information by Rank

- [First Lieutenant](#)
- [Major](#)
- [Colonel](#)
- [Captain](#)
- [Lieutenant Colonel](#)
- [Brigadier General Qualification Board](#)

Pre-Promotion Board Information

- [Promotion Board Eligibility](#)
- [Officer Promotion Board - General Information](#)
- [Officer Pre-selection Brief \(OPB\) and contents of the Officer Selection Record \(OSR\)](#)
- [Position Vacancy Promotions](#)
- [Writing Letters to a Promotion Selection Board](#)
- [Removal of Article 15 and/or Letter of Reprimand \(LOR\) from an Officer Selection Record \(OSR\)](#)

Post Promotion Board Information

- [Accelerated Promotion Process](#)
- [Guard and Reserve Non-selection Counseling](#)
- [Special Boards/Special Selection Boards](#)
- [Mandatory Separation Date \(Lt Col Selects\)](#)
- [Continuation Boards](#)
- [How to Request a Copy of your Promotion Order](#)
- [Conducting a Promotion Ceremony \(Pin-On\)](#)

Related Resources

- [AFH 33-337, The Tongue and Quill](#)
- [Instructions Governing Centralized OSRs](#)
- [AFI 36-2406, Officer and Enlisted Evaluation System](#)
- [AFI 36-2603, Air Force Board for Correction of Military Records](#)
- [Air Reserve Personnel Center Memorandums](#)
- [AFI 36-2006, Oath of Office and Certificate of Commission](#)
- [AFI 36-2501, Officer Promotions and Selective Continuation](#)
- [AFI 36-2504, Officer Promotion, Continuation and Selective Early Removal in the Reserve of the Air Force](#)

Home > Officer > Promotion



U.S. AIR FORCE

# Air Reserve Personnel Center Memorandums (ARPCMs)

## 2. ELIGIBILITY FACTORS:

### a. DOR CRITERIA AND BOARD IDS

US Air Force Reserve (USAFR)		
Board Type	Date of Rank (DOR)	Board IDs
* Major Mandatory Participating Reserve (PR)	30 Sep 07 or earlier	V0413A
** Major Mandatory Nonparticipating Reserve (NPR)	30 Sep 07 or earlier	W0413A
*** Major Position Vacancy (PV)	30 Sep 08 or earlier	U0413A

\* PR categories include eligible Reserve officers assigned as Unit Traditional, Air Reserve Technician, Active Guard Reserve (AGR), Individual Mobilization Augmentee (IMA), Selective Service, Participating Individual Ready Reserve (IRR) and Limited Extended Active Duty (LEAD). Although LEAD is not part of the PR, the Secretary of the Air Force has directed LEAD compete with the PR.

\*\* NPR categories include eligible Reserve officers assigned in the Standby Reserve or Non-Participating IRR.

\*\*\* AFPROMS will identify potential eligibles by DOR only. Military Personnel Sections (MPS) and Program Managers must verify if officers meet remaining eligibility criteria. See attachment 5.

