



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR RESERVE PERSONNEL CENTER

ARPCM 21-05  
28 January 2021

MEMORANDUM FOR ALL MILITARY PERSONNEL

FROM: HQ ARPC/DPAF  
18420 E Silver Creek Ave  
Buckley AFB CO 80011

SUBJECT: CY21 Air Force Reserve (AFR) Enlisted Development Team (DT) and Special Board Key Milestones and Dates

1. Headquarters Air Reserve Personnel Center (HQ ARPC) will convene eight enlisted DTs and one Special Board from January through June of calendar year (CY) 2021 IAW the CY21 AFR Force Development Board Schedule released in ARPCM 21-03. The schedule for the second half of CY21 will be published at a later date.
2. Each attachment outlines key dates and milestones for each convening board beginning with initial messaging regarding completion of Reserve Enlisted Development Plans (R-EDPs) by members meeting each DT and/or Special Board. Units are highly encouraged to define internal key dates/suspenses to ensure maximum participation from AFR members in completing coordination on their R-EDPs by their respective board deadline.
3. Due to the current COVID environment ARPC is scheduling in 6 month increments to allow maximum flexibility. All Force Development boards are subject to change because of evolving COVID restrictions. Any changes for each board will be coordinated with the respective Career Field Manager, MAJCOM Functional Manager, or HHQ POC. Impacted members will be kept informed through myPers messaging.
4. All members, raters, and military personnel functional organizations should be familiar with the process for coordinating R-EDPs to ensure they meet board deadlines. Additional details can be found on myPers within the Force Development page under the Development Team or Special Board section.
5. The action office for the DT process is HQ ARPC/DPAF. This office can be contacted by email at [arpc.dpaf@us.af.mil](mailto:arpc.dpaf@us.af.mil).

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ASHLEY L. HEYEN, Colonel, USAF  
Director of Assignments

17 Attachments:

1. Medical DT Milestones

2. Special Duty Identifier DT Milestones
3. Command E-9/Command Chief Screening Board – Special Board
4. Safety DT Milestones
5. Transport and Vehicle Ops DT Milestones
6. Aircrew Protection DT Milestones
7. Logistics Plans & Fuels DT Milestones
8. Air Transportation DT Milestones
9. Aircrew Flight Equipment DT Milestones
10. Stripes for Exceptional Performers (STEP II) – Special Board
11. Financial Management DT Milestones
12. Public Affairs DT Milestones
13. Command and Control Operations DT Milestones
14. Civil Engineering DT Milestones
15. Aviation Resource Management DT Milestones
16. Weather DT Milestones
17. Command E-9/Command Chief Screening Board – Special Board

**Attachment 1**

**Medical DT MILESTONES  
4A/B/C/D/E/H/J/M/N/P/R/T/V/Y**

<b>MILESTONES</b>	<b>DATES</b>
<p><b>R-EDP Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i>                      1. R-EDPs must be initiated/submitted for coordination via vPC                      2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	<p>8 January 2021</p>
<p>R-EDPs must be initiated and routed to Rater for coordination, within one year of the DT Board convening date.                      *R-EDPs outside these dates will not be considered.</p>	<p>1 Mar 2019* – 8 Jan 2021  <i>*moved from CY20</i></p>
<p><b>Virtual DT Board Convening Dates</b></p>	<p><b>8 February – 12 February 2021</b></p>
<p>Vectors uploaded to members' R-EDP                      Normally 4-8 weeks post-DT</p>	<p>8 March – 5 April 2021</p>

**Attachment 2**

**Special Duty Identifiers DT MILESTONES**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	Oct 2020 – 8 Feb 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	8 February 2021
<b>DT Board Convening Dates</b>	<b>8 March – 12 March 2021</b>
Results released to member *Normally 4-8 weeks post-DT	9 April – 7 May 2021

### Attachment 3

#### Command E-9 DT & Reserve Command Chief Screening Board – Special Board

MILESTONES	DATES
Application opened for submission	Nov 2020 – 21 Feb 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i>            1. Applications must be initiated/submitted for coordination via MyVector (<b>All levels of coordination must be completed by Deadline</b>)            2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	21 February 2021
<b>E-9 DT &amp; CCM Screening Board Convening Dates</b>	<b>22 March – 26 March 2021</b>
AFRC/CC Out-Brief (Tentative) <b>-Normally 4 weeks post-board</b>	TBD
Public Release (Tentative) <i>- Normally 2 days post-Close Hold Release</i> <i>- Results posted to myPers &amp; ARPC website</i> <i>- Individual notification letter sent to all members who met the board</i>	1 April 2021

**Attachment 4**

**Safety DT MILESTONES  
1S**

<b>MILESTONES</b>	<b>DATES</b>
Notification to career field (*~150 days prior to Board)	December 2020
<p><b>R-EDP Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i>                      1. R-EDPs must be initiated/submitted for coordination via vPC                      2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	14 March 2021
<p>R-EDPs must be initiated and routed to Rater for coordination, within one year of the DT Board convening date.                      *R-EDPs outside these dates will not be considered.</p>	1 Apr 2020 – 14 Mar 2021
<b>Virtual DT Board Convening Dates</b>	<b>20 April – 21 April 2021</b>
<p>Vectors uploaded to members' R-EDP                      Normally 4-8 weeks post-DT</p>	12 April – 2 June 2021

**Attachment 5**

**Transport and Vehicle Ops DT MILESTONES  
2T0/1/3**

<b>MILESTONES</b>	<b>DATES</b>
Notification to career field (*~150 days prior to the Board)	January 2021
<p><b>MyVECTOR Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. DP must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	23 April 2021
<b>DT Board Convening Dates</b>	<b>24 May – 28 May 2021</b>
Vectors uploaded Normally 4-8 weeks post-DT	25 June – 23 July 2021

