



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR RESERVE PERSONNEL CENTER

ARPCM 18-25
3 October 2018

MEMORANDUM FOR ALL MILITARY PERSONNEL

FROM: HQ ARPC/DPAF
18420 E Silver Creek Ave
Buckley AFB CO 80011

SUBJECT: CY19 Air Force Reserve (AFR) Enlisted Development Teams (DTs) and Special Boards Key Milestones and Dates

1. Headquarters Air Reserve Personnel Center (HQ ARPC) will convene **16** enlisted DTs and **3** Special Boards during calendar year (CY) 2019 IAW the CY19 AFR Force Development Board Schedule released in ARPCM 18-23.
2. Each attachment outlines key dates and milestones for each convening board beginning with initial messaging regarding completion of Reserve Enlisted Development Plans (R-EDPs) by members meeting each DT and/or Special Board. Units are highly encouraged to define internal key dates/suspenses to ensure maximum participation from AFR members in completing coordination on their R-EDPs by their respective board deadline.
3. It is a reasonable expectation that all boards will convene and adjourn per the schedule, and results (i.e. vectors and key personnel list notifications, or Special Board public release) will be released to members having met the boards within 4-8 weeks after the board adjourns.
4. All members, raters, and military personnel functional organizations should be familiar with the process for coordinating R-EDPs to ensure they meet board deadlines. Additional details can be found on myPers within the Force Development page under the Development Team or Special Board section. For questions relating to the AFR Enlisted DT Board process, please consult AFI 36-2640 or AFRCI 36-2640.
5. The action office for the DT process is HQ ARPC/DPAF. This office is contacted through the Total Force Service Center at 1-800-525-0102 or by email at arpc.dpaf@us.af.mil.

JENA L. SILVA, Colonel, USAF
Director of Assignments

19 Attachments:

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- [4. Vehicle Operations DT Milestones](#)
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Attachment 1

Safety DT MILESTONES
1S

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>4 February 2019</p>
<p>DT Board Convening Dates</p>	<p>4-8 March 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 Weeks post-DT</p>	<p>4 April - 2 May 2019</p>

Attachment 2

**Aircrew Protection DT MILESTONES
1T0 & IT2**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>11 February 2019</p>
<p>DT Board Convening Dates</p>	<p>11-15 March 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>12 April – 10 May 2019</p>

Attachment 3

**Air Transportation and Transportation & Vehicle Ops DT MILESTONES
2T2**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>25 February 2019</p>
<p>DT Board Convening Dates</p>	<p>25–29 March 2019</p>
<p>Vectors uploaded to members' R-EDP Normally within 1 week post- Normally 4-8 weeks post-DT</p>	<p>26 April – 24 May 2019</p>

Attachment 4

Transportation and Vehicle Operations DT MILESTONES
2T0/1/3

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>25 February 2019</p>
<p>DT Board Convening Dates</p>	<p>25-29 March 2019</p>
<p>Vectors uploaded to members' R-EDP Normally within 1 week post- Normally 4-8 weeks post-DT</p>	<p>26 April – 24 May 2019</p>

Attachment 5

Command E8/E9 DT MILESTONES – Special Board

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must have 2 levels of coordination complete via vPC (All levels of coordination must be completed between 12 May 2018 and 26 March 2019) 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>25 March 2019</p>
<p>DT Board Convening Dates</p>	<p>23-27 April 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>25 May - 22 June 2019</p>

NOTE: All AFR E-8s and E-9s MUST meet this board in order to be considered eligible to meet the Enlisted Developmental Education Board (EDEB) – See the EDEB Invitation to Apply for more details.

Attachment 6

Aviation Resource Management DT MILESTONES
1C0

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>15 April 2019</p>
<p>DT Board Convening Dates</p>	<p>13–17 May 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>14 June – 12 July 2019</p>

Attachment 7

Civil Engineer DT MILESTONES
3E

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>5 May 2019</p>
<p>DT Board Convening Dates</p>	<p>3-7 June 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 Weeks post-DT</p>	<p>1-5 July 2019</p>

Attachment 8

Fuels DT MILESTONES

2F

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i></p> <p>1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>20 May 2019</p>
<p>DT Board Convening Dates</p>	<p>17–21 June 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>19 July – 16 August 2019</p>

Attachment 9

Public Affairs DT MILESTONES
3N

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>22 May 2019</p>
<p>DT Board Convening Dates</p>	<p>24-28 June 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>26 July – 23 August 2019</p>