**ARC Board Convening Notices & Public Release ARPCMs  
are posted on myPers**



U.S. AIR FORCE

# ARPCMs

Convening Notice

PRFs due

Last day to update MilPDS

Letters to Board Due

## MILESTONES

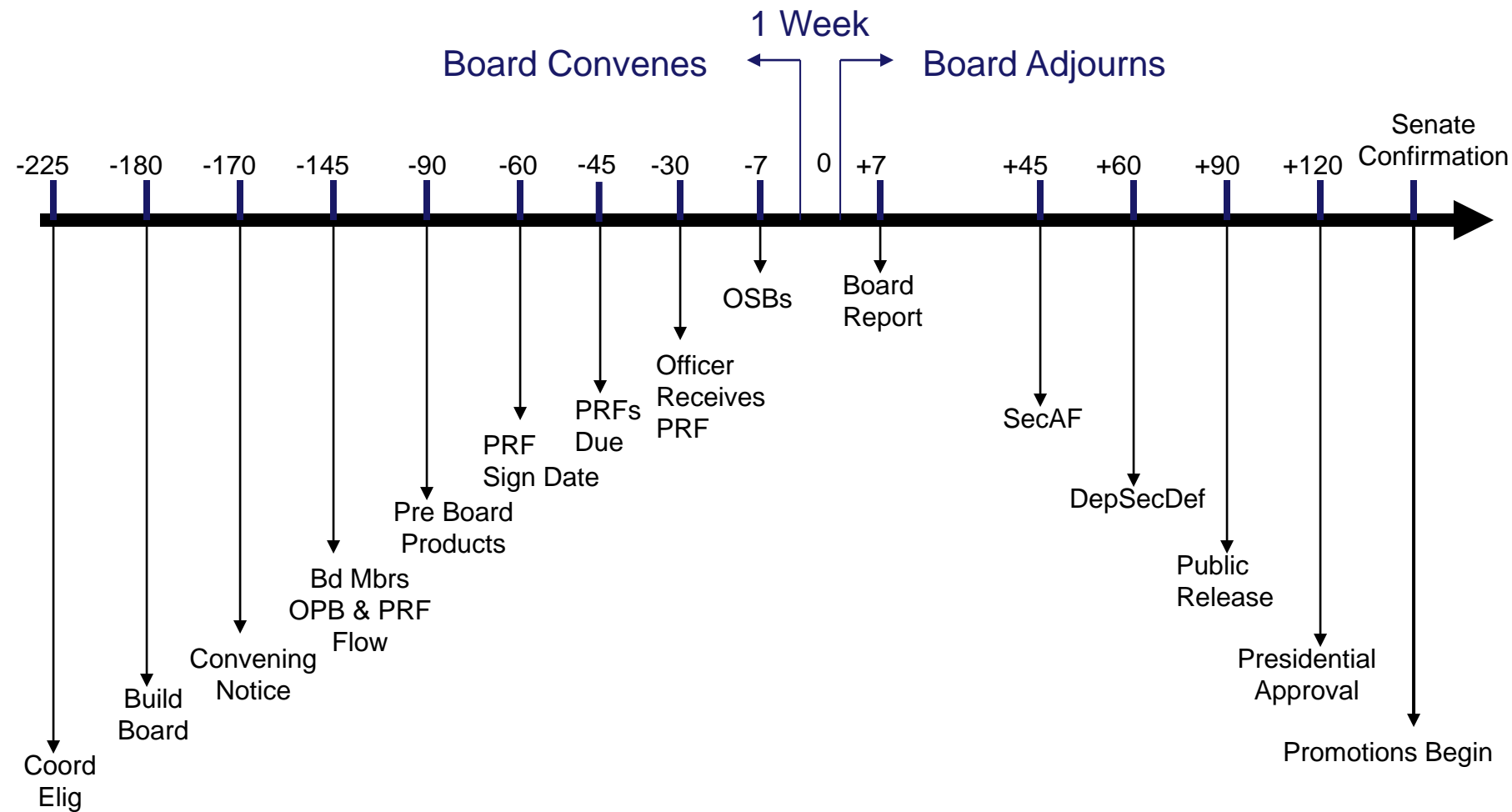
30 Sep 07	DOR must be on or before this date to be eligible to meet the mandatory board
14 Jan 12	Officer must be on the RASL on or before this date to meet the board
19 Jul 12	Date mandatory board data created in AFPROMS (board build)
1 Aug 12	OPBs, DQHBs and PRF notices available via AFPROMS
14 Aug 12	MPS suspense to disperse OPBs with attachments 3, 4 and 5 to officers meeting board
16 Oct 12	DBH reports close out date
30 Nov 12	PV-nominating PRFs due to PBE
30 Nov 12	All outstanding OPRs due to ARPC
1 Dec 12	Approximate last day to update before MilPDS upgrade
1 Dec 12	PV-nominated officer requests OPB IAW attachment 6, paragraph 5
Early Jan	MPS run current OPBs so officers can verify post-MilPDS-upgrade accuracy
9 Jan 13	OSBs extracted for the board. For MilPDS updates made after 6 Jan 13, submit source documents and printouts to the promotion board room staff via the vPC-GR Dashboard on the myPers website, <a href="https://gum-crm.csd.disa.mil/app/login">https://gum-crm.csd.disa.mil/app/login</a> or through the Air Force Portal, <a href="https://www.my.af.mil/faf/FAF/fafHome.jsp">https://www.my.af.mil/faf/FAF/fafHome.jsp</a>
13 Jan 13	Letters to the board due
14 Jan 13	Board convenes at ARPC
6 – 8 weeks	Approximate timeframe for public release of promotion results after board adjourns
14 Apr 13	Officer's DOS must be on or later than this date to be eligible for promotion consideration

