

Reserve Developmental Education
Designation Board (RDEDB) Student Orientation

Q&A

ORDERS: Please work with your orders writer and unit FM for authorized travel days, house hunting authorized days. The welcome package should provide additional information.

Q. What is orders process?

A. Contact your Unit Resource Advisor (RA) because it varies per unit but without BRS funding the order is at Group RA level.

Q. Are there resources available to guide CSS in building orders in AROWS (line remarks/specifics on PCS entitlements)?

A. Yes. The AROWS Guide, <https://afrc.eim.us.af.mil/sites/fm/FMX/FMXO/default.aspx>

Q. What is the time frame for when orders should be approved for upcoming in-res PME?

A. Varies per unit but without BRS funding order but at least 10 days in advance (internal)

Q. I have a concern about the orders process. We have received guidance that since I am an ART my unit will cut the orders in AROWS. The problem is no one seems to know how the PCS piece works. The only assistance TMO has provided is how much weight I am authorized. The orders clerk needs the actual dollar amount for entitlements for PCS to include shipping HHG to cut the orders. Who provides that information?

A. The order will auto populate the cost.

Q. I was wondering what the timeline is for beginning NIU? I saw on my RIP that there was a "no earlier than" report date and "no later than" report date. Does this mean I can choose to have my orders begin any time between those dates? And if so, what would I be doing on orders before school starts?

A. Refer to the BRS or TLN start date and travel mode. The order will have a Report Date and the travel time will be calculated accordingly. Any additional time will be at member's expense.

Q. I am working with AU to become an Initial Student Cadre which will require my orders to bump up with an RNLTD to 30 June and I am not sure who/how to work this.

BACKGROUND: My AD husband is also attending ACSC AY23. He was selected for initial student cadre (ISC) and so I inquired about reporting early too (requires approval from Student Squadron CC), reference email attached. They had some other ISCs drop out so offered me early reporting with him also as an ISC. I intend to accept but am not sure who to advise them to work with for early reporting on my orders? I am an AGR currently so I will fill an AGR spot at school. Also, for reference, I called/coordinated with the AFRC advisor to AU.

A. See AY23 ACSC Student Early Reporting Memo

Q. Are we authorized permissive TDY prior to the RNLTD and in conjunction with our school order, travel, etc. (e.g. can we add it to the front of our order)?

A. You will be provided sufficient travel time based upon the Report Date on the TLN. If the Report Date is prior to the Class start date the gap will allow “House hunting”. Any additional time will be at member’s expense.

LEAVE/PCS/HOUSING:

Q. How does the paperwork flow for taking leave before and after school? Do I coordinate through my current squadron or someone else?

A. Member works with the school but gets approval at the PDS (home unit).

Q. Leave accrued. Sounds like we will not be authorized leave while in school, except for emergencies. Orders only authorized till the end of graduation month does not cover all the days accrued. Will we be forced to sell days back?

A. Encouraged to have the unit include Military Leave days in the initial order.
AFI36-2001/30001/8001 (Leave Reg). Unused leave can be transferred to a future long tour.

Q. GTC, DTS, Travel pay. As a current AGR – where does all of this live for me? I won’t stay attached to my home unit like a TR or IMA, and we won’t be attached to the school, where do we go?

A. Depends: after graduation are you an AGR w/follow on tour, returning to original AGR location after graduation, ending AGR tour and returning to HOR.

Q. What is the actual reporting date I can expect on my orders for AWC? TLN’s CSD is 10+ days off from the reporting info I received from AWC’s course admins.

A. The order will provide sufficient travel time to meet the Report Date

PROMOTION:

Q. If selected by the Reserve Lt Col Promotion Board, will I be allowed to pin-on while I am at school?

A. Depends on status and current authorized grade.

AGRs encumbering a Lt Col billet prior to school will be sent to school in a Lt Col billet and may pin-on IAW AFI 36-2504, **OFFICER PROMOTION, CONTINUATION AND SELECTIVE EARLY REMOVAL IN THE RESERVE OF THE AIR FORCE**, Table 5.2 and paragraph 6.6. AGRs encumbering a Maj billet prior to school may be sent to school in either a Maj or Lt Col billet (due to limited O-4 student billets) and will have a delayed promotion until obtaining a position to support the higher grade IAW AFI 36-2504 paragraph 8.7.

TRs, IMAs, and ARTs selected by the Lt Col Promotion Board may pin-on IAW AFI 36-2504, Table 5.2.

Q. Who will sign my PRF?

A. Depends on status. TRs, IMAs, and ARTs remain assigned to their home units while attending school and will have their PRFs signed by their current Senior Rater.

AF/RE-D is the senior rater for student AGRs IAW AFI 36-2406, **OFFICER AND ENLISTED EVALUATIONS SYSTEMS** paragraph 8.2.11. IAW paragraph 8.2.11.1, when an AGR officer leaves for a school tour, the losing senior rater will prepare a PRF as if the officer is still assigned. The PRF will be signed, but blocks VI, Group Size; VII, Board; and IX, Overall Recommendation will remain blank. The PRF follows the officer to the next assignment, and a copy is sent to AF/REE. IAW paragraph 8.2.11.2, if, while in student status, the officer becomes eligible for consideration by a promotion board, the Narrative-Only PRF is sent to the Deputy RE for a Recommendation-Only PRF.

Q. If selected by the Reserve Col Promotion Board, will I be allowed to pin-on while I am at school?

Beginning with AY23-24, O-6 officers are no longer eligible to apply/be selected for fellowships (SECDEF and Harvard). Per the ITA, regarding fellowships, selects will be assigned to an AGR billet grade capped at O-5 for the duration of the fellowship. Current or future O-6 selects who elect to pin-on prior to starting the fellowship will be withdrawn due to overgrade restrictions

A. IAW AFI 36-2504 **OFFICER PROMOTION, CONTINUATION AND SELECTIVE EARLY REMOVAL IN THE RESERVE OF THE AIR FORCE**, paragraph 6.7.1.1, officers may elect to voluntarily delay their promotions. They may also elect to pin on their promotions.

on promotion effective date with or without having a higher graded reserve billet (applies to TR IMA, ART). If the Colonel select does not have a higher graded reserve billet, the member may continue to look for a higher graded billet for up to 6 months after promotion effective date or 45 days after the member is demobilized whichever is later. AGR Colonel selects will have the promotion delayed until obtaining a position to support the higher grade IAW paragraph 8.7. AF/REG manages student outplacement for Cols and Col selects. POC is Col Sean Heup, sean.heup.2@us.af.mil.

PERFORMANCE REPORTS:

Q. Will my OPR need to be closed out prior to attending school?

A. If you have at least 120 days of supervision from the closeout date of your previous OPR to the date of departure to school you will require a Change of Reporting Official (CRO) Report IAW AFI 36-2406, Table 3.3 Rule 2. You will receive an AF Form 475, Education/Training Report, upon completion of school IAW AFI 36-2406, Table 6.2 Rule 3 or 14. The period of the AF Form 475 begins the day following the “THRU” date of your last OPR and ends when the course ends or you are released from the training organization. Example: A student has an OPR that closed out on 1 July 2014 and attends a course beginning on 6 August 2014. The course graduated on 5 August 2015. The period of evaluation should be 2 July 2014 to 5 August 2015.