

Hiring Authority Delegation Template

1. Per CAFR Memo Changes to AGR Program FINAL_17 Aug. All AGR positions will be changed to term, and tour length determination and extension approval authority will reside with the wing commander or equivalent and above.
2. In accordance with DAFMAN 36-2114, para. 6.2.9. Wing commanders (or equivalents, see definition) serve as hiring authorities and assignment extension and curtailment authority for unit AGR positions (O-5 and below). (T1). AF/REG processes all curtailments for O-6s. (T-1). Note: If this authority is delegated, a letter must be on file with HQ ARPC/DPAA or AF/REG. (T-1).
3. Hiring authorities must be assigned as Billet Owner in Talent Marketplace to make hiring actions (or bids).

Member's Section

This document serves as a formal delegation of authority for the following individuals who have been designated as hiring authorities.

Numbered Air Force/Head Quarters

Wing of Assignments

Location (Base, State)

Rank/Last, First, MI

PASCODES/Unit (ex.R90MFH53/94th LRS)

Signature Section

(Required) Wing Commander or equivalent:

Reference DAFMAN36-2114 Table 6.1 for equivalents

I acknowledge these Billet Owners as hiring authorities within the MyVector/Talent Marketplace platform. Any requests for deviations will require my review, approval, and new authority memo submission.

Name, Rank, Title (Please Print)

Signature

Date