**Pay particular attention to SUSPENSE DATES in ARPCMs**



U.S. AIR FORCE

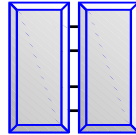
# Timelines





U.S. AIR FORCE

# Time In Grade (TIG)



Promotion to:	Mandatory TIG (Pin-on Date)	Position Vacancy	
		ANG	AFR
1st Lt	2	N/A	N/A
Capt	2	N/A	N/A
Maj	7	4, 5, 6	5
Lt Col	7	4, 5, 6	5
Col	4 (AFR)*	3 or Contact NGB	N/A

**ANG: Maj-Lt Col & AFR: Maj-Col  
Promotion DOR cycle is 30 Sep or earlier**



- **What is RASL**
  - **Reserve Active Status List**
- **Promotion Eligible**
  - **Members must be on RASL or ADL for 1 year**
  - **No break in service from AD to AFR**





U.S. AIR FORCE

# ***Promotion Recommendation Form (PRF)***

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- **Required:**
  - **Mandatory Board O-4 thru O-6**
  - **Position Vacancy Nomination (O-4 / O-5 Boards)**
  - **Do Not Promote (DNP)**
- **New Process/Form**
  - **2-Line PRF**
  - **Narrative or Bullet format**
- **Signed by SR**
  - **Senior rater fixed by policy**
- **Promotion Recommendation block must have minimum of 1 bullet**



U.S. AIR FORCE

# Officer's Responsibility


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- Know Your Date of Rank – **Calculator on vPC**
- READ the ARPCMs (milestones/guidance/etc...)
- Review the Officer Preselection Brief (OPB)
  - Make sure information is current/correct
  - If something is wrong, work with your servicing MPF/MPS to correct issue
- The Officer Selection Record (OSR) is Officer's Responsibility...**Check PRDA!**
  - Make sure your records are correct
  - If something is wrong, work with your servicing MPF/MPS to correct issue
- Review eOSR in vPC– lists discrepancies in officer's record ID'd by ARPC/PB



U.S. AIR FORCE

# Promotion Calculator



## Dashboard

Role Filter  [Role Filter Help](#)

[myPers Home Page](#)

[Overview](#) [Worklist](#) [Action Requests](#) [My Roles / Delegations](#)

**ACTIVE DUTY AF** **AIR RESERVE** **AIR NATIONAL GUARD**

Online Services Component Default  [Action Requests Help](#)

[Documents I've Requested](#)  
[Track Previous Support Requests](#)  
Need further assistance with a request not listed on this page?  
[Create a New Support Request](#)

**My Records (updates and corrections)**

- [Request Personal Data Updates](#)
- [Update Civilian Employment Information \(CEI\)](#)
- [Update DEERS Information](#)
- [Request Duty History Changes or Corrections](#)
- [Update Missing Awards and Decorations Order History](#)
- [Request Military Service Date Changes and/or Corrections](#)
- [Request Retirement Points Corrections](#)
- [Review your Electronic Officer Selection Record \(eOSR\)](#)
- [Request Correction to my DD Form 214](#)