**Attachment 6**

**Aircrew Protection DT MILESTONES  
1T0 & 1T2**

<b>MILESTONES</b>	<b>DATES</b>
Notification to career field (*~150 days prior to the Board)	January 2021
<p><b>MyVECTOR Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. DPs must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	24 April 2021
<b>DT Board Convening Dates</b>	<b>24 May – 28 May 2021</b>
Vectors uploaded Normally 4-8 weeks post-DT	25 June – 23 July 2021



Attachment 7

**Logistics Plans & Fuels DT MILESTONES  
2F & 2G**

MILESTONES	DATES
<b>Approximate</b> application dates (~150 days prior to Board)	January 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	16 May 2021
<b>DT Board Convening Dates</b>	<b>14 June – 18 June 2021</b>
Results released to member *Normally 4-8 weeks post-DT	16 July – 13 August 2021

**Attachment 8**

**Air Transportation DT MILESTONES  
2T2**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	January 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	23 May 2021
<b>DT Board Convening Dates</b>	<b>21 June – 25 June 2021</b>
Results released to member *Normally 4-8 weeks post-DT	23 July – 20 August 2021

**Attachment 9**

**Aircrew Flight Equipment DT MILESTONES  
1P**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	March 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	11 July 2021
<b>DT Board Convening Dates</b>	<b>9 August – 13 August 2021</b>
Results released to member *Normally 4-8 weeks post-DT	10 September – 8 October 2021

## Attachment 10

### Stripes for Exceptional Performers (STEP II) – Special Board

MILESTONES	DATES
*Timelines may vary per AFRC/CCC	
STEP II Guidance released to the field for members being nominated for promotion. (*150 days prior to the Board*)	Monday, 5 March 2021
<p><b>Package Deadline &amp; Data Cut-Off</b></p> <p>- <i>*Approximately 45 days prior to Board Convening Date</i></p> <p>1. Packages must be complete/submitted to ARPC/DPAF via vPC</p> <p>2. HQ ARPC/DPA only accepts packages directly from the HQ AFRC, HQ RIO, NAFs, and the WGs</p>	<b>Monday, 7 June 2021</b>
Nominees must meet all eligibility requirements (except TIG and TIS) at the time of nomination (*about 45 days prior to Board*)	Monday, 7 June 2021
<b>STEP II Board Convening Dates</b>	<b>26 July – 30 July 2021</b>
Board Results Released - Normally 4-6 weeks post-Board	TBD
- Promotion eligibility cutoff date	Thursday, 30 September 2021
- Promotion effective date	Friday, 1 October 2021

**Attachment 11**

**Financial Management DT MILESTONES  
6F**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	March 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	6 July 2021
<b>DT Board Convening Dates</b>	<b>2 August – 6 August 2021</b> <i>*moved from CY20</i>
Results released to member *Normally 4-8 weeks post-DT	3 September – 1 October 2021

**Attachment 12**

**Public Affairs DT MILESTONES  
3N**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	March 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	6 July 2021
<b>DT Board Convening Dates</b>	<b>2 August – 6 August 2021</b>
Results released to member *Normally 4-8 weeks post-DT	3 September – 1 October 2021

**Attachment 13**

**Command and Control Operations DT MILESTONES  
1C3**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	March 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants' records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	18 July 2021
<b>DT Board Convening Dates</b>	<b>16 August – 20 August 2021</b>
Results released to member *Normally 4-8 weeks post-DT	17 September – 15 October 2021

**Attachment 14**

**Civil Engineering DT MILESTONES  
3E**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	April 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	15 August 2021
<b>DT Board Convening Dates</b>	<b>13 September - 17 September 2021</b>
Results released to member *Normally 4-8 weeks post-DT	15 October – 12 November 2021



**Attachment 15**

**Aviation Resource Management DT MILESTONES  
1C0**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	April 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	22 August 2021
<b>DT Board Convening Dates</b>	<b>20 September - 24 September 2021</b>
Results released to member *Normally 4-8 weeks post-DT	22 October – 19 November 2021

**Attachment 16**

**Weather DT MILESTONES  
1W**

<b>MILESTONES</b>	<b>DATES</b>
<b>Approximate</b> application dates (~150 days prior to Board)	May 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i></p> <p>1. Applications must be initiated/submitted for coordination via MyVector                  2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	19 September 2021
<b>DT Board Convening Dates</b>	<b>18 October – 22 October 2021</b>
Results released to member *Normally 4-8 weeks post-DT	19 November – 17 December 2021

**Attachment 17**

**Command E-9 DT & Reserve Command Chief Screening Board – Special Board**

<b>MILESTONES</b>	<b>DATES</b>
Application opened for submission	~Aug 2021 – 7 Nov 2021
<p><b>MyVector Application Deadline &amp; Data Cut-Off</b>  <i>- Normally 4 weeks prior to DT Board Convening Date</i>                      1. Applications must be initiated/submitted for coordination via MyVector (<b>All levels of coordination must be completed by Deadline</b>)                      2. Applicants’ records must be current/updated in MilPDS/ARMS/PRDA by this date to ensure most current/correct data is seen by the board</p>	7 November 2021
<b>E-9 DT &amp; CCM Screening Board Convening Dates</b>	<b>6 December – 10 December 2021</b>
AFRC/CC Out-Brief (Tentative) -Normally 4 weeks post-board	TBD
Public Release (Tentative) - <i>Normally 2 days post-Close Hold Release</i> - <i>Results posted to myPers &amp; ARPC website</i> - <i>Individual notification letter sent to all members who met the board</i>	TBD