

The Active Guard and Reserve (AGR) Continuation Decision Board is a program designed to facilitate discussions between AGR members and their chain of command regarding extension opportunities. This board helps members decide whether to continue in the program or separate from it. When an AGR member is within 12 to 18 months of their current active orders' Date of Separation, they will meet with the board to determine their future in the program. Note that four extensions cannot exceed a total length of five years.

The ACD board captures leadership's preferences for AGRs and allows members to express their desire for either an extension or separation. The request is evaluated based on the member's time in their current assignment, cumulative time in AGR status, and several other factors including the member's request, squadron commander and leadership comments, position requirements, job performance, authorized force structure, and the overall needs of the Air Force Reserve.

Member Responsibilities

AGR members are responsible for managing their AGR career, which includes knowing when their orders are set to expire.

Members planning to retire, transition to another status, or apply for other AGR positions must still request a release on their Date of Separation (RDOS) through the ACD application. This ensures there is no disruption in pay and benefits during the transition to their next status.

It is essential for the coordination and completion of the ACD worksheet be initiated by the member, coordinated through their leadership, and approved by their wing commander or equivalent. The member must select the correct endorsers before submitting their application. Members who fail to complete an ACD application will be released on their Date of Separation without an opportunity to extend.

Members must complete the necessary retainability actions (reenlistment or reenlistment extension) to support their continuation. If a member does not obtain retainability, their AGR order will not be extended to the approved DOS.

When the member meets the board

The ACD Board has two cycles: January – June & July – December. Your cycle will be 12-18 months from your current DOS. To be eligible to meet the ACD Board, individuals must have a date of separation (DOS) that falls within the cycle of the current board. However, additional criteria will also determine board eligibility.

Milestones

AGR Management will launch two boards each year, one in January and the other in July. AGR Management notifies all eligible members in January and July through the ACD board in MyVector. Members have 90 days to complete their application from initial board launch. Members are encouraged to complete their application as soon as possible to prevent delays. The board closes to eligible members 90 days from launch.

Endorsers and the Final Decision Approval (FDA) will have 120 days from the launch date to endorse the applications. Once this period ends, the board will close, and no further endorsement actions will be possible.

AGR Management will then have 60 days after FDA endorsement to complete the process, which includes modifying orders and completing MilPDS actions.

Endorsers and FDA Responsibilities

FDA is the Wing Commander or Commander Equivalent—Directors of Directorates or Staff at HAF, MAJCOM, Field Command, and NAFs. The authority cannot be delegated to anyone lower than the Wing CC.

It is the endorsers responsibility to engage with their members and senior leaders to discuss career decisions prior to an ACD selection. The First/Second Level Endorser and the FDA (Wing CC or Director) are responsible for checking MyVector notifications to ensure you are reviewing the member's ACD decision and completing the endorsement within the given milestones.

It is encouraged to consider the member's extension request or RDOS by factoring in their job performance, position requirements, authorized force structure, and the overall needs of the Air Force Reserve.

If a board-eligible member does not act on their ACD application, it is the FDA's responsibility to "RDOS" the member and complete the application.

AGR Management Responsibilities

During the ACD cycle, AGR Management will send several notifications:

1. Board-eligible members might be notified through a do not reply email sent by MyVector ACD Board or receive a dashboard notification on their MyVector home page. Due to current system limitations some members might not receive the above MyVector notifications but will receive a personalized emailed message through outlook, about the initiation and eligibility of the board.
2. FDAs will receive an email 30 days before the board closes, informing them of the board's closing date and required actions. This notification can be sent by DPAAG, DPAA or the DPA Director.

Note: Only HQ AGR members' retainability will be updated by HQ ARPC/DPAAG once DD Form 4 or AF 1411 is submitted through My Applications via MyVector.

Board Limitations

As with any new system, we continue to find ways to improve its functionality for our customers. Please note that My Boards via MyVector will send an email notifying you of pending actions. However, the link in the email will direct you to the system's dashboard, not directly to the board.

Additionally, although rare, some members may be missed on the board. Those members (ONLY) can submit an "AGR Continuation Decision" application in My Applications via MyVector.

How to Log-In to the ACD Board

1. Open Google Chrome.
2. Log in to MyVector at <https://myvector.us.af.mil/myvector/Home>.
 - If you do not have a profile in MyVector, you will need to create one:
 - Click “Sign On” and refer to the instructions for creating a MyVector profile.
3. Once your profile is created or if you already have a profile:
 - Click on “My Boards” on the left side of the Dashboard menu.
 - Click on the blue hyperlink that says, “Reserve DE.”
 - You will see a screen labeled “Board Selection”
 - **Board Type: Reserve DE**
 1. **All** - All boards you are or were a part of
 2. **Current** - Active boards you are currently a part of
 3. **Historical** - Archived boards you were a part of
 - Click on the board you are currently trying to access.
 1. Note: You will only be able to act on active boards.
 - Members will start the application process, and endorsers will endorse.

ACD Resources

AGR Management Information, tools, guides, etc. may be found on the ARPC Assignment Splash Page - <https://www.arpc.afrc.af.mil/Services/Assignments/>

Thank you for your attention on this matter!

Chief, Assignments Division