**My Official Military Personnel Record (view/request copy)**

- [View and Print Documents Online \(.mil domain required\)](#)
- [View Current Retirement Points](#)
- [Request a copy of your Performance Report](#)
- [Request a 20 Year Letter \(reissue\)](#)
- [Request a Mortgage Letter](#)
- [Request a Reduced Retired Pay Eligibility Date](#)
- [Request a VA Home Loan Letter](#)
- [Request a copy of your Federal Award or Decoration](#)
- [Request a list of your current Federal Awards and Decorations](#)
- [Request your DD Form 214, Certificate of Release or Discharge](#)
- [Request Other Documents](#) (Select to view types and descriptions)
- [Request a copy of your DD Form 215 \(DD Form 214 Correction\)](#)
- [MPS/FHQ POC Listing](#)

**Information Links**

- [Air Force Board for Correction of Military Records Guidance](#)
- [Total Force U.S. Citizenship Guidance](#)
- [TRICARE Reserve Select Information](#)

**Evaluations (Overview)**

- [MPS or CSS Initiate Officer or Enlisted Performance Report](#)
- [Appeal an Evaluation](#)
- [Request a Shell on a Member](#)
- [Submit a Letter of Evaluation \(AF Form 77\)](#)
- [Submit an Education/Training Report \(AF Form 47\)](#)

**Officer Promotions (Overview)**

- [Submit a Letter to the Promotion Board \(Officer\)](#)
- [Request a post-Board Counseling \(Officer\)](#)
- [Accelerated and AGR Promotion Application](#)
- [Promotion Calculator](#)

**Federal Awards and Decorations (Overview)**

- [Nominate a Member for MSM, AFM, AFAM, AAM](#)
- [Submit a Military Outstanding Volunteer Service Medal \(MOVSM\)](#)
- [Combat Readiness Medal Certification](#)
- [Amend or Revoke a Federal Award or Decoration](#)
- [Deny Air Reserve Forces Meritorious Service Medal \(ARFMSM\)](#)

**Retirements (Overview)**

- [Apply for Retirement \(Reserve, AGR, Mandatory, Pay at Age 60\)](#)
- [Notification of Eligibility for Retired Pay/RCSBP Package](#)
- [Partial Year Calculator](#)
- [Request information on my current RCSBP Election](#)
- [Request Assistance on Retired Pay Issues](#)
- [Reserve Retired Pay Calculator](#)
- [RCSBP Calculator](#)
- [Reduced Retired Pay Age](#)

**Force Development (Officer Overview)(Enlisted Overview)**

- [Reserve Developmental Education Designation Board \(RDEDB\)](#)
- [Reserve School Selection Board \(RSSB\)](#)
- [Reserve Officer Development Plan \(R-ODP\)](#)
- [Reserve Enlisted Development Plan \(R-EDP\)](#)
- [AGR Review Board](#)
- [Reserve Retired Pay Computation Worksheet](#)



U.S. AIR FORCE

# Promotion Calculator



Promotion Calculator

## ARPC Promotion Dates Calculator

Service Component

Reserve

Grade

MAJ

Date Of Rank

4/1/2011

Position Vacancy Board

6/30/2016

Position Vacancy Pin-on

Public Release

Mandatory Board

6/30/2017

Mandatory Pin-on

4/1/2018

\*Disclaimer: The promotion calculator is an estimate of future boards and pin on dates based on current law. For additional detailed information please contact the Total Force Service Center at 800-525-0102

Note 1: For AFR Cols board, historically the public release is sometime in December and Senate confirmation is in late January or February. Promotion pin-on dates will generally start no earlier than 1 April based on the selected officers increment numbers.

