



ARPC Frontline

At the frontline of customer service

ARPC Frontline is a resource the FSS community can reference to find the latest information and updates from the Headquarters Air Reserve Personnel Center. For more information about the notices, please follow the embedded links to the ARPC Digital Transformation webpage.

ARPC Notice: 240814-01

Topic: Initial Record Build Process & Create a Request for Initial Record Build

Impact: Air National Guard and Air Force Reserve Airmen

BLUF: After a member has been gained in MilPDS, the member is automatically queued for an initial audit and service history record build. The date that the unit processes the gain in MilPDS determines when Points Management is notified that the member's record needs to be created.

ARPC Notice: 240814-02

Topic: Reminders for DD Form 214 Processing

Impact: Air National Guard and Air Force Reserve Airmen

BLUF: Unit MPFs/FSSs are required to complete eligible DD 214's for their members, unless the members are retiring.

ARPC Notice: 240814-03

Topic: Common errors on Evaluation Reports Appeal Board submitted through myFSS

Impact: Air National Guard and Air Force Reserve Airmen

BLUF: To reduce the number of returned Evaluation Reports Appeal Board (ERAB) cases, refer to the common errors in full message.

ARPC Notice: 240814-04

Topic: Effective 30 Sep 2024, HQ ARPC will no longer process Tender of Resignation (TOR) requests in ETMS2.

Impact: Air Force Reserve Airmen

BLUF: Effective 30 Sept 2024 HQ ARPC will no longer be accepting Tender of Resignation (TOR) requests through ETMS2. All TOR requests should be submitted through myFSS.

ARPC Notice: 240814-05

Topic: Evaluation Review periods with incorrect report dates

Impact: Air National Guard and Air Force Reserve Airmen

BLUF: If the system generated review period does not have correct dates (in most cases due to member promotion), delete and create with correct dates. Do not keep dates as is and change the start and closeout date on the Performance Review.

Additional resources are available at:
HQ ARPC Information Toolbox on Teams

<https://www.arpc.afrc.af.mil/>
<https://www.af.mil/Policy-Updates/>

FSS Commanders and Superintendents can call the FSSE line for assistance or questions.