Frontline Notice: 230706-01

**Topic:** Interim Reduced Retired Pay Age (RRPA) Application Process

**Applicable to:** Air National Guard and Air Force Reserve Airmen, and Gray Area Retirees

**BLUF:** To mitigate the impact on members with retirement effective dates through 31 August 2023, ARPC created an interim process to accept RRPA retirement pay requests and RRPA date calculations while the function continues to be repaired in myFSS.

### **<u>Audience:</u>** Gray Area Retired Reserve Members with a Confirmed RRPA Date

#### **Instructions:**

Due to the transition from MyPers to myFSS, ARPC's process for completing retirement actions has changed. If members had a confirmed RRPA date from vPC before the capability to submit was removed, the member can use myFSS to submit their application for pay and indicate their previously confirmed RRPA date as their Requested Retirement Date.

After logging into myFSS, members should select the "myRetirement" tile, then "ARC Retirements". Finally, select "Begin Application Process."

Please note, Block 4 "Retirement/Transfer Date" on the DD Form 2656 must match the Requested Retirement Date input in the myFSS retirement application. An ARPC Retirement technician will review the requested retirement date and compare it with the most recent confirmed RRPA date to ensure there are no discrepancies.

If dates do not match, a technician will contact the retiree to confirm the correct date. ARPC is currently accepting this as an interim process for retirements effective dates through 31 August 2023.

# <u>Audience:</u> Still Participating Air National Guard and Air Force Reserve Airmen Submitting a RRPA Application for Pay

#### **Instructions:**

Due to the transition from MyPers to myFSS, ARPC's process for completing retirement actions has changed. To submit an RRPA application for pay, members who are still participating and eligible must attach their latest orders to the application.

After logging into myFSS, members should select the "myRetirement" tile, then "ARC Retirements". Finally, select "Begin Application Process."

Please input the previously confirmed RRPA date as the Requested Retirement Date. Please note, Block 4 "Retirement/Transfer Date" on the DD Form 2656 must match the Requested Retirement Date input in the myFSS retirement application.

A retirement technician will use the orders to determine if the retirement date can be reduced. If a reduction of the member's retirement date is possible, the technician will notify the member of the new confirmed RRPA date. If the information provided by the member doesn't match the system, the technician will contact them to discuss any further requirements to proceed. ARPC is currently accepting this as an interim process for retirement effective dates through 31 August 2023.

**Please note:** If a member is an actively participating member, ARPC is unable to complete their retirement application until approximately seven to ten days after their last day of participation.

## <u>Audience:</u> Gray-Area or Actively Participating Applicant Without a Confirmed RRPA Date

#### **Instructions:**

Due to the transition from MyPers to myFSS, ARPC's process for completing retirement actions has changed. Members who do not have a RRPA confirmed date but believe they may qualify for an RRPA confirmed date through 31 August 2023 can request an RRPA evaluation in myFSS by submitting an Ask A Question ticket to the Retirement Section.

Ask A Question can be found at the top right of the myFSS homepage. If not visible, click on the three parallel lines at the top right of the page and it will drop down.

Members must attach all military orders they want evaluated for the RRPA program. A retirement technician will review their request. If it appears that the member could retire via the RRPA program between the dates previously mentioned, a retirement technician will evaluate the orders and inform the member of their confirmed RRPA date.

If more information is required, the technician will contact the applicant.