Note 2: For ANG State Position Vacancy nominations (Maj and Lt Col) and ANG Cols Fed Rec Review board nominations, please check with your FSS and/or State Headquarters.

Note 3: For Mandatory boards (ANG & AFR), a Senior Rater can request an earlier pin on date (IAW AFI 36-2504, Chapter 6) if officer is the incumbent in the higher graded billet and meets all other eligibility requirements.

Close



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# Personnel Records Display App (PRDA)

INFOCON 3 UNCLASSIFIED INFOCON Alpha

https://vpssc.afpc.randolph.af.mil/vpssc/mods/prda/files/pa AF Portal AFPC Secure 4.0 - Main Menu Virtual Personnel Services C...

Help Print Logout

Virtual Personnel Services Center

Welcome: LTC BOEHLE AMY JEANETTE Member (Mil) Change Role

**My Sections**

- Dashboard
- PRDA
- ADP

**Browse** Search Documents

Clicking on a "category" or "subcategory" name in the browse tree will place the selected document from that category or subcategory into the "Selected Document" area. Clicking on an "individual document" in the browse tree will place the document in the "Selected Document" area.

**Available Category:**

- DECORATIONS (4)
- PERFORMANCE REPORTS (5)
- ENTIRE PERSONNEL RECORD (31)
- MEDICAL (0)
- PCARS (2)
- SELECTION FOLDER (9)
  - Performance Reports (5)
  - Decorations (4)

**Documents**

Document Number	Document Name	Date	# of Pages
AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 13	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	30 Sep 12	2
DMMCIT	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
AF707	DECORATION/CITATION - MERITORIOU...	14 Sep 12	1
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 11	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 10	2
DMMCIT	DECORATION/CITATION - MERITORIOU...	02 Dec 10	1
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 09	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 08	2
AF707	OFFICER PERFORMANCE REPORT (LT T...	19 Dec 07	2

1 < << 1 2 3 4 >> > 1

Get Documents Select All Deselect All Clear

The information you are about to view contains information covered under the Privacy Act of 1974 (5 U.S.C. 552a) and must be protected IAW AFI 33-332, DoD Regulation 5400.11, and it is For Official Use Only (FOUO). Reproduction of evaluations is prohibited unless authorized under and IAW AFI 36-2406, Chapter 3. The Privacy Act provides for criminal penalties against anyone who discloses information to unauthorized persons. Anyone who obtains information about an individual under false pretenses may also be subject to criminal penalties enforceable under Article 134, UCMJ.

This information is protected under the Privacy Act (see AFI 33-332, Air Force Privacy Act Program).

**Authority:** Title 5 U.S.C., DoD 1400.34 SC 1950 and Title 10 U.S.C., 8013; SECAF E.O. 9397 authorizing the SSAN to be used as a system of numbering to identify persons - where applicable.

**Purpose:** To provide a means of positive identification for the purpose of processing applications or retrieving data.

8:24 PM 3/29/2014

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# Electronic Officer Selection Record (eOSR)

## Discrepancies

In the following table is listed any discrepancies noted during a review of your Officer Selection Folder. To ensure your records are correct and ready to meet the promotion selection board please select a row in the table to review the discrepancy(ies) details.

Discrepancy Type	Status	Create Date
Evaluation	Discrepancy	8/30/2010 5:28:15 PM
Decoration	Discrepancy	9/15/2010 10:07:22 AM
Decoration	Discrepancy	9/15/2010 10:09:49 AM
Decoration	Discrepancy	9/15/2010 10:48:00 AM
Evaluation	Discrepancy	9/15/2010 11:16:55 AM

Discrepancy Type: OPR : Status: CLOS : Close Date: 17-FEB-2007

Remarks : Missing Training Report (AF 475)

To correct identified discrepancies we have provided detailed instructions below for submitting your requested corrections within this vPC-GR online application. Please use the following to initiate any corrections.

