

Air Force Personnel Center

MODULE 1:



References

Casualty Definition, Statuses

Casualty Reporting

Defense Casualty Information

Processing System (DCIPS)

Forward

Next of Kin Classification

Identification of Beneficiary(ies)





CASUALTY REFERENCES

■ References

- **Department of Defense Instruction (DoDI) 1300.18:**
DoD Personnel Casualty Matters, Policies, and Procedures
- **AFI 36-3002**, Casualty Services
- **AFI 36-3006**, Survivor Benefit Plan (SBP) and Supplemental Survivor Benefit Plan (SSBP) (Active Guard, Reserve, and Retired)
- **VAH 29-98-1** Servicemembers' and Veterans' Group Life Insurance Handbook
- **VA Pamphlet** - Federal Benefits for Veterans and Survivors
- ! *USAF definitions and procedures standardized throughout DoD*





CASUALTY DEFINITION

CASUALTY:

DEFINITION

Any Airman lost to the organization having been declared deceased, duty status whereabouts unknown (DUSTWUN), missing, ill or injured.

! *A casualty can occur anytime, anywhere.*

Right Person, Right Place, Right Time





CASUALTY STATUS

Illness and Injuries:

DEFINITION

VSI -The casualty status of a person whose illness or injury is such that medical authority declares it more likely than not that death will occur within 72 hours.

SI-The casualty status of a person whose illness or injury requires medical attention, and medical authority declares that death is possible, but not likely within 72 hours, and/or the severity is such that it is permanent and life-altering.

NSI - The casualty status of a person whose illness or injury requires medical attention, may or may not require hospitalization, and medical authority classifies as less severe than SI.





CASUALTY STATUS

DUTY STATUS WHEREABOUTS UNKNOWN (DUSTWUN):

DEFINITION

A transitory casualty classification used when the responsible commander suspects the Airman may be a casualty whose absence appears to be involuntary, but there is lack of sufficient evidence to make a definite determination of missing or deceased.





CASUALTY STATUS

MISSING:

DEFINITION

Status applicable to an Airman who is not present at his or her duty location due to apparent involuntary reasons and whose location may or may not be known.

! *Personnel who are absent without authorization, have deserted, or been dropped from the rolls are not considered missing.*

Right Person, Right Place, Right Time





CASUALTY STATUS

DECEASED:

DEFINITION

An Airman who is either known to have died, determined to have died based on conclusive evidence, or declared dead based on presumptive finding of death.

! *The recovery of remains is not a prerequisite to declare an Airman deceased if conclusive evidence of death exists.*

Right Person, Right Place, Right Time





CASUALTY REPORTING

■ Casualty Report

Primary source of information used in notifying the Next of Kin (NOK).

- **Administrative rather than operational**
 - **Call Headquarters, Air Force Casualty (AFPC) immediately and submit a Casualty Report**
 - **Contains accurate/verified information**
 - **Supplemental reports are required for any changes in status, location or circumstances**
- UNCLASSIFIED** document

24 hour Casualty Office - DSN: 665-3505





Reportable Statuses

■ Casualty Statuses

- NSI, SI, and VSI as determined by attending medical physician
 - Not Seriously Ill or Injured (NSI)
 - Seriously Ill or Injured (SI)
 - Very Seriously Ill or Injured (VSI)
 - Duty Status Whereabouts Unknown (DUSTWUN)
 - Missing
 - Deceased





Initial NSI/SI/VSI REPORTING

- Reporting for NSI, SI, and VSI while in theater of combat operations (TCO):
 - PERSCO Team submit a Initial DCIPS HASTY reports for all HOSTILE and Medevac'd personnel placed in an: NSI/SI/VSI
- CARs submit Initial DCIPS HASTY Reports Installation personnel who are placed in:
 - VSI/SI
 - NSI one time report for TSGLI purposes





NSI/SI/VSİ REPORTING

- **CARs submits Medical Progress Reports (MPRs)**
 - **Arrival/Departure - MTF**
 - **Status Change**
 - **Transfer to another Medical Treatment Facility (MTF)**
 - **EFMT**
 - **NSI – Every 30 Days (AOR only)**
 - **SI/VSİ – Every 14 days (ALL)**
 - **TOC- MPRs continue until RTD/FFD, Separation/Retirement (PAC)**
 - **AOR Casualties will require a RTD/FFD Letter**
 - Example can be found on the Casualty Sharepoint





DUSTWUN REPORTING

- **Once a commander declares that a member is DUSTWUN CAR submits:**
 - **Initial Casualty Report**
 - **Daily Search and Progress Reports**
 - **10th Day**
 - **Commander requests extension**
 - **Commander declares Airman**
 - Deceased
 - Missing
 - AWOL





Death Reporting

- **Duty Status**
 - Active Duty
 - Air Force Guard and Reserve (in an active duty status)
 - <120-day deaths (retirees)
 - DAF & NAF Civilian employees
 - AF Contractors (AOR/Overseas only)
- **Casualty Type**
 - Hostile (includes friendly fire)
 - Non-hostile
 - Pending
- **Manner of Death**
 - Accident
 - Self-Inflicted
 - Illness
 - Homicide
 - Undetermined
 - Determination Pending





Death Reporting

- **Initial Death Report is generated by:**
 - **PERSCO Teams**
 - **The installation CAR**
 - **The CAR located Closest to the incident**
 - **As assigned by AF Casualty**

- **AF Casualty will provide any documentation not accessible to the reporting CAR.**





CASUALTY REPORTING

■ Defense Casualty Information Processing System (DCIPS) Forward

- Installations are still responsible for immediately notifying HQ AFPC of all deceased Airman.
- Installations are required to report basic personnel and incident data using DCIPS Forward

To download DCIPS Forward:

– Go to [Casualty Share Point](#) at

– https://cs3.eis.af.mil/sites/AF-DP-00-60/AFKN_Docs/Forms/AllItems.aspx





CASUALTY REPORTING

- **DCIPS Forward reduces the number of items to be completed by reporting units.**
- **Efficient and User-Friendly**
- **Drop down and free text boxes.**
- **Air Force Supplemental Guide**
- **Submitted to AF Casualty within 4 hours (unless extension granted)**

To download the DCIPS Supplemental Guide:

- Go to **Casualty Share Point** at
- https://cs3.eis.af.mil/sites/AF-DP-00-60/AFKN_Docs/Forms/AllItems.aspx





NEXT OF KIN DEFINITION

- **Next of Kin (NOK)**
 - **Primary Next of Kin (PNOK)**
 - **Person most closely related to the Airman**
 - **There is only one Primary NOK**
 - **Secondary Next of Kin (SNOK)**
 - **Persons related to the casualty by blood or legal relationship.**
 - **Person Authorized to Direct Disposition of Human Remains (PADD)**
 - **Designated by the Airman on vRED or DD 93**
 - **In the absence of a designation, the PADD is determined by Order of Precedence**





BENEFICIARY DEFINITION

DEFINITION

BENEFICIARY(IES):

Individual(s) designated to receive death benefits (i.e. death gratuity, SGLI, etc.)

- There can be multiple beneficiaries and CARs assigned to one case
- Key is to work together and communicate to ensure all beneficiaries are assisted.

! *The PNOK is not necessarily the beneficiary for all benefits.*