Attachment 10

Logistics Plans DT MILESTONES
2G

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>27 May 2019</p>
<p>DT Board Convening Dates</p>	<p>24–28 June 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>26 July – 23 August 2019</p>

Attachment 11

Cyberspace Support DT MILESTONES
3D

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 30 days prior to DT Convening Date</i></p> <ol style="list-style-type: none"> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board 	<p>17 June 2019</p>
<p>DT Board Convening Dates</p>	<p>15-19 July 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>16 August - 13 September 2019</p>

Attachment 12

Stripes for Exceptional Performers (STEP II) – Special Board

MILESTONES	DATES
*Timelines may vary per AFRC/CCC	
STEP II Guidance released to the field for members being nominated for promotion. (*150 days prior to the Board*)	Friday, 1 March 2019
<p>Package Deadline & Data Cut-Off - <i>*Normally 45 days prior to Board Convening Date</i> 1. Packages must be complete/submitted to ARPC/DPAF via vPC 2. HQ ARPC/DPA only accepts packages directly from the HQ AFRC, HQ RIO, NAFs, and the WGs</p>	Monday, 10 June 2019
Nominees must meet all eligibility requirements (except TIG and TIS) at the time of nomination (*45 days prior to Board*)	Monday, 10 June 2019
STEP II Board Convening Dates	22-26 July 2019
Board Results Released - Normally 4-6 weeks post-Board	TBD
- Promotion eligibility cutoff date	Monday, 30 September 2019
- Promotion effective date	Tuesday, 1 October 2019

Attachment 13

**Aircrew Flight Equipment DT MILESTONES
1P**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>8 July 2019</p>
<p>DT Board Convening Dates</p>	<p>5-9 August 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>6 September - 4 October 2019</p>

Attachment 14

**Command and Control DT MILESTONES
1C3**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>12 August 2019</p>
<p>DT Board Convening Dates</p>	<p>9–13 September 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p>11 October – 8 November 2019</p>

Attachment 15

Weather DT MILESTONES
1W

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>23 September 2019</p>
<p>DT Board Convening Dates</p>	<p>21–25 October 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-6 weeks post-DT</p>	<p>22 November – 20 December 2019</p>

Attachment 16

**Contracting DT MILESTONES
6C**

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">14 October 2019</p>
<p>DT Board Convening Dates</p>	<p align="center">12–15 November 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-6 weeks post-DT</p>	<p align="center">13 December 2019 – 10 January 2020</p>

Attachment 17

Special Duty Identifiers DT MILESTONES
8A/B/C/D/F/G/H/I/M/P/R/S/T/U

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off - <i>Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p align="center">21 October 2019</p>
<p>DT Board Convening Dates</p>	<p align="center">18–22 November 2019</p>
<p>Vectors uploaded to members' R-EDP Normally 4-8 weeks post-DT</p>	<p align="center">20 December - 17 January 2020</p>

Attachment 18

Services DT MILESTONES
3F1

MILESTONES	DATES
<p>R-EDP Deadline & Data Cut-Off <i>- Normally 4 weeks prior to DT Convening Date</i> 1. R-EDPs must be initiated/submitted for coordination via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>4 November 2019</p>
<p>DT Board Convening Dates</p>	<p>2-6 December 2019</p>
<p>Vectors uploaded to members' R-EDP Normally within 1 week post- Normally 4-8 weeks post-DT</p>	<p>3 - 31 January 2020</p>

Attachment 19

Command Chief Screening Board – Special Board

MILESTONES	DATES
<p>Application Deadline & Data Cut-Off <i>- Normally 4 weeks prior to Board Convening Date</i> 1. Applications must be submitted to ARPC via vPC 2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>5 November 2019</p>
<p>CCM Screening Board Convening Dates</p>	<p>9–13 December 2019</p>
<p>AFRC/CC Out-Brief (Tentative) <i>- Normally 4 weeks post-board</i></p>	<p>6 – 10 January 2020</p>
<p>Close-Hold Release (Tentative) <i>- Normally 5-7 days post-out brief</i></p>	<p>13 – 17 January 2020</p>
<p>Public Release (Tentative) <i>- Normally 2 days post-Close Hold Release</i> <i>- Results posted to myPers & ARPC website</i> <i>- Individual notification letter sent to all members who met the board</i></p>	<p>TBD January 2020</p>