[Decorations](#)

[Evaluations](#)

[Duty History](#)

Decorations Update

Evaluations Update

Duty History Update

The following tabs allow you to review current information in your Officer Selection Record as of your notifications an



U.S. AIR FORCE

# ***Electronic Officer Selection Record (eOSR)***

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- **Verify that your records are accurate**
  - **Developmental Education (DE)**
  - **Foreign Language**
  - **Board Certifications**
  - **Decorations**
  - **Performance Reports**
  - **Participation Points**
  - **Duty History**
  - **Leadership and Depth/Breadth of Experience**
  - **Advanced Academic Degree (O-6 board only)**

**\* Read the Convening Notices – Instructions are included to check all data in your eOSR**



U.S. AIR FORCE

# Officer Preselection Brief (OPB)

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- **Officer Preselection Brief (OPB)**
  - Flows to MPF/MPS 148 days prior to board convening date
    - MPF/MPS will send to the eligible officers' Squadron
    - IF officer has not received OPB they must contact their servicing MPF/MPS
  - One page snapshot of Career Brief
  - **MUST REVIEW** and ensure information is current/accurate
  - OPBs must be corrected prior to the board convene date
  - OPBs become the Officer Selection Brief (OSB)
- **Officer Selection Brief (OSB)**
  - OSB is what the board members will see

**Make corrections prior to board convene date**





U.S. AIR FORCE

# Officer Selection Brief

OFFICER SELECTION BRIEF				
V06XXAIPARTICIPATING RESERVE PROMOTION BOARD				
PERSONAL DATA			SENIOR RATER	
NAME: DOE, JOHN E SSAN: 123456789 GRADE: LT COL COMPETITIVE CATEGORY: UNE HAF: BR      ARF ID: RES UNIT TRADITIONAL RES SECTION: WEA RECONWC130-A SOURCE OF COMMISSION: AF ACAD			SENIOR RATER: BG SMITH, JON      123XY Commander	
			AERONAUTICAL/FLYING DATA	
			AERONAUTICAL RATING: PILOT AERO RTG CURR CAT DT: MMMYY FLYING STATUS: ACT OPER FLYING TOTAL FLYING HOURS: 3395	
DEVELOPMENTAL EDUCATION			ACFT	YR
SCHOOL				HOURS
PDE	COMPLETE		MOST RECENT: F-16C	YYYY
IDE	COMPLETE		2ND: F-16D	YYYY
			3RD: F15E	YYYY
			4TH: HAWK/T4	YYYY
			5TH: F-4E	YYYY
LVL	ACADEMIC EDUCATION	YR	BOARD CERTIFIED **	
	SPECIALTY/SCHOOL		** APPLIES TO MEDICAL PROFESSIONS ONLY	
AAD WILL NOT SHOW FOR LT COLS AND BELOW			AFSC DATA	
			AFSC	DESCRIPTION
			T11F3H	FTR PLT F-16
			11F3G	FTR PLT F-15E
			11F3Z	FTR PLT OTHER

REFLECTS MOST RECENT TWO DEGREES



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# OSB (Cont.)

DECORATIONS			FOREIGN LANGUAGE				
DECORATION	YR	NK AWD	LANGUAGE	READING	LISTENING	SPEAKING	YEAR
MERIT SVC MED	YYYY	3					
AF COMM MED	YYYY	2					
AF ACHIEV MED	YYYY	1					
<b>ASSIGNMENT CATEGORY</b>							
PAS: W71LF88N		UNIT: 53 WER KEESLER AFB			TECH ID:		
PAS PROJ:		STATE:					
ASSIGNMENT HISTORY							
EFF DATE	DAFSC	DUTY TITLE		LVL		MAJ	
DD MMM YYYY	Q11F3H	INSTRUCTOR PILOT		W / B		AET	
DD MMM YYYY	K11F3H	INSTRUCTOR PILOT		W / B		AET	
DD MMM YYYY	11F3H	F-16 PILOT		W / B		AET	
DD MMM YYYY	0000	INACT STAT LIST RES SECT RB				RCM	
DD MMM YYYY	11F3G	F15E AIRCRAFT COMMANDER		SQ		AFE	
DD MMM YYYY	11F3G	F15E AIRCRAFT COMMANDER		W / B		AFE	
DD MMM YYYY	11F3G	ACFT CMDR, F15E		W / B		AFE	
DD MMM YYYY	11F4U	AIRCRAFT COMMANDER F15E		SQ		ACC	
DD MMM YYYY	11F4U	AIRCRAFT COMMANDER F15E		SQ		ACC	
DD MMM YYYY	11F4U	A-FLT COMMANDER		W / B		ACC	



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# OSB (Cont.)

FROM		TO		PARTICIPATION SUMMARY/HISTORY							Includes Carry-over		
SERV				AD	IDT	ECI	IDS	MBR	TOTAL	TOT	RET	SAT	
30OCTYY		29OCTYY		0018	0046	0000	000	015	00079	00079	010000		
				0052	0000	000	015	00093	00093	010000			
				0042	0000	000	015	00094	00094	010000			
				0000	0000	000	015	00015	00015	000000			
				0042	0000	000	015	00094	00094	010000			
20NOVYY		29OCTYY		CIVILIAN	STATUS								
30OCTYY		19NOVYY		0021	0000	0000	000	001	00022	00022	000021		
30OCTYY		29OCTYY		0365	0000	0000	000	015	00015	00015	000015		
ACCRUED TO: 29OCTYY		2719		0011	0000	000	060	02790	02760	080000			
PTS SINCE: 29OCTYY		144		15	0	0	(AVAILABLE PTS FILED TO DATE)						

Point Identifiers  
AD = Active Duty Status  
IDT = Inactive Duty Training  
ECI = Correspondence Courses  
IDS = Honor Guard Duty  
MBR = Membership

Yearly Sum

Includes Carry-over

Reported since last R/R year



U.S. AIR FORCE

# *Letter to the Board*

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- **Submit via vPC online application:**
  - Submitted NLT 10 calendar days prior to convene date
  - e-Signature authorized
  - Confirmed receipt sent back to you once received
  - Technician will review and provide feedback if needed
- **Used to explain things such as:**
  - Gap in record
  - Missing OPRs/Decs
  - Unsat year of Service
  - Deployment Information
- **CAN NOT use to:**
  - Mention completion of PME or Advanced Academic Education
  - Use as platform to complain about leadership
- **Keep it succinct and to the point**



U.S. AIR FORCE

# ***Post Board (Non-select) Counseling***

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- Requested **vPC online application**
  - Officers not selected are encouraged to request counseling as close to public release as possible upon notification of non-selection
- Counselors will review records “as met” from the most recent selection board
- Members will be notified to contact HQ ARPC/PB counselors within 4-6 weeks after application is submitted



## *How You Can Help*

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- If you are a **member** meeting a board:
  - Read the entire ARPCM
  - Know the milestones
  - Review eOSR via PRDA
    - Ensure all OPRs, Training Reports, and Decs are in eOSR
  - Review Officer Preselection Brief (OPB)
    - Ensure dates, DAFSC, Duty History are correct / PME listed
  - Submit corrections via myPERS
- If you are a **servicing agency** (FSS/MPS/Det/etc)
  - Read and follow all instructions in ARPCMs
  - Run MELs weekly & communicate to ARPC/PBE adds/deletes
  - Provide members with their OPBs
  - Provide SRs MELs/DQHBs/PRF notices--suspense dates!
  - Help officers update their records/OPRs/Decs/etc...



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*Questions?*

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# End of Day 2

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***We hope you all enjoyed the class.  
Thank you for Attending!***

**Please fill out your Day 2 Critique  
&**

**Turn in Your Proximity Card**

**WE THANK YOU FOR COMING!!**